Stricken language would be deleted from and underlined language would be added to the law as it existed prior to this session of the General Assembly.

Act 275 of the Regular Session

State of Arkansas
85th General Assembly
Regular Session, 2005
As Engrossed: H2/18/05
A Bill

## For An Act To Be Entitled

AN ACT TO MAKE AN APPROPRIATION FOR PERSONAL SERVICES AND OPERATING EXPENSES FOR THE SECRETARY OF STATE FOR THE BIENNIAL PERIOD ENDING JUNE 30, 2007; AND FOR OTHER PURPOSES.

## Subtitle

AN ACT FOR THE SECRETARY OF STATE
APPROPRIATION FOR THE 2005-2007
BIENNIUM.

BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS:

SECTION 1. REGULAR SALARIES - CENTRAL OPERATIONS. There is hereby established for the Secretary of State - Central Operations for the 2005-2007 biennium, the following maximum number of regular employees whose salaries shall be governed by the provisions of the Uniform Classification and Compensation Act (Arkansas Code §§21-5-201 et seq.), or its successor, and all laws amendatory thereto. Provided, however, that any position to which a specific maximum annual salary is set out herein in dollars, shall be exempt from the provisions of said Uniform Classification and Compensation Act. All persons occupying positions authorized herein are hereby governed by the provisions of the Regular Salaries Procedures and Restrictions Act (Arkansas Code §21-5-101), or its successor.

Maximum Annual


| $(34)$ | SEC OF STATE CUSTOMER SVCS COORD | 3 | $\$ 39,027$ | $\$ 40,197$ |
| :--- | :--- | :---: | :--- | :--- |
| $(35)$ | SEC OF STATE COMM/EDUC COORD | 1 | $\$ 39,027$ | $\$ 40,197$ |
| $(36)$ | SEC OF STATE PUBLIC INFO OFFCR | 1 | $\$ 38,279$ | $\$ 39,427$ |
| $(37)$ | SEC OF STATE PHOTOGRAPHY MANAGER | 1 | $\$ 35,667$ | $\$ 36,737$ |
| $(38)$ | SEC OF STATE HUMAN RESOURCES ASST | 1 | $\$ 35,267$ | $\$ 36,325$ |
| $(39)$ | SEC OF STATE LEAD CORPORATIONS REP | 2 | $\$ 35,267$ | $\$ 36,325$ |
| $(40)$ | SEC OF STATE LEAD UCC REP | 2 | $\$ 35,267$ | $\$ 36,325$ |
| $(41)$ | SEC OF STATE RECORDS SPECIALIST | 1 | $\$ 35,267$ | $\$ 36,325$ |
| $(42)$ | SEC OF STATE VOTER SVCS REP | 1 | $\$ 34,911$ | $\$ 35,958$ |
| $(43)$ | SEC OF STATE ELECT SVCS REP | 3 | $\$ 34,911$ | $\$ 35,958$ |
| $(44)$ | SEC OF STATE BUSINESS ASSISTANT | 1 | $\$ 33,437$ | $\$ 34,440$ |
| $(45)$ | SEC OF STATE RECEPTIONIST II | 1 | $\$ 32,468$ | $\$ 33,442$ |
| $(46)$ | SEC OF STATE PHOTOGRAPHER | 2 | $\$ 31,713$ | $\$ 32,664$ |
| $(47)$ | SEC OF STATE ELECTION SVCS REP II | 1 | $\$ 31,209$ | $\$ 32,145$ |
| $(48)$ | SEC OF STATE CORPORATIONS REP | 15 | $\$ 30,846$ | $\$ 31,771$ |
| $(49)$ | SEC OF STATE UCC REP | 3 | $\$ 30,846$ | $\$ 31,771$ |
| $(50)$ | SEC OF STATE HELP DESK REP | 2 | $\$ 30,616$ | $\$ 31,534$ |
| $(51)$ | SEC OF STATE ACCOUNTING TECHNICIAN | 1 | $\$ 25,863$ | $\$ 26,638$ |
| $(52)$ | SEC OF STATE PURCHASING ASST | 2 | $\$ 25,426$ | $\$ 26,188$ |
| $(53)$ | SEC OF STATE TOUR INFORMATION SPEC | 1 | $\$ 23,511$ | $\$ 24,216$ |
| $(54)$ | SEC OF STATE MAIL CLERK | 1 | $\$ 23,313$ | $\$ 24,012$ |

