

1 State of Arkansas
2 94th General Assembly
3 Regular Session, 2023
4

A Bill

SENATE BILL 22

5 By: Joint Budget Committee
6

For An Act To Be Entitled

8 AN ACT TO MAKE AN APPROPRIATION FOR PERSONAL SERVICES
9 AND OPERATING EXPENSES FOR THE DEPARTMENT OF
10 TRANSFORMATION AND SHARED SERVICES FOR THE FISCAL
11 YEAR ENDING JUNE 30, 2024; AND FOR OTHER PURPOSES.
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Subtitle

14 AN ACT FOR THE DEPARTMENT OF
15 TRANSFORMATION AND SHARED SERVICES
16 APPROPRIATION FOR THE 2023-2024 FISCAL
17 YEAR.
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21 BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS:
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23 SECTION 1. REGULAR SALARIES - SECRETARY'S OFFICE. There is hereby
24 established for the Department of Transformation and Shared Services for the
25 2023-2024 fiscal year, the following maximum number of regular employees.
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Item	Class		Maximum	Maximum Annual
No.	Code	Title	No. of	Salary Rate
			Employees	Fiscal Year
				2023-2024
31	(1)	SC014 SEC OF TRANSFORMATION & SHARED SERVICES	1	GRADE SE05
32	(2)	U061U TSS CHIEF OF STAFF	1	GRADE SE03
33	(3)	G307C TSS LEGAL COUNSEL	1	GRADE GS15
34	(4)	R051C TSS STATEWIDE PROGRAM MANAGER	1	GRADE GS13
35	(5)	R028C TSS STATEWIDE PAYROLL SYS SPECIALIST	<u>1</u>	GRADE GS08
36		MAX. NO. OF EMPLOYEES	5	



SECTION 2. APPROPRIATION - SECRETARY'S OFFICE. There is hereby appropriated, to the Department of Transformation and Shared Services, to be payable from the State Central Services Fund, for personal services and operating expenses of the Department of Transformation and Shared Services for the fiscal year ending June 30, 2024, the following:

ITEM NO.		FISCAL YEAR 2023-2024
(01)	REGULAR SALARIES	\$565,876
(02)	PERSONAL SERVICES MATCHING	162,449
(03)	MAINT. & GEN. OPERATION	
	(A) OPER. EXPENSE	0
	(B) CONF. & TRAVEL	0
	(C) PROF. FEES	0
	(D) CAP. OUTLAY	0
	(E) DATA PROC.	<u>0</u>
	TOTAL AMOUNT APPROPRIATED	<u><u>\$728,325</u></u>

SECTION 3. REGULAR SALARIES - SHARED SERVICES - ADMINISTRATION. There is hereby established for the Department of Transformation and Shared Services for the 2023-2024 fiscal year, the following maximum number of regular employees.

Item No.	Class Code	Title	Maximum No. of Employees	Maximum Annual Salary Rate Fiscal Year 2023-2024
(1)	G293C	TSS CHIEF GENERAL COUNSEL	1	GRADE SE01
(2)	D006N	STATE SYSTEMS ARCHITECT	1	GRADE IT10
(3)	D136C	TSS IT PROJECT MANAGER DIRECTOR	1	GRADE IT10
(4)	D038C	SENIOR SOFTWARE SUPPORT ANALYST	1	GRADE IT06
(5)	D142C	TSS ERP ANALYST	1	GRADE IT06
(6)	D052C	SOFTWARE SUPPORT ANALYST	1	GRADE IT05
(7)	R001C	TSS ASST PERSONNEL ADMINISTRATOR	1	GRADE GS15
(8)	V001C	TSS ASST PROCUREMENT ADMINISTRATOR	1	GRADE GS15

