

Stricken language would be deleted from and underlined language would be added to the law as it existed prior to this session of the General Assembly.

1 State of Arkansas
2 83rd General Assembly
3 Regular Session, 2001
4

A Bill

Act 291 of 2001
SENATE BILL 384

5 By: Joint Budget Committee
6
7

For An Act To Be Entitled

9 AN ACT TO MAKE AN APPROPRIATION FOR PERSONAL SERVICES
10 AND OPERATING EXPENSES FOR THE SOUTHEAST ARKANSAS
11 COLLEGE FOR THE BIENNIAL PERIOD ENDING JUNE 30, 2003;
12 AND FOR OTHER PURPOSES.
13

Subtitle

14 AN ACT FOR THE SOUTHEAST ARKANSAS
15 COLLEGE APPROPRIATION FOR THE 2001-2003
16 BIENNIAL PERIOD.
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21 BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS:
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23 SECTION 1. REGULAR SALARIES - OPERATIONS. There is hereby established for
24 the Southeast Arkansas College for the 2001-2003 biennium, the following
25 maximum number of regular employees whose salaries shall be governed by the
26 provisions of the Uniform Classification and Compensation Act (Arkansas Code
27 §§21-5-201 et seq.), or its successor, and all laws amendatory thereto.
28 Provided, however, that any position to which a specific maximum annual salary
29 is set out herein in dollars, shall be exempt from the provisions of said
30 Uniform Classification and Compensation Act. All persons occupying positions
31 authorized herein are hereby governed by the provisions of the Regular
32 Salaries Procedures and Restrictions Act (Arkansas Code §21-5-101), or its
33 successor.
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Maximum Annual
Maximum Salary Rate

1	Item	No. of	Fiscal Years	
2	No. Title	Employees	2001-2002	2002-2003
3	<u>TWELVE MONTH EDUCATIONAL AND GENERAL</u>			
4	<u>ADMINISTRATIVE POSITIONS</u>			
5	(1) President, Southeast Arkansas College	1	\$107,846	\$110,650
6	(2) Chief Academic Officer	1	\$85,916	\$88,150
7	(3) Chief Fiscal Officer	1	\$80,432	\$82,523
8	(4) Chief Student Officer	1	\$80,432	\$82,523
9	(5) Coord. Cont. Ed. & Business Outrch.	1	\$62,379	\$64,001
10	(6) Registrar	1	\$62,379	\$64,001
11	(7) Dir. of Planning & Assessment	1	\$61,681	\$63,285
12	(8) Executive Asst./Quality Mgmt. Coord.	1	\$61,403	\$63,000
13	(9) Director of Computer Services	1	\$61,136	\$62,726
14	(10) Director of Financial Aid	1	\$60,556	\$62,130
15	(11) Director of Workforce Development	1	\$60,556	\$62,130
16	(12) Business Manager	1	\$59,720	\$61,273
17	(13) Director of Physical Plant	1	\$57,581	\$59,078
18	(14) Director of Admissions & Enrollment Mg	1	\$56,714	\$58,189
19	<u>TWELVE MONTH EDUCATIONAL AND GENERAL</u>			
20	<u>CLASSIFIED POSITIONS</u>			
21	(15) Assistant Director of Financial Aid	1	GRADE 20	
22	(16) Counselor II	2	GRADE 20	
23	(17) DP Network Manager I - Inst	1	GRADE 20	
24	(18) Program Coordinator	2	GRADE 20	
25	(19) Accountant	1	GRADE 18	
26	(20) DP Network Tech I-INST	1	GRADE 18	
27	(21) Plant Maintenance Supervisor	1	GRADE 18	
28	(22) Financial Aid Officer I	2	GRADE 16	
29	(23) Accounting Technician II	1	GRADE 15	
30	(24) Administrative Assistant I	1	GRADE 15	
31	(25) Payroll Officer	1	GRADE 15	
32	(26) Administrative Secretary	1	GRADE 14	
33	(27) Personnel Assistant I-Inst	1	GRADE 14	
34	(28) Data Entry Operator Supervisor	1	GRADE 13	
35	(29) Secretary II	3	GRADE 13	
36	(30) Accounting Technician I	1	GRADE 12	

