

1 State of Arkansas  
2 93rd General Assembly  
3 Fiscal Session, 2022  
4

# A Bill

SENATE BILL 45

5 By: Joint Budget Committee  
6

## For An Act To Be Entitled

8 AN ACT TO MAKE AN APPROPRIATION FOR PERSONAL SERVICES  
9 AND OPERATING EXPENSES FOR THE DEPARTMENT OF  
10 TRANSFORMATION AND SHARED SERVICES FOR THE FISCAL  
11 YEAR ENDING JUNE 30, 2023; AND FOR OTHER PURPOSES.  
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## Subtitle

14 AN ACT FOR THE DEPARTMENT OF  
15 TRANSFORMATION AND SHARED SERVICES  
16 APPROPRIATION FOR THE 2022-2023 FISCAL  
17 YEAR.  
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21 BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS:  
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23 SECTION 1. REGULAR SALARIES - SECRETARY'S OFFICE. There is hereby  
24 established for the Department of Transformation and Shared Services for the  
25 2022-2023 fiscal year, the following maximum number of regular employees.  
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Item	Class		Maximum	Maximum Annual
No.	Code	Title	No. of	Salary Rate
			Employees	Fiscal Year
				2022-2023
31	(1)	SC014 SEC OF TRANSFORMATION & SHARED SVCS	1	GRADE SE05
32	(2)	U061U TSS CHIEF OF STAFF	1	GRADE SE03
33	(3)	G307C TSS LEGAL COUNSEL	1	GRADE GS15
34	(4)	R051C TSS STATEWIDE PROGRAM MANAGER	1	GRADE GS13
35	(5)	R028C TSS STATEWIDE PAYROLL SYS SPECIALIST	<u>1</u>	GRADE GS08
36	MAX. NO. OF EMPLOYEES		5	



SECTION 2. APPROPRIATION - SECRETARY'S OFFICE. There is hereby appropriated, to the Department of Transformation and Shared Services, to be payable from the State Central Services Fund, for personal services and operating expenses of the Department of Transformation and Shared Services for the fiscal year ending June 30, 2023, the following:

ITEM NO.		FISCAL YEAR 2022-2023
(01)	REGULAR SALARIES	\$561,668
(02)	PERSONAL SERVICES MATCHING	152,214
(03)	MAINT. & GEN. OPERATION	
	(A) OPER. EXPENSE	0
	(B) CONF. & TRAVEL	0
	(C) PROF. FEES	0
	(D) CAP. OUTLAY	0
	(E) DATA PROC.	<u>0</u>
	TOTAL AMOUNT APPROPRIATED	<u><u>\$713,882</u></u>

SECTION 3. REGULAR SALARIES - SHARED SERVICES - ADMINISTRATION. There is hereby established for the Department of Transformation and Shared Services for the 2022-2023 fiscal year, the following maximum number of regular employees.

Item No.	Class Code	Title	Maximum No. of Employees	Maximum Annual Salary Rate Fiscal Year 2022-2023
(1)	G293C	TSS CHIEF GENERAL COUNSEL	1	GRADE SE01
(2)	D006N	STATE SYSTEMS ARCHITECT	1	GRADE IT10
(3)	D136C	TSS IT PROJECT MANAGER DIRECTOR	1	GRADE IT10
(4)	D038C	SENIOR SOFTWARE SUPPORT ANALYST	1	GRADE IT06
(5)	D142C	TSS ERP ANALYST	1	GRADE IT06
(6)	D052C	SOFTWARE SUPPORT ANALYST	1	GRADE IT05
(7)	R001C	TSS ASST PERSONNEL ADMINISTRATOR	1	GRADE GS15
(8)	V001C	TSS ASST PROCUREMENT ADMINISTRATOR	1	GRADE GS15

1	(9)	G306C TSS CHIEF ADMINISTRATIVE OFFICER	1	GRADE GS15
2	(10)	N207N TSS CHIEF PRIVACY OFFICER	1	GRADE GS15
3	(11)	A010C AGENCY CONTROLLER II	1	GRADE GS13
4	(12)	R051C TSS STATEWIDE PROGRAM MANAGER	1	GRADE GS13
5	(13)	G047C ATTORNEY SPECIALIST	1	GRADE GS11
6	(14)	G076C ADMINISTRATIVE SERVICES MANAGER	1	GRADE GS10
7	(15)	A038C FISCAL SUPPORT MANAGER	1	GRADE GS09
8	(16)	A082C ACCOUNTANT II	1	GRADE GS08
9	(17)	V035C TSS STATEWIDE PROCUREMENT SPECIALIST	1	GRADE GS08
10	(18)	A065C PAYROLL SERVICES COORDINATOR	1	GRADE GS07
11	(19)	C037C ADMINISTRATIVE ANALYST	1	GRADE GS06
12	(20)	R025C HUMAN RESOURCES ANALYST	1	GRADE GS06
13	(21)	V040C TSS BUYER	2	GRADE GS06
14	(22)	C056C ADMINISTRATIVE SPECIALIST III	<u>1</u>	GRADE GS04
15		MAX. NO. OF EMPLOYEES	23	