1	(9)	A132C TSS BUSINESS SERVICES ADMINISTRATOR	1	GRADE GS15
2	(10)	G306C TSS CHIEF ADMINISTRATIVE OFFICER	1	GRADE GS15
3	(11)	N207N TSS CHIEF PRIVACY OFFICER	1	GRADE GS15
4	(12)	A010C AGENCY CONTROLLER II	1	GRADE GS13
5	(13)	R051C TSS STATEWIDE PROGRAM MANAGER	1	GRADE GS13
6	(14)	G047C ATTORNEY SPECIALIST	1	GRADE GS11
7	(15)	G076C ADMINISTRATIVE SERVICES MANAGER	1	GRADE GS10
8	(16)	A038C FISCAL SUPPORT MANAGER	1	GRADE GS09
9	(17)	A082C ACCOUNTANT II	1	GRADE GS08
10	(18)	V035C TSS STATEWIDE PROCUREMENT SPECIALIST	1	GRADE GS08
11	(19)	A065C PAYROLL SERVICES COORDINATOR	1	GRADE GS07
12	(20)	C037C ADMINISTRATIVE ANALYST	1	GRADE GS06
13	(21)	R025C HUMAN RESOURCES ANALYST	1	GRADE GS06
14	(22)	V040C TSS BUYER	1	GRADE GS06
15	(23)	C056C ADMINISTRATIVE SPECIALIST III	<u>1</u>	GRADE GS04
16		MAX. NO. OF EMPLOYEES	23	

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18 SECTION 4. EXTRA HELP - SHARED SERVICES - ADMINISTRATION. There is
 19 hereby authorized, for the Department of Transformation and Shared Services
 20 for the 2023-2024 fiscal year, the following maximum number of part-time or
 21 temporary employees, to be known as "Extra Help", payable from funds
 22 appropriated herein for such purposes: twenty (20) temporary or part-time
 23 employees, when needed, at rates of pay not to exceed those provided in the
 24 Uniform Classification and Compensation Act, or its successor, or this act
 25 for the appropriate classification.

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27 SECTION 5. APPROPRIATION - SHARED SERVICES - ADMINISTRATION. There is
 28 hereby appropriated, to the Department of Transformation and Shared Services,
 29 to be payable from the State Central Services Fund, for personal services and
 30 operating expenses of the Department of Transformation and Shared Services
 31 for the fiscal year ending June 30, 2024, the following:

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33	ITEM	FISCAL YEAR
34	<u>NO.</u>	<u>2023-2024</u>
35	(01) REGULAR SALARIES	\$1,763,056
36	(02) EXTRA HELP	80,000

1	(03)	PERSONAL SERVICES MATCHING	570,495
2	(04)	MAINT. & GEN. OPERATION	
3	(A)	OPER. EXPENSE	875,000
4	(B)	CONF. & TRAVEL	25,000
5	(C)	PROF. FEES	100,000
6	(D)	CAP. OUTLAY	0
7	(E)	DATA PROC.	<u>0</u>
8		TOTAL AMOUNT APPROPRIATED	<u><u>\$3,413,551</u></u>

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10 SECTION 6. REGULAR SALARIES - STATEWIDE SHARED SERVICES. There is
 11 hereby established for the Department of Transformation and Shared Services
 12 for the 2023-2024 fiscal year, the following maximum number of regular
 13 employees.

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15				Maximum Annual
16				Salary Rate
17	Item	Class	Maximum	Fiscal Year
18	No.	Code	No. of	2023-2024
	<u>Title</u>			<u>Employees</u>
19	(1)	N032N	TSS OPM DIRECTOR	1 GRADE SE02
20	(2)	N031N	TSS OSP DIRECTOR	1 GRADE SE02
21	(3)	D012N	TSS DEPUTY ADMINISTRATOR	1 GRADE SE01
22	(4)	D141C	TSS ERP SYSTEM MANAGER	1 GRADE IT09
23	(5)	D033C	DFA ERP ANALYST	5 GRADE IT06
24	(6)	D027C	SOFTWARE ENGINEER	2 GRADE IT06
25	(7)	D142C	TSS ERP ANALYST	1 GRADE IT06
26	(8)	R001C	TSS ASST PERSONNEL ADMINISTRATOR	1 GRADE GS15
27	(9)	V001C	TSS ASST PROCUREMENT ADMINISTRATOR	1 GRADE GS15
28	(10)	R051C	TSS STATEWIDE PROGRAM MANAGER	3 GRADE GS13
29	(11)	V003C	TSS PROCUREMENT DIVISION MANAGER	2 GRADE GS12
30	(12)	A031C	ASSISTANT CONTROLLER	1 GRADE GS11
31	(13)	R052C	TSS STATEWIDE PROGRAM COORDINATOR	12 GRADE GS11
32	(14)	V034C	TSS STATEWIDE PROCUREMENT COORDINATOR	7 GRADE GS09
33	(15)	R053C	TSS STATEWIDE PROGRAM SPECIALIST	7 GRADE GS09
34	(16)	A041C	PROGRAM FISCAL MANAGER	1 GRADE GS08
35	(17)	R028C	TSS STATEWIDE PAYROLL SYS SPECIALIST	2 GRADE GS08
36	(18)	V035C	TSS STATEWIDE PROCUREMENT SPECIALIST	17 GRADE GS08