1	(31) Cashier II	1	GRADE 12	
2	(32) Library Academic Tech II	2	GRADE 12	
3	(33) Secretary I	7	GRADE 11	
4	(34) Shipping & Receiving Clerk	1	GRADE 11	
5	(35) Data Entry Specialist	1	GRADE 10	
6	(36) Library Academic Tech I	1	GRADE 10	
7	(37) Bldg/Equip Maint Repairman II	2	GRADE 08	
8	(38) Custodial Worker II	2	GRADE 04	
9	(39) Custodial Worker I	2	GRADE 03	
10	(40) Watchman	1	GRADE 03	
11	<u>TWELVE MONTH EDUCATIONAL AND GENERAL</u>			
12	<u>ACADEMIC POSITIONS</u>			
13	(41) Division Chairperson/Dean	4	\$74,947	\$76,896
14	(42) Librarian	1	\$67,879	\$69,644
15	(43) Director of Adult Education	1	\$62,379	\$64,001
16	(44) Instructor/Coord. Nurs & Allied Hlth	1	\$61,360	\$62,955
17	(45) Special Instructor	10	\$56,666	\$58,139
18	(46) Assistant Librarian	1	\$41,790	\$42,877
19	<u>NINE MONTH EDUCATIONAL AND GENERAL</u>			
20	<u>ACADEMIC POSITIONS</u>			
21	(47) Faculty	75	\$56,666	\$58,139
22	(48) Part-Time Faculty	<u>200</u>	\$13,779	\$14,137
23	MAX. NO. OF EMPLOYEES	348		

26 SECTION 2. EXTRA HELP - OPERATIONS. There is hereby authorized, for the
 27 Southeast Arkansas College for the 2001-2003 biennium, the following maximum
 28 number of part-time or temporary employees, to be known as "Extra Help",
 29 payable from funds appropriated herein for such purposes: two hundred (200)
 30 temporary or part-time employees, when needed, at rates of pay not to exceed
 31 those provided in the Uniform Classification and Compensation Act, or its
 32 successor, or this act for the appropriate classification.

34 SECTION 3. APPROPRIATION - STATE OPERATIONS. There is hereby appropriated,
 35 to the Southeast Arkansas College, to be payable from the Southeast Arkansas
 36 College Fund, for personal services and operating expenses of the Southeast

1 Arkansas College for the biennial period ending June 30, 2003, the following:

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3 ITEM		FISCAL YEARS	
4 NO.		2001-2002	2002-2003
5 (01)	REGULAR SALARIES	\$ 3,500,000	\$ 3,600,000
6 (02)	EXTRA HELP	800,000	800,000
7 (03)	PERSONAL SERV MATCHING	1,161,000	1,134,000
8 (04)	MAINT. & GEN. OPERATION		
9 (A)	OPER. EXPENSE	1,700,000	1,800,000
10 (B)	CONF. & TRAVEL	75,000	75,000
11 (C)	PROF. FEES	500,000	300,000
12 (D)	CAP. OUTLAY	206,092	233,092
13 (E)	DATA PROC.	0	0
14 (05)	FUNDED DEPRECIATION	<u>27,631</u>	<u>27,631</u>
15	TOTAL AMOUNT APPROPRIATED	<u>\$ 7,969,723</u>	<u>\$ 7,969,723</u>

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17 SECTION 4. APPROPRIATIONS - CASH FUNDS. There is hereby appropriated, to
 18 the Southeast Arkansas College, to be payable from cash funds as defined by
 19 Arkansas Code 19-4-801 of the Southeast Arkansas College, for personal
 20 services and operating expenses of the Southeast Arkansas College for the
 21 biennial period ending June 30, 2003, the following:

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24 ITEM		FISCAL YEARS	
25 NO.		2001-2002	2002-2003
26 (01)	REGULAR SALARIES	\$ 500,000	\$ 500,000
27 (02)	EXTRA HELP	400,000	400,000
28 (03)	PERSONAL SERV MATCHING	315,000	315,000
29 (04)	MAINT. & GEN. OPERATION		
30 (A)	OPER. EXPENSE	1,000,000	1,000,000
31 (B)	CONF. & TRAVEL	50,000	50,000
32 (C)	PROF. FEES	200,000	200,000
33 (D)	CAP. OUTLAY	200,000	200,000
34 (E)	DATA PROC.	0	0
35 (05)	CAPITAL IMPROVEMENTS	2,000,000	5,000,000
36 (06)	FUND TRANSFER/REFUNDS/INVESTMENTS	1,000,000	1,500,000