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17 SECTION 4. APPROPRIATION - SHARED SERVICES - ADMINISTRATION. There is  
 18 hereby appropriated, to the Department of Transformation and Shared Services,  
 19 to be payable from the State Central Services Fund, for personal services and  
 20 operating expenses of the Department of Transformation and Shared Services  
 21 for the fiscal year ending June 30, 2023, the following:

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23	ITEM	FISCAL YEAR
24	<u>NO.</u>	<u>2022-2023</u>
25	(01) REGULAR SALARIES	\$1,522,248
26	(02) PERSONAL SERVICES MATCHING	475,131
27	(03) MAINT. & GEN. OPERATION	
28	(A) OPER. EXPENSE	875,000
29	(B) CONF. & TRAVEL	25,000
30	(C) PROF. FEES	100,000
31	(D) CAP. OUTLAY	0
32	(E) DATA PROC.	<u>0</u>
33	TOTAL AMOUNT APPROPRIATED	<u>\$2,997,379</u>

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35 SECTION 5. REGULAR SALARIES - STATEWIDE SHARED SERVICES. There is  
 36 hereby established for the Department of Transformation and Shared Services

1 for the 2022-2023 fiscal year, the following maximum number of regular  
2 employees.

				Maximum	Maximum Annual
	Item	Class		No. of	Salary Rate
	No.	Code	Title	Employees	Fiscal Year
					2022-2023
8	(1)	N036N	TSS EBD DIRECTOR	1	GRADE SE02
9	(2)	N032N	TSS OPM DIRECTOR	1	GRADE SE02
10	(3)	N031N	TSS OSP DIRECTOR	1	GRADE SE02
11	(4)	D012N	TSS DEPUTY ADMINISTRATOR	1	GRADE SE01
12	(5)	L038C	REGISTERED NURSE	1	GRADE MP01
13	(6)	D141C	TSS ERP SYSTEM MANAGER	1	GRADE IT09
14	(7)	D142C	TSS ERP ANALYST	1	GRADE IT06
15	(8)	R003C	TSS ASST EBD ADMINISTRATOR	1	GRADE GS15
16	(9)	R001C	TSS ASST PERSONNEL ADMINISTRATOR	1	GRADE GS15
17	(10)	V001C	TSS ASST PROCUREMENT ADMINISTRATOR	1	GRADE GS15
18	(11)	R051C	TSS STATEWIDE PROGRAM MANAGER	2	GRADE GS13
19	(12)	V003C	TSS PROCUREMENT DIVISION MANAGER	2	GRADE GS12
20	(13)	R052C	TSS STATEWIDE PROGRAM COORDINATOR	13	GRADE GS11
21	(14)	X038C	QUALITY ASSURANCE MANAGER	1	GRADE GS09
22	(15)	V034C	TSS STATEWIDE PROCUREMENT COORD	7	GRADE GS09
23	(16)	R053C	TSS STATEWIDE PROGRAM SPECIALIST	8	GRADE GS09
24	(17)	A041C	PROGRAM FISCAL MANAGER	1	GRADE GS08
25	(18)	X062C	QUALITY ASSURANCE COORDINATOR	1	GRADE GS08
26	(19)	R028C	TSS STATEWIDE PAYROLL SYS SPECIALIST	2	GRADE GS08
27	(20)	V035C	TSS STATEWIDE PROCUREMENT SPECIALIST	17	GRADE GS08
28	(21)	C010C	EXECUTIVE ASSISTANT TO THE DIRECTOR	1	GRADE GS07
29	(22)	P013C	PUBLIC INFORMATION COORDINATOR	2	GRADE GS07
30	(23)	R018C	TSS EBD PROGRAM SUPERVISOR	3	GRADE GS07
31	(24)	C037C	ADMINISTRATIVE ANALYST	1	GRADE GS06
32	(25)	R022C	BENEFITS COORDINATOR	1	GRADE GS06
33	(26)	A074C	FISCAL SUPPORT SUPERVISOR	1	GRADE GS06
34	(27)	B076C	RESEARCH PROJECT ANALYST	7	GRADE GS06
35	(28)	V040C	TSS BUYER	1	GRADE GS06
36	(29)	R034C	TSS EBD BENEFITS SPECIALIST	13	GRADE GS06

