

AGENDA
Uniform Personnel Classification and Compensation Plan Subcommittee
of the
Arkansas Legislative Council

Tuesday, December 17, 2019
11:00 AM
Room B, MAC
Little Rock, Arkansas

Sen. David Wallace, Co-Chair
Sen. Joyce Elliott, Vice-Chair
Sen. Larry Teague
Sen. Linda Chesterfield
Sen. Jonathan Dismang
Sen. Bill Sample
Sen. Jimmy Hickey, Jr
Sen. Kim Hammer
Sen. Cecile Bledsoe, ex officio
Sen. Terry Rice, ex officio

Rep. Jim Wooten, Co-Chair
Rep. Kenneth B. Ferguson, Vice-Chair
Rep. Reginald Murdock
Rep. David Fielding
Rep. Mark Lowery
Rep. Andy Davis
Rep. Deborah Ferguson
Rep. Lanny Fite
Rep. Jeff Wardlaw, ex officio
Rep. Jim Dotson, ex officio

A. Call to Order

B. Communications

1. Quarterly Employment Reports- First Quarter FY2020

(A) State Agencies

(B) Institutions of Higher Education

2. December 2019 Personnel Actions Report Department of Education, Division of Higher Education. (Dr. Maria Markham, Director)

3. December 2019 Personnel Actions Report (Office of Personnel Management-Department of Transformation and Shared Services, Amy Fecher, Secretary)

4. December Provisional Positions Report for forty-seven (47) new positions is approved for four (4) Four-Year Institution of higher education; three (3) new positions are approved for one (1) Two-Year Institutions of higher education for educational projects made possible by new funds from additional federal funds, grants, gifts, or collections received by the institutions. Department of Education-Division of Higher Education. (Dr. Maria Markham, Director)

5. State Agencies and Higher Education Equal Employment Opportunities (EEO) policies and reporting template For FY19

C. Request from the Arkansas State Police for the establishment of Miscellaneous Federal Grant position for the development and expansion of the Children's Advocacy Program. (Colonel Bill Bryant, Director)

<u>Position Title</u>	<u>Class Code</u>	<u>Grade</u>	<u>Salary Range</u>
Grants Coordinator	G147C	GS07	\$46,391

Entry \$46,391 + Match \$16,350 Total \$62,741

Note: All exhibits for this meeting are available by electronic means and are accessible on the General Assembly's website at www.arkleg.state.ar.us

Notice: Silence your cell phones. Keep your personal conversations to a minimum. Observe restrictions designating areas as 'Members and Staff Only'.

D. Request from the Department of Public Safety to establish three (3) positions from the OPM surrender pool established by Ark. Code Ann. §21-5-225{a}(1). (Jami Cook, Secretary)

<u>Position Surrendered</u>	<u>Title</u>	<u>Class Code</u>	<u>Grade</u>	<u>Salary Range</u>
22088915	ACIC Systems Specialist	D080C	IT01	\$33,403-\$48,434
22088916	ACIC Systems Specialist	D080C	IT01	\$33,403-\$48,434
22127698	Administrative Specialist II	C073C	GS03	\$26,034-\$37,749
22076435	Computer Support Specialist	D063C	IT05	\$51,762-\$75,054
22088937	Software Support Analyst	D052C	IT05	\$51,762-\$75,054
22124476	Administrative Specialist II	C073C	GS03	\$26,034-\$37,749

<u>Classification Requested</u>	<u>Class Code</u>	<u>Grade</u>	<u>Salary Range</u>
DB Administrator	D123C	IT08	\$71,704-\$103,970
Information Systems Security Specialist	D017C	IT07	\$64,445-\$93,445
Computer Support Manager	D035C	IT07	\$64,445-\$93,445

<u>Entry +Match</u>	<u>15% Above Entry +Match</u>	<u>30% Above Entry +Match</u>
\$89,422	\$102,835	\$116,248
\$80,369	\$92,424	\$104,480
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E. Request from the Department of Finance and Administration, Arkansas Tobacco Control Board to establish one (1) position from the OPM surrender pool established by Ark. Code Ann. §21-5-225{a}(1). (Larry Walther, Secretary)

<u>Position Surrendered</u>	<u>Title</u>	<u>Class Code</u>	<u>Grade</u>	<u>Salary Range</u>
22156072	ATC Enforcement Agent	X131C	GS05	\$32,405-\$46,987
22153769	Administrative Specialist III	C056C	GS04	\$29,046-\$42,116
22168821	Legal Support Specialist	C046C	GS04	\$29,046-\$42,116

<u>Classification Requested</u>	<u>Class Code</u>	<u>Grade</u>	<u>Salary Range</u>
ATC Deputy Director	G270C	GS11	\$62,531-\$90,669

<u>Entry +Match</u>	<u>15% Above Entry +Match</u>	<u>30% Above Entry +Match</u>
\$81,953	\$93,489	\$105,027

F. Request from the Department of Labor and Licensing to establish two (2) positions from the OPM surrender pool established by Ark Code Ann. §21-5-225{a}(1). (Daryl Bassett, Secretary)

<u>Position Surrendered</u>	<u>Title</u>	<u>Class Code</u>	<u>Grade</u>	<u>Salary Range</u>
22093931	Administrative Specialist II	C073C	GS03	\$26,034-\$37,749
22093966	Administrative Specialist II	C073C	GS03	\$26,034-\$37,749
22093959	Administrative Specialist III	C056C	GS04	\$29,043-\$42,116
22093970	Administrative Specialist III	C056C	GS04	\$29,043-\$42,116

<u>Classification Requested</u>	<u>Class Code</u>	<u>Grade</u>	<u>Salary Range</u>
(2) Computer Support Specialist	D063C	IT05	\$51,762-\$75,054

<u>Entry +Match</u>	<u>15% Above Entry +Match</u>	<u>30% Above Entry +Match</u>
\$68,707	\$78,255	\$87,805

G. Other Business

1. Supplemental Agenda Items- Request from Department of Education, Division of Higher Education to suspend Committee Rules which require the submission of Personnel agenda items ten (10) days in advance of a committee meeting. Request from the Division of Higher Education to obtain pool positions from Higher Education Central Pool established by Act 763 of 2019, A.C.A. §21-5-1415. (Dr. Maria Markham, Director)

Requested

Title: Project/Program Specialist

LIM- FY20: \$84,983

Salary- FY20: \$60,000-\$75,000

Institution Match Rate %- FY20: 40%

Institution Match \$- FY20: \$24,000-\$30,000

Total Compensation FY20: \$84,000-\$105,000

Number of Positions: 6

Recommendation

Title: Project/Program Specialist

LIM- FY20: \$84,983

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H. Adjournment