1	(07) CONTINGENCY	<u>9,000,000</u>	<u>9,000,000</u>
2	TOTAL AMOUNT APPROPRIATED	<u>\$ 14,665,000</u>	<u>\$ 18,165,000</u>

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4 SECTION 5. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS CODE
5 NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. PRIORITIES. A
6 high priority of the Southeast Arkansas College shall be to combat illiteracy
7 and to provide industrial training in the work place.

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9 The provisions of this section shall be in effect only from July 1, 2001
10 through June 30, 2003.

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12 SECTION 6. NOT TO BE INCORPORATED INTO THE ARKANSAS CODE NOR PUBLISHED
13 SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. FUND BALANCES. (A) For all
14 appropriations as provided in this Act, the agency disbursing officer shall
15 monitor the level of fund balances in relation to expenditures on a monthly
16 basis. If any proposed expenditures would cause a fund balance to decline to
17 less than fifty percent (50%) of the balance available on July 1, 2001, the
18 disbursing officer shall immediately notify the executive head of the agency.

19 Prior to any obligations being made under these circumstances, the agency
20 head shall file written documentation with the Chief Fiscal Officer of the
21 State requesting approval of the expenditures. Such documentation shall
22 provide sufficient financial data to justify the expenditures and shall
23 include the following:

- 24 1) a plan that clearly indicates the specific fiscal impact of such
25 expenditures on the fund balance.
- 26 2) information clearly indicating and explaining what programs would be cut or
27 any other measures to be taken by the agency to restore the fund balance.
- 28 3) the extent to which any of the planned expenditures are for one-time costs
29 or one-time purchase of capitalized items.
- 30 4) a statement certifying that the expenditure of fund balances will not
31 jeopardize the financial health of the agency, nor result in a permanent
32 depletion of the fund balance.

33 (B) The Chief Fiscal Officer of the State shall review the request and
34 approve or disapprove all or any part of the request, after having sought
35 prior review by the Legislative Council.

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1 SECTION 7. COMPLIANCE WITH OTHER LAWS. Disbursement of funds authorized by
2 this act shall be limited to the appropriation for such agency and funds made
3 available by law for the support of such appropriations; and the restrictions
4 of the State Purchasing Law, the General Accounting and Budgetary Procedures
5 Law, the Revenue Stabilization Law, the Regular Salary Procedures and
6 Restrictions Act, the Higher Education Expenditures Restrictions Act, or their
7 successors, and other fiscal control laws of this State, where applicable, and
8 regulations promulgated by the Department of Finance and Administration, as
9 authorized by law, shall be strictly complied with in disbursement of said
10 funds.

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12 SECTION 8. LEGISLATIVE INTENT. It is the intent of the General Assembly
13 that any funds disbursed under the authority of the appropriations contained
14 in this act shall be in compliance with the stated reasons for which this act
15 was adopted, as evidenced by the Agency Requests, Executive Recommendations
16 and Legislative Recommendations contained in the budget manuals prepared by
17 the Department of Finance and Administration, letters, or summarized oral
18 testimony in the official minutes of the Arkansas Legislative Council or Joint
19 Budget Committee which relate to its passage and adoption.

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21 SECTION 9. EMERGENCY CLAUSE. It is found and determined by the General
22 Assembly, that the Constitution of the State of Arkansas prohibits the
23 appropriation of funds for more than a two (2) year period; that the
24 effectiveness of this Act on July 1, 2001 is essential to the operation of the
25 agency for which the appropriations in this Act are provided, and that in the
26 event of an extension of the Regular Session, the delay in the effective date
27 of this Act beyond July 1, 2001 could work irreparable harm upon the proper
28 administration and provision of essential governmental programs. Therefore, an
29 emergency is hereby declared to exist and this Act being necessary for the
30 immediate preservation of the public peace, health and safety shall be in full
31 force and effect from and after July 1, 2001.

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APPROVED: 2/19/2001