SECTION 2. EXTRA HELP - CENTRAL OPERATIONS. There is hereby authorized, for the Secretary of State - Central Operations for the 2005-2007 biennium, the following maximum number of part-time or temporary employees, to be known as "Extra Help", payable from funds appropriated herein for such purposes: twenty-five (25) temporary or part-time employees, when needed, at rates of pay not to exceed those provided in the Uniform Classification and Compensation Act, or its successor, or this act for the appropriate classification.

SECTION 3. APPROPRIATION - CENTRAL OPERATIONS. There is hereby appropriated, to the Secretary of State, to be payable from the State Central Services Fund, for personal services and operating expenses of the Secretary of State - Central Operations for the biennial period ending June 30, 2007,
the following:

| ITEM NO. |  |  | FISCAL YEARS |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  | 2005-2006 |  | 2006-2007 |
| (01) | REGULAR SALARIES | \$ | 3,643,550 | \$ | 3,750,367 |
| (02) | EXTRA HELP |  | 84,725 |  | 84,725 |
| (03) | PERSONAL SERVICES MATCHING |  | 1,054,886 |  | 1,075,642 |
| (04) | OVERTIME |  | 10,000 |  | 10,000 |
| (05) | MAINT. \& GEN. OPERATION |  |  |  |  |
|  | (A) OPER. EXPENSE |  | 925,085 |  | 925,085 |
|  | (B) CONF. \& TRAVEL |  | 36,292 |  | 36,292 |
|  | (C) PROF. FEES |  | 44,136 |  | 44,136 |
|  | (D) CAP. OUTLAY |  | 165,908 |  | 165,908 |
|  | (E) DATA PROC. |  | 93,866 |  | 99,866 |
| (06) | MANDATORY PUBLICATIONS |  | 345,000 |  | 0 |
| (07) | PETITION VERIFICATION |  | 475,000 |  | 0 |
| (08) | PUBLISH LEGAL NOTICES |  | 950,000 |  | 0 |
| (09) | RECORDS MANAGEMENT |  | 1,325,528 |  | 0 |
| (10) | MOTOR VOTER SYSTEM OPERATIONS/ |  |  |  |  |
|  | MAINTENANCE / ENHANCEMENT |  | 1,006,703 |  | 1,006,703 |
| (11) | FLAGS |  | 181,250 |  | 181,250 |
|  | TOTAL AMOUNT APPROPRIATED | \$ | 10,341,929 | \$ | 7,379,974 |

SECTION 4. REGULAR SALARIES - SUPPORT OPERATIONS. There is hereby established for the Secretary of State - Support Operations for the 2005-2007 biennium, the following maximum number of regular employees whose salaries shall be governed by the provisions of the Uniform Classification and Compensation Act (Arkansas Code §§21-5-201 et seq.), or its successor, and all laws amendatory thereto. Provided, however, that any position to which a specific maximum annual salary is set out herein in dollars, shall be exempt from the provisions of said Uniform Classification and Compensation Act. All persons occupying positions authorized herein are hereby governed by the provisions of the Regular Salaries Procedures and Restrictions Act (Arkansas Code §21-5-101), or its successor.

Maximum Annual


SECTION 5. EXTRA HELP - SUPPORT OPERATIONS. There is hereby authorized, for the Secretary of State - Support Operations for the 2005-2007 biennium, the following maximum number of part-time or temporary employees, to be known
as "Extra Help", payable from funds appropriated herein for such purposes: five (5) temporary or part-time employees, when needed, at rates of pay not to exceed those provided in the Uniform Classification and Compensation Act, or its successor, or this act for the appropriate classification.

