

1 State of Arkansas
2 89th General Assembly
3 Fiscal Session, 2014
4

A Bill

HOUSE BILL 1153

5 By: House Management Committee
6

For An Act To Be Entitled

8 AN ACT TO MAKE AN APPROPRIATION FOR PERSONAL SERVICES
9 AND OPERATING EXPENSES FOR THE ARKANSAS HOUSE OF
10 REPRESENTATIVES - STAFF FOR THE FISCAL YEAR ENDING
11 JUNE 30, 2015; AND FOR OTHER PURPOSES.
12
13

Subtitle

14 AN ACT FOR THE ARKANSAS HOUSE OF
15 REPRESENTATIVES - STAFF APPROPRIATION FOR
16 THE 2014-2015 FISCAL YEAR.
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20 BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS:
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22 SECTION 1. REGULAR SALARIES - HOUSE STAFF. There is hereby established
23 for the Arkansas House of Representatives for the 2014-2015 fiscal year, the
24 following maximum number of regular employees.
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26			Maximum Annual	
27			Salary Rate	
28	Item		Fiscal Year	
29	<u>No.</u>	<u>Title</u>	<u>Employees</u>	<u>2014-2015</u>
30	(1)	CHIEF OF STAFF	1	\$141,509
31	(2)	PARLIAMENTARIAN/AD ASST/ASST TO SPEAKER	1	\$136,323
32	(3)	COORD HOUSE LEGISLATIVE SERVICES	1	\$136,323
33	(4)	DIRECTOR OF HOUSE	1	GRADE N910
34	(5)	HOUSE ADMINISTRATOR	1	GRADE N910
35	(6)	ADMINISTRATIVE ASSISTANT	1	GRADE N908
36	(7)	CHIEF CLERK/FISCAL OFFICER	1	GRADE N906



1	(8)	ASST EX SEC/SESSION EMPLOYEE	1	GRADE C124
2	(9)	ASST CHIEF CLERK/ASST FISCAL OFFICER	1	GRADE C124
3	(10)	HOUSE PROPERTIES & FACILITIES MGR	1	GRADE C124
4	(11)	ASSISTANT EXECUTIVE SECRETARY	1	GRADE C124
5	(12)	ASST EXEC SEC/RECEPTIONIST	2	GRADE C118
6	(13)	ASST HOUSE PROPERTIES & FAC MGR	<u>1</u>	GRADE C118
7		MAX. NO. OF EMPLOYEES	14	

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9 SECTION 2. EXTRA HELP. There is hereby authorized, for the Arkansas
 10 House of Representatives for the 2014-2015 fiscal year, the following maximum
 11 number of part-time or temporary employees, to be known as "Extra Help",
 12 payable from funds appropriated herein for such purposes: seven (7)
 13 temporary or part-time employees, when needed, at rates of pay not to exceed
 14 those provided in the Uniform Classification and Compensation Act, or its
 15 successor, or this act for the appropriate classification.

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17 SECTION 3. APPROPRIATION - STAFF. There is hereby appropriated, to the
 18 Arkansas House of Representatives, to be payable from the State Central
 19 Services Fund, for personal services and operating expenses of the Arkansas
 20 House of Representatives and the staff of the Arkansas House of
 21 Representatives for the fiscal year ending June 30, 2015, the following:

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23	ITEM	FISCAL YEAR
24	<u>NO.</u>	<u>2014-2015</u>
25	(01) REGULAR SALARIES	\$1,349,711
26	(02) EXTRA HELP	100,000
27	(03) PERSONAL SERV MATCHING	377,919
28	(04) MAINTENANCE & GENERAL OPERATIONS	700,000
29	(05) MAINT. & GEN. OPERATION	
30	(A) OPER. EXPENSE	0
31	(B) CONF. & TRAVEL	0
32	(C) PROF. FEES	75,000
33	(D) CAP. OUTLAY	0
34	(E) DATA PROC.	<u>0</u>
35	TOTAL AMOUNT APPROPRIATED	<u><u>\$2,602,630</u></u>

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SECTION 4. APPROPRIATION - INSTITUTE. There is hereby appropriated, to the Arkansas House of Representatives, to be payable from the Constitutional Officers Fund, for payment of per diem and mileage of members and newly elected members who attend the Institute of Legislative Procedure, House Legislative Orientation, and any other briefing meetings held prior to the convening of a Legislative Session of the General Assembly, the sum of\$200,000.

SECTION 5. APPROPRIATION - INFORMATION TECHNOLOGY. There is hereby appropriated, to the Arkansas House of Representatives, to be payable from the State Central Services Fund, for operating expenses required in continuing the automating of the legislative process of the Arkansas House of Representatives for the fiscal year ending June 30, 2015, the following:

ITEM	FISCAL YEAR
<u>NO.</u>	<u>2014-2015</u>
(01) MAINT. & GEN. OPERATION	
(A) OPER. EXPENSE	250,000
(B) CONF. & TRAVEL	0
(C) PROF. FEES	0
(D) CAP. OUTLAY	250,000
(E) DATA PROC.	<u>0</u>
TOTAL AMOUNT APPROPRIATED	<u><u>\$500,000</u></u>

SECTION 6. REGULAR SALARIES - MEMBER SERVICES. There is hereby established for the Arkansas House of Representatives - Member Services for the 2014-2015 fiscal year, the following maximum number of regular employees.

