

Stricken language would be deleted from and underlined language would be added to the law as it existed prior to this session of the General Assembly.

1 State of Arkansas  
2 84th General Assembly  
3 First Extraordinary Session, 2003  
4

# A Bill

Call Item 3  
Act 34 of 2003  
HOUSE BILL 1023

5 By: Joint Budget Committee  
6

## For An Act To Be Entitled

8 AN ACT TO MAKE AN APPROPRIATION FOR PERSONAL  
9 SERVICES AND OPERATING EXPENSES FOR THE  
10 DEPARTMENT OF FINANCE AND ADMINISTRATION -  
11 MANAGEMENT SERVICES DIVISION FOR THE BIENNIAL  
12 PERIOD ENDING JUNE 30, 2005; AND FOR OTHER  
13 PURPOSES.  
14

## Subtitle

15  
16 AN ACT FOR THE DEPARTMENT OF FINANCE  
17 AND ADMINISTRATION - MANAGEMENT SERVICES  
18 DIVISION APPROPRIATION FOR THE 2003-2005  
19 BIENNIUM.  
20  
21  
22

23 BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS:  
24

25 SECTION 1. REGULAR SALARIES. There is hereby established for the  
26 Department of Finance and Administration - Management Services Division for  
27 the 2003-2005 biennium, the following maximum number of regular employees  
28 whose salaries shall be governed by the provisions of the Uniform  
29 Classification and Compensation Act (Arkansas Code §§21-5-201 et seq.), or  
30 its successor, and all laws amendatory thereto. Provided, however, that any  
31 position to which a specific maximum annual salary is set out herein in  
32 dollars, shall be exempt from the provisions of said Uniform Classification  
33 and Compensation Act. All persons occupying positions authorized herein are  
34 hereby governed by the provisions of the Regular Salaries Procedures and  
35 Restrictions Act (Arkansas Code §21-5-101), or its successor.  
36



Item	Class		Maximum	Maximum Annual	
No.	Code	Title	No. of	Salary Rate	Fiscal Years
			Employees	2003-2004	2004-2005
5	(1) 9938	DFA DIRECTOR	1	\$121,491	\$124,042
6	(2) 9941	DFA DEP DIR REV MNGT SVCS/CMSNR	1	\$107,864	\$110,224
7	(3) 9601	DFA ADMIN FOR FISCAL & BUDGET	1	\$99,919	\$102,168
8	(4) 9327	DFA TAX RESEARCH ADMINISTRATOR	1	\$86,102	\$88,427
9	(5) 8980	EXECUTIVE DIR ST EMPL/PS PERS BD	1	\$86,102	\$88,427
10	(6) 9604	DFA STATE PURCHASING ADMR	1	\$85,831	\$87,862
11	(7) 9603	DFA STATE PERSONNEL ADMR	1	\$85,831	\$87,862
12	(8) 9602	DFA OFC OF ADMIN SVCS ADMR	1	\$85,831	\$87,862
13	(9) 9600	DFA ACCOUNTING ADMR	1	\$85,831	\$87,862
14	(10) 9192	DFA CHIEF INFORMATION OFFICER	1	\$85,831	\$87,862
15	(11) 9089	OFC INTERNAL AUDIT ADMINISTRATOR	1	\$85,831	\$87,862
16	(12) 7283	CRIMINAL DETENTION FACILITIES COORD	1	\$45,689	\$46,923
17	(13) 132Z	DFA STATE CLASS & COMP MANAGER	2	GRADE	26
18	(14) 150Z	DFA ADMR OF INTERGOVERNMENTAL SVCS	1	GRADE	26
19	(15) 827Z	DP CENTER MANAGER	1	GRADE	26
20	(16) 855Z	DFA ASST BUDGET ADMR/BUDGET SYSTEMS	1	GRADE	26
21	(17) 856Z	DFA ASST ACCOUNTING ADMR	1	GRADE	26
22	(18) 037Z	INFORMATION SYSTEMS MANAGER	1	GRADE	25
23	(19) 038Z	DFA DATA CENTER MANAGER	1	GRADE	25
24	(20) 052Z	DFA PRE-AUDIT MANAGER	1	GRADE	25
25	(21) 122Z	DFA ACCOUNTING MANAGER	1	GRADE	25
26	(22) A026	INTERNAL AUDIT ASST ADMINISTRATOR	1	GRADE	25
27	(23) R187	DFA ASST ADMIN/BUDGET ANALYSIS	4	GRADE	25
28	(24) 154Z	DFA MARKETING & REDISTRIB MGR	1	GRADE	24
29	(25) 162Z	DFA PROCUREMENT MANAGER	3	GRADE	24
30	(26) 175Z	DFA STATE EMPLOYEE INSURANCE MGR	1	GRADE	24
31	(27) A013	DFA SEPSI FISCAL OFFICER	1	GRADE	24
32	(28) A033	INTERNAL AUDIT SPECIALIST	1	GRADE	24
33	(29) A125	DFA ACCOUNTING SUPPORT SYSTEM MGR	4	GRADE	24
34	(30) R036	ATTORNEY	1	GRADE	24
35	(31) R475	SR BUDGET ANALYST/SPECIALIST	17	GRADE	24
36	(32) 138Z	DFA DIVISION MANAGER II	3	GRADE	23