SECTION 6. APPROPRIATION - SUPPORT OPERATIONS. There is hereby appropriated, to the Secretary of State, to be payable from the State Central Services Fund, for personal services and operating expenses of the Secretary of State - Support Operations for the biennial period ending June 30, 2007, the following:

| ITEM NO. |  |  | FISCAL YEARS |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  | 2005-2006 |  | 2006-2007 |
| (01) | REGULAR SALARIES | \$ | 2,507,385 | \$ | 2,578,844 |
| (02) | EXTRA HELP |  | 9,000 |  | 9,000 |
| (03) | PERSONAL SERVICES MATCHING | \$ | 753,478 | \$ | 767,360 |
| (04) | OVERTIME |  | 23,000 |  | 23,000 |
| (05) | MAINT. \& GEN. OPERATION |  |  |  |  |
|  | (A) OPER. EXPENSE |  | 958,100 |  | 958,100 |
|  | (B) CONF. \& TRAVEL |  | 13,400 |  | 13,400 |
|  | (C) PROF. FEES |  | 320,000 |  | 0 |
|  | (D) CAP. OUTLAY |  | 260,850 |  | 201,979 |
|  | (E) DATA PROC. |  | 0 |  | 0 |
| (06) | CAPITOL GROUNDS IMPROVEMENT |  | 135,000 |  | 75,000 |
| (07) | SPECIAL MAINTENANCE |  | 390,000 |  | 355,000 |
| (08) | BUILDING INSURANCE |  | 151,214 |  | 151,214 |
|  | TOTAL AMOUNT APPROPRIATED | \$ | 5,521,427 | S | 5,132,897 |

SECTION 7. REGULAR SALARIES - HELP AMERICA VOTE ACT - FEDERAL. There is hereby established for the Secretary of State - Help America Vote Act for the 2005-2007 biennium, the following maximum number of regular employees whose salaries shall be governed by the provisions of the Uniform Classification and Compensation Act (Arkansas Code §§2l-5-201 et seq.), or its successor, and all laws amendatory thereto. Provided, however, that any position to which a specific maximum annual salary is set out herein in dollars, shall be exempt from the provisions of said Uniform Classification and Compensation

Act. All persons occupying positions authorized herein are hereby governed by the provisions of the Regular Salaries Procedures and Restrictions Act (Arkansas Code §21-5-101), or its successor.

| Item |  | Maximum | Maximum Annual |  |
| :---: | :---: | :---: | :---: | :---: |
|  |  |  | Salary Rate |  |
|  |  | No. of | Fiscal Years |  |
| No. | Title | Employees | 2005-2006 | 2006-2007 |
| (1) | DATABASE ENGINEER | 1 | \$71,643 | \$73,554 |
| (2) | PROGRAMMER ANALYST I | 1 | \$50,725 | \$52,238 |
| (3) | SEC OF State electio | OR | \$47,601 | \$49,029 |
|  | NO. OF EMPLOYEES | 4 |  |  |

SECTION 8. APPROPRIATION - HELP AMERICA VOTE ACT - FEDERAL. There is hereby appropriated, to the Secretary of State, to be payable from the federal funds as designated by the Chief Fiscal Officer of the State, for personal services of the Secretary of State - Help America Vote Act for the biennial period ending June 30, 2007, the following:

| ITEM |  | FISCAL YEARS |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| NO. |  | 2005-2006 |  |  | 2006-2007 |
| (01) | REGULAR SALARIES | \$ | 217,570 | \$ | 223,850 |
| (02) | PERSONAL SERVICES MATCHING |  | 57,634 |  | 58,854 |
|  | TOTAL AMOUNT APPROPRIATED | \$ | 275,204 | \$ | 282,704 |