Item	Title	Maximum No. of Employees	Maximum Annual Salary Rate Fiscal Year 2014-2015
<u>No.</u>	<u>Title</u>	<u>Employees</u>	<u>2014-2015</u>
(1)	LEGISLATIVE ANALYST/SESSION EMPLOYEE	8	GRADE C124
(2)	LEGISLATIVE ANALYST/COMMUNICATIONS OFC	1	GRADE C124
(3)	LEGISLATIVE ANALYST/SESSION EMPLOYEE	5	GRADE C120
(4)	LEGISLATIVE COMMITTEE SECRETARY	<u>1</u>	GRADE C118

1 MAX. NO. OF EMPLOYEES 15

2

3 SECTION 7. APPROPRIATION - MEMBER SERVICES. There is hereby
 4 appropriated, to the Arkansas House of Representatives, to be payable from
 5 the State Central Services Fund, for personal services and operating expenses
 6 of the Arkansas House of Representatives - Member Services for the fiscal
 7 year ending June 30, 2015, the following:

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9 ITEM	FISCAL YEAR
10 <u>NO.</u>	<u>2014-2015</u>
11 (01) REGULAR SALARIES	\$1,149,754
12 (02) EXTRA HELP	50,000
13 (03) PERSONAL SERV MATCHING	321,931
14 (04) MAINT. & GEN. OPERATION	
15 (A) OPER. EXPENSE	45,000
16 (B) CONF. & TRAVEL	30,000
17 (C) PROF. FEES	0
18 (D) CAP. OUTLAY	40,000
19 (E) DATA PROC.	<u>35,000</u>
20 TOTAL AMOUNT APPROPRIATED	<u><u>\$1,671,685</u></u>

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22 SECTION 8. REGULAR SALARIES - SUPPLEMENTAL STAFFING. There is hereby
 23 established for the Arkansas House of Representatives - Supplemental Staffing
 24 for the 2014-2015 fiscal year, the following maximum number of regular
 25 employees.

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27	28	29	Maximum Annual
30	31	32	Salary Rate
33	34	35	Fiscal Year
<u>No.</u>	<u>Title</u>	<u>No. of</u>	<u>2014-2015</u>
<u>Employees</u>			
31 (1)	LEGISLATIVE ANALYST	8	GRADE C124
32 (2)	LEGISLATIVE ANALYST	4	GRADE C122
33 (3)	MANAGEMENT PROJECT ANALYST	1	GRADE C120
34 (4)	LEGISLATIVE COMMITTEE SECRETARY	<u>6</u>	GRADE C120
35	MAX. NO. OF EMPLOYEES	19	

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SECTION 9. APPROPRIATION - SUPPLEMENTAL STAFFING. There is hereby appropriated, to the Arkansas House of Representatives, to be payable from the State Central Services Fund, for personal services and operating expenses of the Arkansas House of Representatives - Supplemental Staffing for the fiscal year ending June 30, 2015, the following:

ITEM	FISCAL YEAR
<u>NO.</u>	<u>2014-2015</u>
(01) REGULAR SALARIES	\$1,379,953
(02) PERSONAL SERV MATCHING	386,387
(03) MAINT. & GEN. OPERATION	
(A) OPER. EXPENSE	155,000
(B) CONF. & TRAVEL	33,825
(C) PROF. FEES	5,000
(D) CAP. OUTLAY	61,424
(E) DATA PROC.	<u>10,000</u>
TOTAL AMOUNT APPROPRIATED	<u><u>\$2,031,589</u></u>

SECTION 10. APPROPRIATION - HOUSE SELECT COMMITTEE EXPENSES. There is hereby appropriated, to the Arkansas House of Representatives, to be payable from the State Central Services Fund, for paying per diem, expenses and mileage to members of the House of Representatives attending regular and special meetings and other committee related activities of the House Select Committees for the fiscal year ending June 30, 2015, the following:

ITEM	FISCAL YEAR
<u>NO.</u>	<u>2014-2015</u>
(01) PER DIEM, EXPENSES AND MILEAGE FOR MEMBERS OF HOUSE SELECT COMMITTEES	<u><u>\$100,000</u></u>

SECTION 11. APPROPRIATION - REAPPROPRIATION - CONSTITUTIONAL OFFICERS FUND. There is hereby appropriated, to the Arkansas House of Representatives, to be payable from the Constitutional Officers Fund, for the balance remaining on June 30, 2014 in the appropriations enacted to defray any necessary expenses of the House of Representatives of the Eighty-Ninth General Assembly, Section 2 of Act 3 of 2013, Sections 4 and 11 of Act 1341