1	(19)	C037C ADMINISTRATIVE ANALYST	1	GRADE GS06
2	(20)	A074C FISCAL SUPPORT SUPERVISOR	1	GRADE GS06
3	(21)	V040C TSS BUYER	1	GRADE GS06
4	(22)	V033C TSS OSP SURPLUS PROPERTY SUPERVISOR	1	GRADE GS06
5	(23)	C057C ADMINISTRATION SUPPORT SPECIALIST	1	GRADE GS04
6	(24)	C056C ADMINISTRATIVE SPECIALIST III	4	GRADE GS04
7	(25)	A098C FISCAL SUPPORT SPECIALIST	1	GRADE GS04
8	(26)	V021C SURPLUS PROPERTY AGENT	11	GRADE GS04
9	(27)	C073C ADMINISTRATIVE SPECIALIST II	<u>6</u>	GRADE GS03
10		MAX. NO. OF EMPLOYEES	93	

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12 SECTION 7. EXTRA HELP - STATEWIDE SHARED SERVICES. There is hereby
 13 authorized, for the Department of Transformation and Shared Services -
 14 Statewide Shared Services for the 2023-2024 fiscal year, the following
 15 maximum number of part-time or temporary employees, to be known as "Extra
 16 Help", payable from funds appropriated herein for such purposes: seven (7)
 17 temporary or part-time employees, when needed, at rates of pay not to exceed
 18 those provided in the Uniform Classification and Compensation Act, or its
 19 successor, or this act for the appropriate classification.

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21 SECTION 8. APPROPRIATION - STATEWIDE SHARED SERVICES - OFFICES OF
 22 PERSONNEL MANAGEMENT AND STATE PROCUREMENT OPERATIONS. There is hereby
 23 appropriated, to the Department of Transformation and Shared Services, to be
 24 payable from the State Central Services Fund, for personal services and
 25 operating expenses of the Department of Transformation and Shared Services -
 26 Statewide Shared Services - Offices of Personnel Management and State
 27 Procurement Operations for the fiscal year ending June 30, 2024, the
 28 following:

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30	ITEM	FISCAL YEAR
31	<u>NO.</u>	<u>2023-2024</u>
32	(01) REGULAR SALARIES	\$4,952,098
33	(02) EXTRA HELP	11,512
34	(03) PERSONAL SERVICES MATCHING	1,665,070
35	(04) MAINT. & GEN. OPERATION	
36	(A) OPER. EXPENSE	426,500

1	(B) CONF. & TRAVEL	17,600
2	(C) PROF. FEES	8,500
3	(D) CAP. OUTLAY	0
4	(E) DATA PROC.	<u>0</u>
5	TOTAL AMOUNT APPROPRIATED	<u><u>\$7,081,280</u></u>

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7 SECTION 9. APPROPRIATION - STATEWIDE SHARED SERVICES - MARKETING AND

8 REDISTRIBUTION. There is hereby appropriated, to the Department of

9 Transformation and Shared Services, to be payable from the Property Sales

10 Holding Fund, for personal services and operating expenses of the Department

11 of Transformation and Shared Services - Statewide Shared Services - Marketing

12 and Redistribution for the fiscal year ending June 30, 2024, the following:

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14	ITEM	FISCAL YEAR
15	<u>NO.</u>	<u>2023-2024</u>
16	(01) REGULAR SALARIES	\$651,495
17	(02) EXTRA HELP	5,000
18	(03) PERSONAL SERVICES MATCHING	267,841
19	(04) MAINT. & GEN. OPERATION	
20	(A) OPER. EXPENSE	358,605
21	(B) CONF. & TRAVEL	1,000
22	(C) PROF. FEES	24,000
23	(D) CAP. OUTLAY	0
24	(E) DATA PROC.	<u>0</u>
25	TOTAL AMOUNT APPROPRIATED	<u><u>\$1,307,941</u></u>