1	(33)	146Z	DFA HUMAN RESOURCES MGR	1	GRADE 23
2	(34)	185Z	DFA TRAINING PROJECT MANAGER	1	GRADE 23
3	(35)	192Z	DFA MERIT SYSTEM MANAGER	1	GRADE 23
4	(36)	995Z	DFA FEDERAL GRANTS SYSTEMS MANAGER	3	GRADE 23
5	(37)	D046	SYSTEMS APPLICATIONS SUPERVISOR	3	GRADE 23
6	(38)	R191	DFA SENIOR PERSONNEL SUPERVISOR	1	GRADE 23
7	(39)	001Z	DFA MGR PURCHASE & PROP MGMT	1	GRADE 22
8	(40)	909Z	PROGRAM SUPPORT MANAGER	2	GRADE 22
9	(41)	914Z	DFA STATE PURCHASING CARD ADMINISTRA	1	GRADE 22
10	(42)	A073	DFA ACCOUNTING SUPERVISOR	1	GRADE 22
11	(43)	D038	SYSTEMS PROGRAMMER	1	GRADE 22
12	(44)	D066	SYSTEMS COORDINATION ANALYST II	5	GRADE 22
13	(45)	D106	DP OPERATIONS MANAGER	1	GRADE 22
14	(46)	D124	LEAD PROGRAMMER/ANALYST	6	GRADE 22
15	(47)	L078	NURSE SUPERVISOR	1	GRADE 22
16	(48)	N284	DFA EMPLOYEE BENEFIT DIV COMM MGR	1	GRADE 22
17	(49)	R130	DFA PERSONNEL SUPERVISOR	4	GRADE 22
18	(50)	A008	ACCOUNTING SUPERVISOR II	8	GRADE 21
19	(51)	A067	DFA ACCOUNTING SPECIALIST	6	GRADE 21
20	(52)	A068	DFA INTERNAL AUDIT MANAGER	1	GRADE 21
21	(53)	A104	TAX AUDITOR SUPERVISOR	2	GRADE 21
22	(54)	A251	SR AUDITOR	3	GRADE 21
23	(55)	D036	SR PROGRAMMER/ANALYST	3	GRADE 21
24	(56)	D122	USER SUPPORT SUPERVISOR	1	GRADE 21
25	(57)	D123	APPLICATIONS & SYSTEMS ANALYST	1	GRADE 21
26	(58)	N322	DFA SUPPORT SERVICES MANAGER	1	GRADE 21
27	(59)	R123	DFA POLICY COORDINATOR	1	GRADE 21
28	(60)	R128	PERSONNEL REPRESENTATIVE II	16	GRADE 21
29	(61)	R139	DFA FINANCIAL ADVISOR	1	GRADE 21
30	(62)	R298	AGENCY PROGRAM COORDINATOR	1	GRADE 21
31	(63)	R488	GRANTS ADMIN SUPV	3	GRADE 21
32	(64)	A006	ACCOUNTING SUPERVISOR I	2	GRADE 20
33	(65)	A056	INTERNAL AUDITOR	1	GRADE 20
34	(66)	A124	ACCOUNTING SERVICES REP II	10	GRADE 20
35	(67)	D121	USER SUPPORT ANALYST	2	GRADE 20
36	(68)	R021	DFA MGR STATE & FEDERAL SERVICES	1	GRADE 20

1	(69)	R126	PERSONNEL REPRESENTATIVE I	3	GRADE 20
2	(70)	R266	MANAGEMENT PROJECT ANALYST II	10	GRADE 20
3	(71)	R411	DFA CRIMINAL JUSTICE PROGRAM COORD	1	GRADE 20
4	(72)	A087	BUDGET OFFICER	1	GRADE 19
5	(73)	D020	DP SUPERVISOR II	3	GRADE 19
6	(74)	R150	RESEARCH PROJECT ANALYST	1	GRADE 19
7	(75)	R168	GRANTS COORDINATOR II	5	GRADE 19
8	(76)	V008	BUYER III	15	GRADE 19
9	(77)	V036	DFA PURCHASING CARD COORDINATOR	2	GRADE 19
10	(78)	A111	ACCOUNTANT	6	GRADE 18
11	(79)	D128	P C SUPPORT SPECIALIST	1	GRADE 18
12	(80)	D129	DP COORDINATOR	1	GRADE 18
13	(81)	R264	MANAGEMENT PROJECT ANALYST I	5	GRADE 18
14	(82)	V006	BUYER II	2	GRADE 18
15	(83)	V040	PURCHASE AGENT II/PURCHASE AGENT	1	GRADE 18
16	(84)	X361	INSURANCE INVESTIGATOR	1	GRADE 18
17	(85)	D018	DP SUPERVISOR I	1	GRADE 17
18	(86)	G161	GENERAL MAINTENANCE REPAIRMAN	1	GRADE 17
19	(87)	R010	ADMINISTRATIVE ASSISTANT II	8	GRADE 17
20	(88)	R190	PERSONNEL OFFICER II	4	GRADE 17
21	(89)	V030	INVENTORY CONTROL MANAGER	2	GRADE 17
22	(90)	V064	CONTRACT EXPEDITER	2	GRADE 17
23	(91)	A002	MEMBER ADVOCATE	6	GRADE 16
24	(92)	A053	INSURANCE SPECIALIST II	10	GRADE 16
25	(93)	A174	INDIRECT COST RATE ANALYST	1	GRADE 16
26	(94)	K093	DFA PAYROLL TECHNICIAN	3	GRADE 16
27	(95)	K129	BUDGET TECHNICIAN	1	GRADE 16
28	(96)	R383	PERSONNEL REPRESENTATIVE TECHNICIAN	1	GRADE 16
29	(97)	V053	SURPLUS PROPERTY AGENT	2	GRADE 16
30	(98)	A063	PAYROLL OFFICER	2	GRADE 15
31	(99)	A108	ACCOUNTING TECHNICIAN II	14	GRADE 15
32	(100)	D005	COMPUTER OPERATOR II	4	GRADE 15
33	(101)	K011	ADMINISTRATIVE OFFICE SUPERVISOR	1	GRADE 15
34	(102)	K105	REPROD EQUIPMENT OPERATOR SUPV	1	GRADE 15
35	(103)	R009	ADMINISTRATIVE ASSISTANT I	3	GRADE 15
36	(104)	V039	PURCHASE AGENT I/ASST PURCHASE AGEN	1	GRADE 15