1	(30)	V033C TSS OSP SURPLUS PROPERTY SUPERVISOR	1	GRADE GS06
2	(31)	R033C BENEFITS ANALYST	14	GRADE GS05
3	(32)	A091C FISCAL SUPPORT ANALYST	1	GRADE GS05
4	(33)	C057C ADMINISTRATION SUPPORT SPECIALIST	1	GRADE GS04
5	(34)	C056C ADMINISTRATIVE SPECIALIST III	4	GRADE GS04
6	(35)	A098C FISCAL SUPPORT SPECIALIST	1	GRADE GS04
7	(36)	V021C SURPLUS PROPERTY AGENT	11	GRADE GS04
8	(37)	C073C ADMINISTRATIVE SPECIALIST II	<u>6</u>	GRADE GS03
9		MAX. NO. OF EMPLOYEES	133	

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11 SECTION 6. EXTRA HELP - STATEWIDE SHARED SERVICES. There is hereby  
 12 authorized, for the Department of Transformation and Shared Services -  
 13 Statewide Shared Services for the 2022-2023 fiscal year, the following  
 14 maximum number of part-time or temporary employees, to be known as "Extra  
 15 Help", payable from funds appropriated herein for such purposes: ten (10)  
 16 temporary or part-time employees, when needed, at rates of pay not to exceed  
 17 those provided in the Uniform Classification and Compensation Act, or its  
 18 successor, or this act for the appropriate classification.

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20 SECTION 7. APPROPRIATION - STATEWIDE SHARED SERVICES - OFFICES OF  
 21 PERSONNEL MANAGEMENT AND STATE PROCUREMENT OPERATIONS. There is hereby  
 22 appropriated, to the Department of Transformation and Shared Services, to be  
 23 payable from the State Central Services Fund, for personal services and  
 24 operating expenses of the Department of Transformation and Shared Services -  
 25 Statewide Shared Services - Offices of Personnel Management and State  
 26 Procurement Operations for the fiscal year ending June 30, 2023, the  
 27 following:

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29	ITEM	FISCAL YEAR
30	<u>NO.</u>	<u>2022-2023</u>
31	(01) REGULAR SALARIES	\$3,908,760
32	(02) EXTRA HELP	11,512
33	(03) PERSONAL SERVICES MATCHING	1,255,122
34	(04) MAINT. & GEN. OPERATION	
35	(A) OPER. EXPENSE	426,500
36	(B) CONF. & TRAVEL	17,600

1	(C) PROF. FEES	8,500
2	(D) CAP. OUTLAY	0
3	(E) DATA PROC.	<u>0</u>
4	TOTAL AMOUNT APPROPRIATED	<u><u>\$5,627,994</u></u>

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6 SECTION 8. APPROPRIATION - STATEWIDE SHARED SERVICES - EMPLOYEE  
7 BENEFITS DIVISION OPERATIONS. There is hereby appropriated, to the  
8 Department of Transformation and Shared Services, to be payable from the  
9 State Central Services Fund, for personal services and operating expenses of  
10 the Department of Transformation and Shared Services - Statewide Shared  
11 Services - Employee Benefits Division - Operations for the fiscal year ending  
12 June 30, 2023, the following:

14	ITEM	FISCAL YEAR
15	<u>NO.</u>	<u>2022-2023</u>
16	(01) REGULAR SALARIES	\$1,376,437
17	(02) PERSONAL SERVICES MATCHING	463,118
18	(03) OVERTIME	5,000
19	(04) MAINT. & GEN. OPERATION	
20	(A) OPER. EXPENSE	1,130,172
21	(B) CONF. & TRAVEL	4,000
22	(C) PROF. FEES	54,089
23	(D) CAP. OUTLAY	0
24	(E) DATA PROC.	<u>0</u>
25	TOTAL AMOUNT APPROPRIATED	<u><u>\$3,032,816</u></u>

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27 SECTION 9. APPROPRIATION - STATEWIDE SHARED SERVICES - MISCELLANEOUS  
28 CASH. There is hereby appropriated, to the Department of Transformation and  
29 Shared Services, to be payable from the cash fund deposited in the State  
30 Treasury as determined by the Chief Fiscal Officer of the State, for personal  
31 services and operating expenses of the Department of Transformation and  
32 Shared Services - Statewide Shared Services - Miscellaneous Cash for the  
33 fiscal year ending June 30, 2023, the following:

35	ITEM	FISCAL YEAR
36	<u>NO.</u>	<u>2022-2023</u>

1	(01)	REGULAR SALARIES	\$1,125,830
2	(02)	EXTRA HELP	100,000
3	(03)	PERSONAL SERVICES MATCHING	414,494
4	(04)	MAINT. & GEN. OPERATION	
5	(A)	OPER. EXPENSE	953,222
6	(B)	CONF. & TRAVEL	71,800
7	(C)	PROF. FEES	24,000
8	(D)	CAP. OUTLAY	0
9	(E)	DATA PROC.	0
10	(05)	REFUNDS/REIMBURSEMENTS	717,700
11	(06)	EXTERNAL CONSULTANT CONTRACTS	<u>1,500,000</u>
12		TOTAL AMOUNT APPROPRIATED	<u><u>\$4,907,046</u></u>