1 of 2013, and Act 2 of 2014, there to be used for the same purposes for the
2 Arkansas House of Representatives of the Eighty-Ninth General Assembly, in a
3 sum in the aggregate not to exceed.....\$3,079,226.
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5 SECTION 12. APPROPRIATION - REAPPROPRIATION - STATE CENTRAL SERVICES
6 FUND. There is hereby appropriated, to the Arkansas House of Representatives,
7 to be payable from the State Central Services Fund, for the balance remaining
8 on June 30, 2014 in the appropriations enacted to defray any necessary
9 expenses of the House of Representatives of the Eighty-Ninth General
10 Assembly, Sections 3, 5, 7, 9, 10 and 12 of Act 1341 of 2013, there to be
11 used for the same purposes for the Arkansas House of Representatives of the
12 Eighty-Ninth General Assembly, in a sum in the aggregate not to exceed
13\$3,000,000.
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15 SECTION 13. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS
16 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. USES OF
17 FUNDS. The funds appropriated in this Act shall be used to defray the
18 necessary expenses of the operation of the Office of the Speaker of the House
19 of Representatives, the Office of the Chief of Staff, the Office of the
20 Coordinator of House Legislative Services, the Office of Parliamentarian, the
21 Chief Clerk's Office, House Member Services Office and other reasonable and
22 necessary expenses of the House of Representatives of the General Assembly
23 incurred during the fiscal year ending June 30, ~~2014~~ 2015. Any balance
24 remaining on June 30, ~~2013~~ 2014 in the funds provided by this Act shall be
25 made available for the fiscal year ending June 30, ~~2014~~ 2015 and for the same
26 purposes.
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28 SECTION 14. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS
29 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. TRANSFER
30 AUTHORITY. If the Speaker of the House and the Chief of Staff or his
31 designee determine that any item or portion thereof appropriated herein for a
32 specific purpose is not needed for such purpose, they may certify such fact
33 to the State Auditor and the State Auditor shall cause a transfer to be made
34 from one item to another.
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36 SECTION 15. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS

1 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. SALARIES.
 2 In order that exceptionally well-qualified personnel may be recruited and
 3 retained, the House of Representatives may exceed the maximum salary levels
 4 by no more than twenty percent (20%) for no more than one-third (1/3) of the
 5 positions authorized in their operation appropriation act, may exceed the
 6 maximum salary levels for the purpose of merit adjustments for all positions,
 7 and may promote a maximum of two grades for no more than one-third (1/3) of
 8 the classified positions authorized in its operation appropriation act.

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 10 SECTION 16. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS
 11 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW.
 12 AUDIO/VISUAL POLICY. The appropriations provided herein to produce audio or
 13 video materials by or under the direction of the House of Representatives
 14 shall not be used for the following:

15 (a) A person may not use audio or video materials produced by or under the
 16 direction of the House of Representatives in political or campaign
 17 advertising.

18 (b) A person may not use audio or video materials produced by or under the
 19 direction of the House of Representatives for a commercial purpose.

20 (1) In this section, "commercial purpose" means a purpose that is
 21 intended to result in a profit or other tangible benefit.

22 (c) The House Management Committee may give permission to an entity to use
 23 the audio or video materials for public education governmental
 24 broadcast which shall not conflict with subsection (b).

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 26 SECTION 17. COMPLIANCE WITH OTHER LAWS. Disbursement of funds
 27 authorized by this act shall be limited to the appropriation for such agency
 28 and funds made available by law for the support of such appropriations; and
 29 the restrictions of the State Procurement Law, the General Accounting and
 30 Budgetary Procedures Law, the Revenue Stabilization Law, the Regular Salary
 31 Procedures and Restrictions Act, or their successors, and other fiscal
 32 control laws of this State, where applicable, and regulations promulgated by
 33 the Department of Finance and Administration, as authorized by law, shall be
 34 strictly complied with in disbursement of said funds.

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 36 SECTION 18. LEGISLATIVE INTENT. It is the intent of the General

1 Assembly that any funds disbursed under the authority of the appropriations
 2 contained in this act shall be in compliance with the stated reasons for
 3 which this act was adopted, as evidenced by the Agency Requests, Executive
 4 Recommendations and Legislative Recommendations contained in the budget
 5 manuals prepared by the Department of Finance and Administration, letters, or
 6 summarized oral testimony in the official minutes of the Arkansas Legislative
 7 Council or Joint Budget Committee which relate to its passage and adoption.

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 9 SECTION 19. EMERGENCY CLAUSE. It is found and determined by the
 10 General Assembly, that the Constitution of the State of Arkansas prohibits
 11 the appropriation of funds for more than a one (1) year period; that the
 12 effectiveness of this Act on July 1, 2014 is essential to the operation of
 13 the agency for which the appropriations in this Act are provided, and that in
 14 the event of an extension of the legislative session, the delay in the
 15 effective date of this Act beyond July 1, 2014 could work irreparable harm
 16 upon the proper administration and provision of essential governmental
 17 programs. Therefore, an emergency is hereby declared to exist and this Act
 18 being necessary for the immediate preservation of the public peace, health
 19 and safety shall be in full force and effect from and after July 1, 2014.

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 22 **APPROVED: 02/28/2014**
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