SECTION 9. APPROPRIATIONS - HELP AMERICA VOTE ACT - TITLE 1 AND TITLE 2 FEDERAL. There is hereby appropriated, to the Secretary of State, to be payable from the federal funds as designated by the Chief Fiscal Officer of the State, the following:
(A) For maintenance, operating expenses and associated cost for the Help America Vote Act (HAVA Title l), the sum of ............................. $55,218,692$.
(B) For expenditures requiring state matching for maintenance, operating expenses and associated costs for the Help America Vote Act (HAVA Title 2), the sum of ...................................................................... $\$ 21,598,570$.

SECTION 10. APPROPRIATION - ELECTION ASSISTANCE FOR DISABLED - FEDERAL.

There is hereby appropriated, to the Secretary of State, to be payable from the federal funds as designated by the Chief Fiscal Officer of the State, for grants, aid and professional fees and services for election assistance for the disabled for the biennial period ending June 30, 2007, the following:

| ITEM | FISCAL YEARS |  |  |
| :--- | :--- | :--- | ---: | ---: |
| NO. |  | $2005-2006$ | $2006-2007$ |
| $(01)$ | ELECTION ASSISTANCE FOR THE DISABLED | $\$ 200,000$ | $\$ 300,000$ |

SECTION 11. APPROPRIATION - CAPITOL GROUNDS MONUMENT/MEMORIAL PRESERVATION. There is hereby appropriated, to the Secretary of State, to be payable from the Capitol Grounds Monument And Memorial Preservation Fund, for various construction and operating expenses for the preservation of Monuments and Memorials on the State Capitol Grounds by the Secretary of State for the biennial period ending June 30, 2007, the following:

| ITEM |  | FISCAL YEARS |  |  |
| :--- | :--- | :--- | ---: | ---: |
| NO. |  | $2005-2006$ | $2006-2007$ |  |
| (01) | VARIOUS OPERATING AND CONSTRUCTION |  |  |  |
|  | EXPENSES FOR MONUMENT /MEMORIAL |  |  |  |
|  | PRESERVATION | \$ | 25,000 | \$ |

SECTION 12. APPROPRIATION - ARKANSAS STATE CAPITOL BUILDING AND GROUNDS RESTORATION - CASH. There is hereby appropriated, to the Secretary of State, to be payable from the cash fund deposited in the State Treasury as determined by the Chief Fiscal Officer of the State, from contributions and donations for maintenance and restoration projects by the Secretary of State for the biennial period ending June 30, 2007, the following:

(E) DATA PROC.

TOTAL AMOUNT APPROPRIATED

| 0 | 0 |  |
| ---: | ---: | ---: |
|  | $5,300,000$ | $5,300,000$ |

SECTION 13. APPROPRIATIONS - PARKING - CASH. There is hereby appropriated, to the Secretary of State, to be payable from cash funds as defined by Arkansas Code 19-4-801 of the Secretary of State, for various operating and associated expenses for parking activity of the Secretary of State for the biennial period ending June 30, 2007, the following:

| ITEM | FISCAL YEARS |  |  |  |
| :--- | :--- | ---: | ---: | ---: |
| NO. |  | $2005-2006$ | $2006-2007$ |  |
| $(01)$ | VARIOUS PARKING EXPENSES | \$ | 200,000 | \$ |

SECTION 14. APPROPRIATION - FEE AND TAX REFUND. There is hereby appropriated, to the Secretary of State, to be payable from the Miscellaneous Revolving Fund, for refunds and reimbursements of corporate filing fees and franchise taxes for the biennial period ending June 30, 2007, the following:

| ITEM | FISCAL YEARS |  |  |  |
| :--- | :--- | ---: | ---: | ---: |
| NO. | $2005-2006$ | $2006-2007$ |  |  |
| $(01)$ | REFUND / REIMBURSEMENTS | $\$ \quad 450,000$ | $\$$ | 450,000 |

SECTION 15. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. CARRY FORWARD. At the close of the fiscal year ending June 30, 2004 2006, any unexpended appropriation and funds provided for in Professional Fees, Capital Outlay, Mandatory Publications, Petition Verification, Publish Legal Notices, Records Management, and Motor Voter System Operations/Maintenance/ Enhancement in Section 3 and for Professional Fees and Capital Outlay in Section 6 of this Act, shall be carried forward and made available for the same purposes for the fiscal year ending June 30, 2005 2007. The provisions of this section shall be in effect only from July l, 20032005 through June 30, 2005 2007.