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27 SECTION 10. APPROPRIATION - STATEWIDE SHARED SERVICES - PURCHASE AND

28 CORPORATE TRAVEL CARD PROGRAM. There is hereby appropriated, to the

29 Department of Transformation and Shared Services, to be payable from the

30 Purchase and Corporate Travel Card Program Fund, for providing appropriation

31 to allow for rebates coming into the State from vendor banks and for

32 distribution to participating agencies and for operating expenses connected

33 with the administration of the program by the Department of Transformation

34 and Shared Services - Statewide Shared Services - Purchase and Corporate

35 Travel Card Program for the fiscal year ending June 30, 2024, the following:

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1	ITEM	FISCAL YEAR
2	<u>NO.</u>	<u>2023-2024</u>
3	(01) REFUNDS/REIMBURSEMENTS	<u>\$4,000,000</u>

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5 SECTION 11. APPROPRIATION - STATEWIDE SHARED SERVICES - INFORMATION

6 TECHNOLOGY. There is hereby appropriated, to the Department of

7 Transformation and Shared Services, to be payable from the State Central

8 Services Fund, for information technology services expenses of the Department

9 of Transformation and Shared Services - Statewide Shared Services for the

10 fiscal year ending June 30, 2024, the following:

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12	ITEM	FISCAL YEAR
13	<u>NO.</u>	<u>2023-2024</u>
14	(01) INFORMATION TECHNOLOGY SERVICES	<u>\$600,000</u>

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16 SECTION 12. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS

17 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. SHARED

18 SERVICES. (a)(1) The Chief Fiscal Officer of the State may create a Shared

19 Services paying accounts on his or her books and on the books of the

20 Treasurer of State and the Auditor of State for the payment of personal

21 services and operating expenses in the Shared Services Paying Account

22 Appropriation by the Department of Transformation and Shared Services.

23 (2) The Chief Fiscal Officer of the State shall direct the transfer

24 of funds and appropriations to the Shared Services Paying Account

25 appropriation section of this act on the books of the Treasurer of State, the

26 Auditor of State, and the Chief Fiscal Officer of the State.

27 (3) The transfer authority provided to the department in

28 subdivision (a)(2) of this section may be used to make transfers only within

29 the department's appropriation act or between other appropriation acts

30 authorized for the department.

31 (4) The provisions of this section shall be in effect from the date of

32 passage through June 30, ~~2023~~ 2024.

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34 SECTION 13. COMPLIANCE WITH OTHER LAWS. Disbursement of funds

35 authorized by this act shall be limited to the appropriation for such agency

36 and funds made available by law for the support of such appropriations; and

1 the restrictions of the State Procurement Law, the General Accounting and
2 Budgetary Procedures Law, the Revenue Stabilization Law, the Regular Salary
3 Procedures and Restrictions Act, or their successors, and other fiscal
4 control laws of this State, where applicable, and regulations promulgated by
5 the Department of Finance and Administration, as authorized by law, shall be
6 strictly complied with in disbursement of said funds.

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8 SECTION 14. LEGISLATIVE INTENT. It is the intent of the General
9 Assembly that any funds disbursed under the authority of the appropriations
10 contained in this act shall be in compliance with the stated reasons for
11 which this act was adopted, as evidenced by the Agency Requests, Executive
12 Recommendations and Legislative Recommendations contained in the budget
13 manuals prepared by the Department of Finance and Administration, letters, or
14 summarized oral testimony in the official minutes of the Arkansas Legislative
15 Council or Joint Budget Committee which relate to its passage and adoption.

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17 SECTION 15. EMERGENCY CLAUSE. It is found and determined by the
18 General Assembly, that the Constitution of the State of Arkansas prohibits
19 the appropriation of funds for more than a one (1) year period; that the
20 effectiveness of this Act on July 1, 2023 is essential to the operation of
21 the agency for which the appropriations in this Act are provided, and that in
22 the event of an extension of the legislative session, the delay in the
23 effective date of this Act beyond July 1, 2023 could work irreparable harm
24 upon the proper administration and provision of essential governmental
25 programs. Therefore, an emergency is hereby declared to exist and this Act
26 being necessary for the immediate preservation of the public peace, health
27 and safety shall be in full force and effect from and after July 1, 2023.

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30 **APPROVED: 4/13/23**
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