1	(105)	K041	EXECUTIVE SECY/ADMINISTRATIVE SECY	8	GRADE 14
2	(106)	K079	MICRO-PHOTOGRAPHER SUPERVISOR	1	GRADE 14
3	(107)	V004	BUYER I	2	GRADE 14
4	(108)	V019	COMMODITY ANALYST	1	GRADE 14
5	(109)	K153	SECRETARY II	18	GRADE 13
6	(110)	K039	DOCUMENT EXAMINER II	<u>12</u>	GRADE 12
7			MAX. NO. OF EMPLOYEES	325	

8

9 SECTION 2. EXTRA HELP - OPERATIONS. There is hereby authorized, for the  
 10 Department of Finance and Administration - Management Services Division -  
 11 Operations for the 2003-2005 biennium, the following maximum number of part-  
 12 time or temporary employees, to be known as "Extra Help", payable from funds  
 13 appropriated herein for such purposes: twenty (20) temporary or part-time  
 14 employees, when needed, at rates of pay not to exceed those provided in the  
 15 Uniform Classification and Compensation Act, or its successor, or this act  
 16 for the appropriate classification.

17

18 SECTION 3. APPROPRIATION - OPERATIONS. There is hereby appropriated, to  
 19 the Department of Finance and Administration - Management Services Division,  
 20 to be payable from the State Central Services Fund, for personal services and  
 21 operating expenses of the Department of Finance and Administration -  
 22 Management Services Division - Operations, for the biennial period ending  
 23 June 30, 2005, the following:

24	ITEM	FISCAL YEARS	
25	<u>NO.</u>	<u>2003-2004</u>	<u>2004-2005</u>
26	(01) REGULAR SALARIES	\$ 10,423,972	\$ 10,857,110
27	(02) EXTRA HELP	41,512	41,512
28	(03) PERSONAL SERV MATCH	3,007,313	3,112,772
29	(04) OVERTIME	5,000	5,000
30	(05) MAINT. & GEN. OPERATION		
31	(A) OPER. EXPENSE	1,652,463	1,606,963
32	(B) CONF. & TRAVEL	117,844	117,844
33	(C) PROF. FEES	10,000	10,000
34	(D) CAP. OUTLAY	0	0
35	(E) DATA PROC.	<u>344,472</u>	<u>344,472</u>
36	TOTAL AMOUNT APPROPRIATED	<u>\$ 15,602,576</u>	<u>\$ 16,095,673</u>

SECTION 4. APPROPRIATION – MISCELLANEOUS CASH. There is hereby appropriated, to the Department of Finance and Administration - Management Services Division, to be payable from the cash fund deposited in the State Treasury as determined by the Chief Fiscal Officer of the State, for operating expenses of the Department of Finance and Administration - Management Services Division - Cash, for the biennial period ending June 30, 2005, the following:

ITEM NO.	FISCAL YEARS	
	2003-2004	2004-2005
(01) MAINT. & GEN. OPERATION		
(A) OPER. EXPENSE	\$ 266,222	\$ 266,222
(B) CONF. & TRAVEL	7,100	7,100
(C) PROF. FEES	25,000	25,000
(D) CAP. OUTLAY	5,000	5,000
(E) DATA PROC.	0	0
(02) REFUNDS/REIMBURSEMENTS	<u>17,700</u>	<u>17,700</u>
TOTAL AMOUNT APPROPRIATED	<u>\$ 321,022</u>	<u>\$ 321,022</u>

SECTION 5. EXTRA HELP - FEDERAL GRANTS. There is hereby authorized, for the Department of Finance and Administration - Management Services Division – Federal Grants for the 2003-2005 biennium, the following maximum number of part-time or temporary employees, to be known as "Extra Help", payable from funds appropriated herein for such purposes: one (1) temporary or part-time employees, when needed, at rates of pay not to exceed those provided in the Uniform Classification and Compensation Act, or its successor, or this act for the appropriate classification.

SECTION 6. APPROPRIATION - FEDERAL GRANTS PAYROLL PAYING. There is hereby appropriated, to the Department of Finance and Administration - Management Services Division, to be payable from the paying account as determined by the Chief Fiscal Officer of the State, for personal services of the Department of Finance and Administration - Management Services Division – Federal Grants Payroll Paying for the biennial period ending June 30, 2005, the following:

ITEM NO.	FISCAL YEARS	
	2003-2004	2004-2005
(01) REGULAR SALARIES	\$ 200,736	\$ 200,736
(02) EXTRA HELP	6,272	6,272
(03) PERSONAL SERV MATCH	60,130	60,130
(04) OVERTIME	<u>2,500</u>	<u>2,500</u>
TOTAL AMOUNT APPROPRIATED	<u>\$ 269,638</u>	<u>\$ 269,638</u>

8

9 SECTION 7. APPROPRIATION - PURCHASE AND CORPORATE TRAVEL CARD PROGRAM.

10 There is hereby appropriated, to the Department of Finance and Administration  
 11 - Management Services Division, to be payable from the Purchase and Corporate  
 12 Travel Card Program Fund, for providing appropriation to allow for rebates  
 13 coming into the State from vendor banks and for distribution to participating  
 14 agencies and for operating expenses connected with the administration of the  
 15 program of the Department of Finance and Administration - Management Services  
 16 Division - Purchase and Corporate Travel Card Program, for the biennial  
 17 period ending June 30, 2005, the following:

ITEM NO.	FISCAL YEARS	
	2003-2004	2004-2005
(01) MAINT. & GEN. OPERATION		
(A) OPER. EXPENSE	\$ 500,000	\$ 500,000
(B) CONF. & TRAVEL	50,000	50,000
(C) PROF. FEES	50,000	50,000
(D) CAP. OUTLAY	0	0
(E) DATA PROC.	0	0
(02) REFUNDS/REIMBURSEMENTS	<u>1,000,000</u>	<u>1,000,000</u>
TOTAL AMOUNT APPROPRIATED	<u>\$ 1,600,000</u>	<u>\$ 1,600,000</u>