SECTION 16. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW.

REIMBURSEMENT. The Miscellaneous Revolving Fund shall be reimbursed in the manner provided by law. The provisions of this section shall be in effect only from July $1,2003 \underline{2005}$ through June 30, 20052007.

SECTION 17. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. STATE CAPITOL POLICE. In the event that sufficient revenues, in the judgment of the Secretary of State exist, the Secretary is hereby authorized to make additional salary payments from such funds to those employees who have attained law enforcement certification above the basic certificate level, as defined by the Arkansas Commission on Law Enforcement Standards.

It is the intent of this Section that such payment shall be optional, at the discretion of the Secretary, dependent on sufficient revenues and shall not be implemented using funds specifically set aside for other programs within the Department.

Employees shall be eligible for all or a portion of additional salary payments scheduled as follows:
I. General Certificate - \$ 300 annually
II. Intermediate Certificate - \$ 600 annually
III. Advanced Certificate - \$ 900 annually
IV. Senior Certificate - \$1,200 annually

Payment of such funds may be made monthly, quarterly, semiannually or annually depending upon the availability of revenues and shall be restricted to the following classifications:

1. Sec. of State Capitol Police Chief
2. Sec. of State Police Sergeant
3. Sec. of State Corporal
4. Sec. of State Assistant Chief

Payments made under this Section which are awarded as partial or lump sum payments shall not be considered as salary for purposes of retirement benefits but shall be subject to withholding of all applicable federal and state taxes. Payments made under this Section shall not be construed as exceeding the maximum annual salary of the employee. The provisions of this section shall be in effect only from July l, 20032005 through June 30, 2005 2007 .

SECTION 18. COMPLIANCE WITH OTHER LAWS. Disbursement of funds authorized by this act shall be limited to the appropriation for such agency and funds made available by law for the support of such appropriations; and the restrictions of the State Procurement Law, the General Accounting and Budgetary Procedures Law, the Revenue Stabilization Law, the Regular Salary Procedures and Restrictions Act, or their successors, and other fiscal control laws of this State, where applicable, and regulations promulgated by the Department of Finance and Administration, as authorized by law, shall be strictly complied with in disbursement of said funds.

SECTION 19. LEGISLATIVE INTENT. It is the intent of the General Assembly that any funds disbursed under the authority of the appropriations contained in this act shall be in compliance with the stated reasons for which this act was adopted, as evidenced by the Agency Requests, Executive Recommendations and Legislative Recommendations contained in the budget manuals prepared by the Department of Finance and Administration, letters, or summarized oral testimony in the official minutes of the Arkansas Legislative Council or Joint Budget Committee which relate to its passage and adoption.

SECTION 20. EMERGENCY CLAUSE. It is found and determined by the General Assembly, that the Constitution of the State of Arkansas prohibits the appropriation of funds for more than a two (2) year period; that the effectiveness of this Act on July l, 2005 is essential to the operation of the agency for which the appropriations in this Act are provided, and that in the event of an extension of the Regular Session, the delay in the effective date of this Act beyond July 1, 2005 could work irreparable harm upon the proper administration and provision of essential governmental programs. Therefore, an emergency is hereby declared to exist and this Act being necessary for the immediate preservation of the public peace, health and safety shall be in full force and effect from and after July l, 2005.
/s/ Joint Budget Committee

APPROVED:
2/24/2005

