

AGENDA
ALC-REVIEW - PROCUREMENT STUDY OF THE ARKANSAS LEGISLATIVE COUNCIL
Joint Performance Review Committee
Meeting Jointly

Monday, July 16, 2018
9:00 AM
Room A, MAC
Little Rock, Arkansas

ALC Review Subcommittee

Sen. Scott Flippo, Co-Chair
Sen. Bart Hester, Vice-Chair
Sen. Cecile Bledsoe
Sen. Linda Chesterfield
Sen. Bruce Maloch
Sen. Jim Hendren
Sen. David J. Sanders
Sen. Lance Eads
Sen. Bill Sample, ex officio
Sen. Terry Rice, ex officio

Rep. Jeff Wardlaw, Co-Chair
Rep. Bruce Cozart, Vice-Chair
Rep. Matthew J. Shepherd
Rep. Chris Richey
Rep. Joe Jett
Rep. Deborah Ferguson
Rep. DeAnn Vaught
Rep. Marcus E. Richmond
Rep. Jon S. Eubanks, ex officio
Rep. Jim Dotson, ex officio

**Joint Performance Review
Committee**

Sen. Missy Irvin, Chair
Sen. Jonathan Dismang
Sen. Jane English
Sen. Keith Ingram

Rep. Mark Lowery, Chair
Rep. Reginald Murdock, Vice-Chair
Rep. Scott Baltz
Rep. Sonia Eubanks Barker

Rep. Michelle Gray
Rep. David Hillman
Rep. John Maddox
Rep. Dan Sullivan

- A. Call to Order
- B. Comments by ALC-Review Co-Chairs
 Senator Scott Flippo
 Representative Jeff Wardlaw
- C. Update from previous meeting
- D. Presentations of Findings and Recommendations-Procurement Study; Ikaso Report

Ikaso Team

Tom Arnold, Ikaso Project Director
Matt Lewis, Ikaso Project Manager

Joi Leonard, Administrator, Legal Research and Drafting Section, Bureau of Legislative Research

Note: All exhibits for this meeting are available by electronic means and are accessible on the General Assembly's website at www.arkleg.state.ar.us

Notice: Silence your cell phones. Keep your personal conversations to a minimum. Observe restrictions designating areas as *'Members and Staff Only'*.

E. Section V – PCS/TGS/Commodities Distinction

Report Pages 32-36

- V-1 Eliminate the distinction between PCS and TGS contracts.
- V-2 Revise the definition of “commodity” to avoid the risk of contract mischaracterization.
 - a. Questions and Discussion
 - b. Comments by Interested Parties regarding Section V – PCS/TGS/Commodities Distinction **
 - c. Proposed Action

F. Section XII – Subcommittee Review

Report Pages 79-89

- XII-1 Change what contracts are reviewed by the Subcommittee to materially reduce the total automatically sent for review.
- XII-2 For reviewed contracts, require a cover sheet with meaningful information about the contract and procurement process.
- XII-3 Expand the contracts that are reported (but not automatically reviewed) to the Subcommittee. Enable members of the Subcommittee to “call” any reported contract for review.
- XII-4 Develop a coversheet for the contract report with business rules that flag potential contracts to be “called” for review.
- XII-5 Discontinue the review and approval of all vehicle leases.

Ikaso Section XII-5 Recommendations:

- Rec. XII-5: JLL394, Section 1
 - a. Questions and Discussion
 - b. Comments by Interested Parties regarding Section XII – Subcommittee Review**
 - c. Proposed Action

G. Section XI – Post procurement Contract Process

Report Pages 72-78

- XI-1 Change contracting protocol to require vendor signatures on contracts after the completion of the review process to add clarity to when a contract is considered final and to make vendors share accountability in review process adherence.

Ikaso Section XI-1 Recommendations:

- Rec. #XI-1: JLL393, Section 3. § 19-11-273(a)–(b)(2)(A)
- Rec. #XI-1(a): JLL393, Section 3. § 19-11-273(b)(2)(B)
- XI-2 Amend Ark. Code § 19-11-219 to create a program of attorney review for certain contracts.

Ikaso Section XI-2 Recommendations:

- Rec. #XI-2: JLL393, Section 1
- Rec. #XI-2(a): JLL393, Section 4(a)(1)(A)
- Rec. #XI-2(b): JLL393, Section 4(a)(1)(B)
- XI-3 Use AASIS to measure and track the contract review process timing and performance. Report on actual, aggregate review process timing.

Ikaso Section XI-3 Recommendations:

- Rec. #XI-3: JLL393, Section 4(a)(2)
- XI-4 Amend Ark. Code § 19-11-238(c) to allow longer initial contract terms (but maintaining the same total, potential contract length).

Ikaso Section XI-4 Recommendations:

- Rec. #XI-4: JLL393, Section 2
- a. Questions and Discussion
- b. Comments by Interested Parties regarding Section XI – Post Procurement Contract Process**
- c. Proposed Action

H. Other Business

I. Adjournment

****To be considered for comments, please notify staff 24 hours in advance of meeting date at millerk@blr.arkansas.gov or (501)537-9150.**