28

29 SECTION 8. APPROPRIATION - LOCAL LAW ENFORCEMENT BLOCK GRANT. There is  
 30 hereby appropriated, to the Department of Finance and Administration -  
 31 Management Services Division, to be payable from the federal funds as  
 32 designated by the Chief Fiscal Officer of the State, for operating expenses  
 33 and grants to cities and counties which provide uniform crime reporting  
 34 information to the state by the Department of Finance and Administration -  
 35 Management Services Division - Local Law Enforcement Block Grant for the  
 36 biennial period ending June 30, 2005, the following:

ITEM NO.	FISCAL YEARS	
	2003-2004	2004-2005
(01) MAINT. & GEN. OPERATION		
(A) OPER. EXPENSE	\$ 7,012	\$ 7,012
(B) CONF. & TRAVEL	0	0
(C) PROF. FEES	0	0
(D) CAP. OUTLAY	0	0
(E) DATA PROC.	0	0
(02) LOCAL LAW ENFORCEMENT BLOCK GRANT	<u>800,000</u>	<u>800,000</u>
TOTAL AMOUNT APPROPRIATED	<u>\$ 807,012</u>	<u>\$ 807,012</u>

SECTION 9. APPROPRIATION - VIOLENT OFFENDER INCARCERATION GRANT PROGRAM - FEDERAL. There is hereby appropriated, to the Department of Finance and Administration - Management Services Division, to be payable from the federal funds as designated by the Chief Fiscal Officer of the State, for operating expenses and distribution and administration of the U.S. Department of Justice Violent Offender Incarceration Grant by the Department of Finance and Administration - Management Services Division - Violent Offender Incarceration Grant for the biennial period ending June 30, 2005, the following:

ITEM NO.	FISCAL YEARS	
	2003-2004	2004-2005
(01) MAINT. & GEN. OPERATION		
(A) OPER. EXPENSE	\$ 1,900	\$ 1,900
(B) CONF. & TRAVEL	1,200	1,200
(C) PROF. FEES	0	0
(D) CAP. OUTLAY	0	0
(E) DATA PROC.	0	0
(02) VIOLENT OFFENDER INCARCERATION	<u>6,500,000</u>	<u>6,500,000</u>
TOTAL AMOUNT APPROPRIATED	<u>\$ 6,503,100</u>	<u>\$ 6,503,100</u>

SECTION 10. APPROPRIATION - DRUG LAW ENFORCEMENT PROGRAM - STATE. There is hereby appropriated, to the Department of Finance and Administration - Management Services Division, to be payable from the State General Services



1 Fund Account, for grants-in-aid to state agencies and local governments for  
 2 matching funds to implement approved programs through the Federal Drug Law  
 3 Enforcement Program, for the biennial period ending June 30, 2005, the  
 4 following:

ITEM NO.	FISCAL YEARS	
	2003-2004	2004-2005
(01) DRUG LAW ENFORCEMENT PROGRAM		
MATCHING GRANTS	<u>\$ 1,185,000</u>	<u>\$ 1,185,000</u>

10

11 SECTION 11. APPROPRIATION - DRUG LAW ENFORCEMENT PROGRAM - FEDERAL. There  
 12 is hereby appropriated, to the Department of Finance and Administration -  
 13 Management Services Division, to be payable from the federal funds as  
 14 designated by the Chief Fiscal Officer of the State, for personal services,  
 15 operating expenses and distribution of federal funds to state agencies and  
 16 local governments under the Drug Law Enforcement Program of the Department of  
 17 Finance and Administration - Management Services Division - Drug Law  
 18 Enforcement Program - Federal, for the biennial period ending June 30, 2005,  
 19 the following:

20

ITEM NO.	FISCAL YEARS	
	2003-2004	2004-2005
(01) REGULAR SALARIES	\$ 166,377	\$ 166,377
(02) PERSONAL SERV MATCH	46,064	46,064
(03) MAINT. & GEN. OPERATION		
(A) OPER. EXPENSE	29,505	29,505
(B) CONF. & TRAVEL	3,500	3,500
(C) PROF. FEES	130,000	130,000
(D) CAP. OUTLAY	0	0
(E) DATA PROC.	6,000	6,000
(04) GRANTS/AID - DRUG ENFORCMENT AND PROSECUTION		
/CRIME PREVENTION/ JUVENILE CRIME REDUCTION		
/VIOLENT CRIME PROSECUTION AND DEFENSE	9,000,000	9,000,000
(05) REFUNDS/REIMBURSEMENTS	<u>200,000</u>	<u>200,000</u>
TOTAL AMOUNT APPROPRIATED	<u>\$ 9,581,446</u>	<u>\$ 9,581,446</u>

36

SECTION 12. APPROPRIATION - MARKETING AND REDISTRIBUTION. There is hereby appropriated, to the Department of Finance and Administration - Management Services Division, to be payable from the Property Sales Holding Fund, for personal services and operating expenses of the Department of Finance and Administration - Management Services Division - Marketing and Redistribution, for the biennial period ending June 30, 2005, the following:

ITEM NO.	FISCAL YEARS	
	2003-2004	2004-2005
(01) REGULAR SALARIES	\$ 360,576	\$ 370,312
(02) EXTRA HELP	5,000	5,000
(03) PERSONAL SERV MATCH	121,337	123,329
(04) MAINT. & GEN. OPERATION		
(A) OPER. EXPENSE	128,605	128,605
(B) CONF. & TRAVEL	1,000	1,000
(C) PROF. FEES	0	0
(D) CAP. OUTLAY	30,000	30,000
(E) DATA PROC.	0	0
(05) UNANTICIPATED EXPENDITURES	500,000	500,000
(06) PURCHASE DATA PROCESSING	<u>24,000</u>	<u>24,000</u>
TOTAL AMOUNT APPROPRIATED	<u>\$ 1,170,518</u>	<u>\$ 1,182,246</u>

SECTION 13. EXTRA HELP - MARKETING AND REDISTRIBUTION. There is hereby authorized, for the Department of Finance and Administration - Management Services Division - Marketing and Redistribution for the 2003-2005 biennium, the following maximum number of part-time or temporary employees, to be known as "Extra Help", payable from funds appropriated herein for such purposes: one (1) temporary or part-time employees, when needed, at rates of pay not to exceed those provided in the Uniform Classification and Compensation Act, or its successor, or this act for the appropriate classification.