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14 SECTION 10. APPROPRIATION - STATEWIDE SHARED SERVICES - MARKETING AND  
 15 REDISTRIBUTION. There is hereby appropriated, to the Department of  
 16 Transformation and Shared Services, to be payable from the Property Sales  
 17 Holding Fund, for personal services and operating expenses of the Department  
 18 of Transformation and Shared Services - Statewide Shared Services - Marketing  
 19 and Redistribution for the fiscal year ending June 30, 2023, the following:

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21	ITEM	FISCAL YEAR
22	<u>NO.</u>	<u>2022-2023</u>
23	(01) REGULAR SALARIES	\$651,495
24	(02) EXTRA HELP	5,000
25	(03) PERSONAL SERVICES MATCHING	247,232
26	(04) MAINT. & GEN. OPERATION	
27	(A) OPER. EXPENSE	358,605
28	(B) CONF. & TRAVEL	1,000
29	(C) PROF. FEES	24,000
30	(D) CAP. OUTLAY	120,000
31	(E) DATA PROC.	<u>0</u>
32	TOTAL AMOUNT APPROPRIATED	<u><u>\$1,407,332</u></u>

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34 SECTION 11. APPROPRIATION - STATEWIDE SHARED SERVICES - PURCHASE AND  
 35 CORPORATE TRAVEL CARD PROGRAM. There is hereby appropriated, to the  
 36 Department of Transformation and Shared Services, to be payable from the

Purchase and Corporate Travel Card Program Fund, for providing appropriation to allow for rebates coming into the State from vendor banks and for distribution to participating agencies and for operating expenses connected with the administration of the program by the Department of Transformation and Shared Services - Statewide Shared Services - Purchase and Corporate Travel Card Program for the fiscal year ending June 30, 2023, the following:

ITEM	FISCAL YEAR
<u>NO.</u>	<u>2022-2023</u>
(01) REFUNDS/REIMBURSEMENTS	<u>\$4,000,000</u>

SECTION 12. APPROPRIATION - STATEWIDE SHARED SERVICES - INFORMATION TECHNOLOGY. There is hereby appropriated, to the Department of Transformation and Shared Services, to be payable from the State Central Services Fund, for information technology services expenses of the Department of Transformation and Shared Services - Statewide Shared Services for the fiscal year ending June 30, 2023, the following:

ITEM	FISCAL YEAR
<u>NO.</u>	<u>2022-2023</u>
(01) INFORMATION TECHNOLOGY SERVICES	<u>\$600,000</u>

SECTION 13. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. SHARED SERVICES. (a)(1) The Chief Fiscal Officer of the State may create a Shared Services paying accounts on his or her books and on the books of the Treasurer of State and the Auditor of State for the payment of personal services and operating expenses in the Shared Services Paying Account Appropriation by the Department of Transformation and Shared Services.

(2) The Chief Fiscal Officer of the State shall direct the transfer of funds and appropriations to the Shared Services Paying Account appropriation section of this act on the books of the Treasurer of State, the Auditor of State, and the Chief Fiscal Officer of the State.

(3) The transfer authority provided to the department in subdivision (a)(2) of this section may be used to make transfers only within the department's appropriation act or between other appropriation acts



1 authorized for the department.

2 (4) The provisions of this section shall be in effect from the date of  
3 passage through June 30, 2023.

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5 SECTION 14. COMPLIANCE WITH OTHER LAWS. Disbursement of funds  
6 authorized by this act shall be limited to the appropriation for such agency  
7 and funds made available by law for the support of such appropriations; and  
8 the restrictions of the State Procurement Law, the General Accounting and  
9 Budgetary Procedures Law, the Revenue Stabilization Law, the Regular Salary  
10 Procedures and Restrictions Act, or their successors, and other fiscal  
11 control laws of this State, where applicable, and regulations promulgated by  
12 the Department of Finance and Administration, as authorized by law, shall be  
13 strictly complied with in disbursement of said funds.

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15 SECTION 15. LEGISLATIVE INTENT. It is the intent of the General  
16 Assembly that any funds disbursed under the authority of the appropriations  
17 contained in this act shall be in compliance with the stated reasons for  
18 which this act was adopted, as evidenced by the Agency Requests, Executive  
19 Recommendations and Legislative Recommendations contained in the budget  
20 manuals prepared by the Department of Finance and Administration, letters, or  
21 summarized oral testimony in the official minutes of the Arkansas Legislative  
22 Council or Joint Budget Committee which relate to its passage and adoption.

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24 SECTION 16. EFFECTIVE DATE. This act is effective on and after July 1,  
25 2022.

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