SECTION 14. APPROPRIATION - MESSENGER SERVICES. There is hereby appropriated, to the Department of Finance and Administration - Management Services Division, to be payable from the State Central Services Fund, for operating expenses of the Department of Finance and Administration - Management Services Division - Messenger Services, for the biennial period

1 ending June 30, 2005, the following:

2

3 ITEM	FISCAL YEARS		
	4 NO.	2003-2004	2004-2005
5 (01) MAINT. & GEN. OPERATION			
6 (A) OPER. EXPENSE	\$	177,320	\$ 177,320
7 (B) CONF. & TRAVEL		0	0
8 (C) PROF. FEES		0	0
9 (D) CAP. OUTLAY		0	0
10 (E) DATA PROC.		<u>0</u>	<u>0</u>
11 TOTAL AMOUNT APPROPRIATED	\$	<u>177,320</u>	\$ <u>177,320</u>

12

13 SECTION 15. APPROPRIATION - QUICK COPY SERVICE CENTER. There is hereby  
 14 appropriated, to the Department of Finance and Administration - Management  
 15 Services Division, to be payable from the Quick Copy Service Center Revolving  
 16 Fund, for personal services and operating expenses of the Department of  
 17 Finance and Administration - Management Services Division - Quick Copy, for  
 18 the biennial period ending June 30, 2005, the following:

19

20 ITEM	FISCAL YEARS		
	21 NO.	2003-2004	2004-2005
22 (01) REGULAR SALARIES	\$	104,852	107,683
23 (02) EXTRA HELP		10,000	10,000
24 (03) PERSONAL SERV MATCH	\$	35,938	\$36,517
25 (04) MAINT. & GEN. OPERATION			
26 (A) OPER. EXPENSE		318,600	318,600
27 (B) CONF. & TRAVEL		6,000	6,000
28 (C) PROF. FEES		0	0
29 (D) CAP. OUTLAY		0	0
30 (E) DATA PROC.		0	0
31 (05) REFUNDS/REIMBURSEMENTS		<u>10,000</u>	<u>10,000</u>
32 TOTAL AMOUNT APPROPRIATED	\$	<u>485,390</u>	\$ <u>488,800</u>

33

34 SECTION 16. EXTRA HELP - QUICK COPY SERVICE CENTER. There is hereby  
 35 authorized, for the Department of Finance and Administration - Management  
 36 Services Division - Quick Copy, for the 2003-2005 biennium, the following

1 maximum number of part-time or temporary employees, to be known as "Extra  
 2 Help", payable from funds appropriated herein for such purposes: three (3)  
 3 temporary or part-time employees, when needed, at rates of pay not to exceed  
 4 those provided in the Uniform Classification and Compensation Act, or its  
 5 successor, or this act for the appropriate classification.

6  
 7 SECTION 17. APPROPRIATION - EMPLOYEE BENEFITS DIVISION. There is hereby  
 8 appropriated, to the Department of Finance and Administration - Management  
 9 Services Division, to be payable from the State Central Services Fund, for  
 10 personal services and operating expenses of the Department of Finance and  
 11 Administration - Management Services Division - Employee Benefits Division  
 12 for the biennial period ending June 30, 2005, the following:

13 ITEM	FISCAL YEARS	
14 NO.	2003-2004	2004-2005
15 (01) REGULAR SALARIES	\$ 1,042,466	\$ 1,070,533
16 (02) PERSONAL SERV MATCH	323,354	329,101
17 (03) OVERTIME	18,000	18,000
18 (04) MAINT. & GEN. OPERATION		
19 (A) OPER. EXPENSE	596,827	596,827
20 (B) CONF. & TRAVEL	14,000	14,000
21 (C) PROF. FEES	666,906	666,906
22 (D) CAP. OUTLAY	5,000	5,000
23 (E) DATA PROC.	<u>0</u>	<u>0</u>
24 TOTAL AMOUNT APPROPRIATED	<u>\$ 2,666,553</u>	<u>\$ 2,700,367</u>

25  
 26 SECTION 18. APPROPRIATION - DATA PROCESSING. There is hereby appropriated,  
 27 to the Department of Finance and Administration - Management Services  
 28 Division, to be payable from the State Central Services Fund, for costs for  
 29 data processing, development, enhancement and operation of automated systems  
 30 for the various offices of the Department of Finance and Administration -  
 31 Management Services Division for the biennial period ending June 30, 2005,  
 32 the following:

34 ITEM	FISCAL YEARS	
35 NO.	2003-2004	2004-2005
36 (01) DATA PROCESSING SERVICES	\$ 23,320,000	\$ 23,320,000

1	(02) AASIS BILLINGS	<u>6,500,000</u>	<u>6,500,000</u>
2	TOTAL AMOUNT APPROPRIATED	<u>\$ 29,820,000</u>	<u>\$ 29,820,000</u>

3

4 SECTION 19. APPROPRIATION - VICTIMS OF CRIME JUSTICE ASSISTANCE - FEDERAL.

5 There is hereby appropriated, to the Department of Finance and Administration

6 - Management Services Division, to be payable from the federal funds as

7 designated by the Chief Fiscal Officer of the State, for operating expenses

8 and administration of federal funds received through the federal Victims of

9 Crime Act, Stop Violence Against Women Act, and the Family Violence

10 Prevention and Services Act of the Department of Finance and Administration -

11 Management Services Division - Victims of Crime Justice Assistance, for the

12 biennial period ending June 30, 2005, the following:

14	ITEM	FISCAL YEARS	
15	<u>NO.</u>	<u>2003-2004</u>	<u>2004-2005</u>
16	(01) MAINT. & GEN. OPERATION		
17	(A) OPER. EXPENSE	\$ 125,000	\$ 125,000
18	(B) CONF. & TRAVEL	11,719	11,719
19	(C) PROF. FEES	74,219	74,219
20	(D) CAP. OUTLAY	0	0
21	(E) DATA PROC.	0	0
22	(02) GRANTS/AID - STATEWIDE VIOLENCE		
23	PREVENTION ACTIVITIES	12,134,375	12,134,375
24	(03) REFUNDS/REIMBURSEMENTS	<u>78,125</u>	<u>78,125</u>
25	TOTAL AMOUNT APPROPRIATED	<u>\$ 12,423,438</u>	<u>\$ 12,423,438</u>

26

27 SECTION 20. APPROPRIATION - PERSONNEL MANAGEMENT - EMPLOYEE AWARDS

28 PROGRAM. There is hereby appropriated, to the Department of Finance and

29 Administration - Management Services Division, to be payable from the State

30 Central Services Fund, for operating expenses and awards to state employees

31 as authorized through the Employee Suggestion System beginning at Arkansas

32 Code 21-11-101 by the Department of Finance and Administration - Management

33 Services Division - Employee Awards Program for the biennial period ending

34 June 30, 2005, the following:

36	ITEM	FISCAL YEARS	
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1	<u>NO.</u>	<u>2003-2004</u>	<u>2004-2005</u>
2	(01) MAINT. & GEN. OPERATION		
3	(A) OPER. EXPENSE	\$ 4,951	\$ 4,951
4	(B) CONF. & TRAVEL	0	0
5	(C) PROF. FEES	0	0
6	(D) CAP. OUTLAY	0	0
7	(E) DATA PROC.	0	0
8	(02) EMPLOYEE AWARDS	<u>27,329</u>	<u>27,329</u>
9	TOTAL AMOUNT APPROPRIATED	<u>\$ 32,280</u>	<u>\$ 32,280</u>

10

11 SECTION 21. APPROPRIATION - STATEWIDE PAYROLL PAYING. There is hereby  
 12 appropriated, to the Department of Finance and Administration - Management  
 13 Services Division, to be payable from the paying account as determined by the  
 14 Chief Fiscal Officer of the State, for providing disbursement of personal  
 15 services of the various state agencies as a result of the consolidation to  
 16 one federal identification number for all state agencies in the State of  
 17 Arkansas for the biennial period ending June 30, 2005, the following:

18

19	ITEM	FISCAL YEARS	
20	<u>NO.</u>	<u>2003-2004</u>	<u>2004-2005</u>
21	(01) STATEWIDE PAYROLL PAYING	<u>\$2,100,000,000</u>	<u>\$2,100,000,000</u>

22

23 SECTION 22. APPROPRIATION - COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR).  
 24 There is hereby appropriated, to the Department of Finance and Administration  
 25 - Management Services Division, to be payable from the State General Services  
 26 Fund Account, for providing the necessary expenses for preparing and auditing  
 27 the Comprehensive Annual Financial Report (CAFR) for the State of Arkansas,  
 28 for the biennial period ending June 30, 2005, the following:

29

30	ITEM	FISCAL YEARS	
31	<u>NO.</u>	<u>2003-2004</u>	<u>2004-2005</u>
32	(01) COMPREHENSIVE ANNUAL FINANCIAL REPORT	<u>\$ 600,000</u>	<u>\$ 500,000</u>

33

34 SECTION 23. REGULAR SALARIES - ARKANSAS ADMINISTRATIVE STATEWIDE  
 35 INFORMATION SYSTEM - OPERATIONS. There is hereby established for the  
 36 Department of Finance and Administration - Management Services Division -

1 Arkansas Administrative Statewide Information System, for the 2003-2005  
 2 biennium, the following maximum number of regular employees whose salaries  
 3 shall be governed by the provisions of the Uniform Classification and  
 4 Compensation Act (Arkansas Code §§21-5-201 et seq.), or its successor, and  
 5 all laws amendatory thereto. Provided, however, that any position to which a  
 6 specific maximum annual salary is set out herein in dollars, shall be exempt  
 7 from the provisions of said Uniform Classification and Compensation Act. All  
 8 persons occupying positions authorized herein are hereby governed by the  
 9 provisions of the Regular Salaries Procedures and Restrictions Act (Arkansas  
 10 Code §21-5-101), or its successor.

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			Maximum Annual		
			Maximum	Salary Rate	
			No. of	Fiscal Years	
Item	Class	Title	Employees	2003-2004	2004-2005
(1)	D109	DFA AASIS FI/HR TEAM MANAGER	2	GRADE 26	
(2)	D119	DFA AASIS TECHNICAL MANAGER	1	GRADE 26	
(3)	D120	DFA AASIS SOFTWARE SYSTEMS ANALYST I	8	GRADE 25	
(4)	D116	DFA AASIS FI/HR LEAD SYSTEM ANALYST	37	GRADE 24	
(5)	D135	DFA AASIS CUSTOMER RELATIONS MANAGER	1	GRADE 24	
(6)	D136	DFA AASIS TRAINING SPECIALIST II	5	GRADE 21	
(7)	D140	DFA AASIS TECHNICAL WRITER	2	GRADE 21	
(8)	D141	DFA AASIS HELP DESK COORDINATOR	4	GRADE 19	
MAX. NO. OF EMPLOYEES			60		

26 SECTION 24. APPROPRIATION - ARKANSAS ADMINISTRATIVE STATEWIDE INFORMATION  
 27 SYSTEM (AASIS) - OPERATIONS. There is hereby appropriated, to the Department  
 28 of Finance and Administration - Management Services Division, to be payable  
 29 from the State Central Services Fund, for personal services and operating  
 30 expenses of the Department of Finance and Administration - Management  
 31 Services Division - Arkansas Administrative Statewide Information System, for  
 32 the biennial period ending June 30, 2005, the following:

ITEM		FISCAL YEARS			
NO.		2003-2004		2004-2005	
(01)	REGULAR SALARIES	\$	2,557,990	\$	2,626,645
(02)	PERSONAL SERV MATCH		724,883		739,011

1	(03) MAINT. & GEN. OPERATION		
2	(A) OPER. EXPENSE	630,100	630,100
3	(B) CONF. & TRAVEL	219,500	219,500
4	(C) PROF. FEES	0	0
5	(D) CAP. OUTLAY	0	0
6	(E) DATA PROC.	<u>0</u>	<u>0</u>
7	TOTAL AMOUNT APPROPRIATED	<u>\$ 4,132,473</u>	<u>\$ 4,215,256</u>

8

9 SECTION 25. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS CODE  
 10 NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. LEGISLATIVE  
 11 STAFF CONSULTATION. The Department of Finance and Administration shall  
 12 consult with the Legislative Auditor and the director of budget function of  
 13 the Bureau of Legislative Research throughout each stage of planning and  
 14 implementation for any new statewide accounting system. This required  
 15 consultation and involvement is to insure that those capabilities to provide  
 16 the required services to members and committees of the General Assembly are  
 17 incorporated into the system. The provisions of this section shall be in  
 18 effect only from ~~July 1, 2001~~ July 1, 2003 through ~~June 30, 2003~~ June 30,  
 19 2005.

20

21 SECTION 26. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS  
 22 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. MATCHING  
 23 FUNDS. The funds appropriated in this Act for Drug Law Enforcement Matching  
 24 Grants shall be used for matching funds for administering the Federal Grants  
 25 provided in this Act for the Federal Drug Law Enforcement Program. The  
 26 Department of Finance and Administration - Management Services Division is  
 27 hereby authorized to call upon all state agencies to assist in the  
 28 implementation of the Drug Law Enforcement and Violent Crime Program. The  
 29 funds appropriated in this Act for Drug Law Enforcement Matching Grants shall  
 30 be used to provide one hundred percent (100%) of the required matching funds  
 31 for state agencies and to provide up to sixty percent (60%) of the required  
 32 matching funds for local governments. Such funds and appropriation shall be  
 33 transferred to eligible state agencies or paid to local governments to be  
 34 used solely for matching federal funds for administration of the Drug Law  
 35 Enforcement and Violent Crime Program in such amounts as determined by the  
 36 Arkansas Alcohol and Drug Abuse Coordinating Council or other oversight



1 agency as designated by the Governor.

2 Any unexpended balances in appropriation and funds provided for Drug Law  
 3 Enforcement Matching Grants in this act remaining on ~~June 30, 2002~~ June 30,  
 4 2004, may be carried forward and used for the same purpose during the fiscal  
 5 year ending ~~June 30, 2003~~ June 30, 2005.

6 The provisions of this section shall be in effect only from ~~July 1, 2001~~  
 7 July 1, 2003 through ~~June 30, 2003~~ June 30, 2005.

8

9 SECTION 27. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS  
 10 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. CARRY  
 11 FORWARD PROVISION. Any savings in the various classifications of Maintenance  
 12 and Operation appropriations provided for the Management Services Division  
 13 during the fiscal year ending ~~June 30, 2002~~ June 30, 2004, will be carried  
 14 forward for budget preparation required for presentation to the Legislative  
 15 Council or Joint Budget Committee. A like amount of funding will be carried  
 16 forward in the appropriate fund account. A report of such balances carried  
 17 forward will be made to the Legislative Council or the Joint Budget  
 18 Committee.

19 The provisions of this section shall be in effect only from ~~July 1, 2001~~  
 20 July 1, 2003 through ~~June 30, 2003~~ June 30, 2005.

21

22 SECTION 28. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS  
 23 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. TRANSFER  
 24 OF FUNDS. In order that the Department of Finance and Administration may  
 25 ensure efficient and effective messenger service, whether it be with state  
 26 employees or private vendors, the Department is hereby authorized to transfer  
 27 between the characters of Maintenance and Operation, Regular Salaries and  
 28 Personal Services Matching, amounts as deemed necessary to provide said  
 29 service. The provisions of this section shall be in effect only from ~~July 1,~~  
 30 ~~2001~~ July 1, 2003 through ~~June 30, 2003~~ June 30, 2005.

31

32 SECTION 29. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS  
 33 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. DATA  
 34 PROCESSING SERVICES - CARRY FORWARD PROVISION. The unexpended balances in the  
 35 appropriation provided ~~in Item (01) of~~ for Data Processing Services and AASIS  
 36 Billings in Section 19 18 remaining on ~~June 30, 2002~~ June 30, 2004, shall be

1 made available and used for the same purpose during the fiscal year ending  
 2 ~~June 30, 2003~~ June 30, 2005. Like amounts of funding will be carried forward  
 3 in the appropriate fund account. A report of such balances carried forward  
 4 will be made to the Legislative Council or the Joint Budget Committee. The  
 5 provisions of this section shall be in effect only from ~~July 1, 2001~~ July 1,  
 6 2003 through ~~June 30, 2003~~ June 30, 2005.

7  
 8 SECTION 30. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS  
 9 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. MARKETING  
 10 AND REDISTRIBUTION PAYROLL. In the event the monies available in the Property  
 11 Sale Holding Fund are not adequate during any month of each year of the  
 12 fiscal biennium, to meet the payroll commitments of the Department of Finance  
 13 and Administration - Management Services Division - Marketing and  
 14 Redistribution, for Regular Salaries and Personal Services Matching, the  
 15 Chief Fiscal Officer of the State is hereby authorized to make loans, from  
 16 time to time as needed, from the Budget Stabilization Trust Fund to the  
 17 Property Sale Holding Fund to provide the monies required to meet the payroll  
 18 and Personal Services Matching requirements for any such month. Provided  
 19 that, if, at the end of each fiscal year, the Property Sale Holding Fund did  
 20 not receive sufficient income to repay the entire amount of any such monies  
 21 borrowed from the Budget Stabilization Trust Fund for the purposes, as  
 22 authorized herein, the Chief Fiscal Officer of the State is hereby authorized  
 23 to transfer from the State Central Services Fund such amount as is necessary  
 24 to reimburse the Budget Stabilization Trust Fund in behalf of loans made to  
 25 the Property Sale Holding Fund to reimburse the Budget Stabilization Trust  
 26 Fund for the amount of any such loan remaining unpaid at the end of each  
 27 fiscal year. The provisions of this section shall be in effect only from ~~July~~  
 28 1, 2001 July 1, 2003 through ~~June 30, 2003~~ June 30, 2005.

29  
 30 SECTION 31. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS  
 31 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW.  
 32 CONTINGENCY RESTRICTION. Expenditures shall not be made from the Marketing  
 33 and Redistribution Unanticipated ~~Repairs~~ Expenditures Appropriation Character  
 34 unless approved by the Chief Fiscal Officer of the State. Unanticipated  
 35 Expenditures may include repairs, equipment and expenses related to  
 36 Infrastructure. The provisions of this section shall be in effect only from

1 ~~July 1, 2001~~ July 1, 2003 through ~~June 30, 2003~~ June 30, 2005.

2  
 3 SECTION 32. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS  
 4 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. SELECTION  
 5 OF AUDITOR. The Legislative Auditor and Chief Fiscal Officer of the State  
 6 shall jointly select the independent auditor to audit the Comprehensive  
 7 Annual Financial Report for the biennial period ending ~~June 30, 2003~~ June 30,  
 8 2005.

9  
 10 SECTION 33. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS  
 11 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. CARRY  
 12 FORWARD. Any unexpended balance of the appropriation and funding authorized  
 13 for Comprehensive Annual Financial Report in ~~Item (01) of Section 22~~ of  
 14 this Act which remains at the close of the fiscal year ending ~~June 30, 2002~~  
 15 June 30, 2004 shall be carried forward and made available for the same  
 16 purpose for the fiscal year ending ~~June 30, 2003~~ June 30, 2005. The  
 17 provisions of this section shall be in effect only from ~~July 1, 2001~~ July 1,  
 18 2003 through ~~June 30, 2003~~ June 30, 2005.

19  
 20 SECTION 34. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS  
 21 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. FUND  
 22 CREATED. There is hereby created on the books of the Treasurer of State,  
 23 Auditor of State, and Chief Fiscal Officer of the State a miscellaneous  
 24 revolving fund to be known as the Purchase and Corporate Travel Card Program  
 25 Fund. This fund shall be used for rebates from vendor banks, distribution to  
 26 participating agencies and for operating expenses connected with the  
 27 administration of the Purchase and Corporate Travel Card Program.

28 The provisions of this section shall be in effect only from July 1, 2003  
 29 through June 30, 2005.

30  
 31 SECTION 35. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS  
 32 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. CAFR  
 33 APPROPRIATION. Because the audit of the State's financial statements is  
 34 essential to provide adequate information to the General Assembly to  
 35 determine the needs and legislative requirements of the state, to provide  
 36 adequate information to the Governor for proper management of the affairs of

1 the State, and to issue bonds from time to time, the payment of the cost for  
2 securing the services of an independent auditor to audit the State of  
3 Arkansas' Comprehensive Annual Financial Report (CAFR AUDIT) appropriation  
4 authorized in Section 22 herein may be supplemented through the transfer of  
5 any other appropriations and funds available to the DFA-Management Services  
6 in the event that the appropriation or funding provided for the audit of the  
7 CAFR is inadequate.

8 The provisions of this section shall be in effect only from July 1, 2003  
9 through June 30, 2005.

10  
11 SECTION 36. COMPLIANCE WITH OTHER LAWS. Disbursement of funds authorized  
12 by this act shall be limited to the appropriation for such agency and funds  
13 made available by law for the support of such appropriations; and the  
14 restrictions of the State Purchasing Law, the General Accounting and  
15 Budgetary Procedures Law, the Revenue Stabilization Law, the Regular Salary  
16 Procedures and Restrictions Act, or their successors, and other fiscal  
17 control laws of this State, where applicable, and regulations promulgated by  
18 the Department of Finance and Administration, as authorized by law, shall be  
19 strictly complied with in disbursement of said funds.

20  
21 SECTION 37. LEGISLATIVE INTENT. It is the intent of the General Assembly  
22 that any funds disbursed under the authority of the appropriations contained  
23 in this act shall be in compliance with the stated reasons for which this act  
24 was adopted, as evidenced by the Agency Requests, Executive Recommendations  
25 and Legislative Recommendations contained in the budget manuals prepared by  
26 the Department of Finance and Administration, letters, or summarized oral  
27 testimony in the official minutes of the Arkansas Legislative Council or  
28 Joint Budget Committee which relate to its passage and adoption.

29  
30 SECTION 38. EMERGENCY CLAUSE. It is found and determined by the General  
31 Assembly, that the Constitution of the State of Arkansas prohibits the  
32 appropriation of funds for more than a two (2) year period; that the  
33 effectiveness of this Act on July 1, 2003 is essential to the operation of  
34 the agency for which the appropriations in this Act are provided, and that in  
35 the event of an extension of the Regular Session, the delay in the effective  
36 date of this Act beyond July 1, 2003 could work irreparable harm upon the

1 proper administration and provision of essential governmental programs.  
2 Therefore, an emergency is hereby declared to exist and this Act being  
3 necessary for the immediate preservation of the public peace, health and  
4 safety shall be in full force and effect from and after July 1, 2003.

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7 *APPROVED: 5-8-2003*  
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