

AGENDA
Uniform Personnel Classification and Compensation Plan Subcommittee
of the
Arkansas Legislative Council

Wednesday, November 16, 2022
1:00 PM
Room A, MAC
Little Rock, Arkansas

Sen. David Wallace, Chair
 Sen. Jim Hendren, Vice-Chair
 Sen. Cecile Bledsoe
 Sen. Linda Chesterfield
 Sen. Jonathan Dismang
 Sen. Ronald Caldwell
 Sen. Keith Ingram
 Sen. Jimmy Hickey, Jr
 Sen. Missy Irvin, ex officio
 Sen. Terry Rice, ex officio

Rep. David Hillman, Chair
 Rep. Kenneth B. Ferguson, Vice-Chair
 Rep. Reginald Murdock
 Rep. Mark Lowery
 Rep. Deborah Ferguson
 Rep. Lanny Fite
 Rep. Nelda Speaks
 Rep. Frances Cavanaugh
 Rep. Jeff Wardlaw, ex officio
 Rep. Jim Dotson, ex officio

A. Call to Order

B. Request from Department of Corrections, Division of Community Correction to establish three (3) positions from the OPM central growth pool Arkansas Code Annotated §21-5-225(b). (Solomon Graves, Secretary)

Classifications Requested			
Class Code	Title	Grade	Salary Range
C056C	Administrative Specialist III	GS04	\$29,046-\$42,116
M059C	DOC Advisor	GS05	\$32,405-\$46,987
T045C	DCC Parole/Probation Officer	GS07	\$40,340-\$58,493

C. Request from Department of Corrections, Division of Corrections to establish a new title of DOC Inmate Grievance Coordinator (GS07). (Solomon Graves, Secretary)

Classification Requested			
Class Code	Title	Grade	Salary Range
NEW	DOC Inmate Grievance Coordinator	GS07	\$40,340-\$58,493

D. Request from Department of Commerce, the Arkansas Insurance Department to establish three (3) positions from the OPM growth pool established by Arkansas Code Annotated § 21-5-225(b). (Michael Preston, Secretary)

Classifications Requested			
Class Code	Title	Grade	Salary Range
G025C	Attorney Supervisor	GS12	\$69,776-\$101,175
A042C	Insurance Senior Examiner	GS09	\$50,222-\$72,822
G259C	ACOM Insurance Program Manager	GS10	\$59,039-\$81,257

Note: All exhibits for this meeting are available by electronic means and are accessible on the General Assembly's website at www.arkleg.state.ar.us

Notice: Silence your cell phones. Keep your personal conversations to a minimum. Observe restrictions designating areas as 'Members and Staff Only'.

- E. Request from Department of Commerce, Development Finance Authority to establish two (2) new classifications and three (3) positions from the OPM surrender pool established by Arkansas Code Annotated §21-5-225(a)(1). (Michael Preston, Secretary)

Positions Surrendered				
Position Number	Title	Class Code	Grade	Salary Range
22094238	Administrative Analyst	C037C	GS06	\$36,155-\$52,425
22094230	ACOM Finance Authority Specialist	A080C	GS06	\$36,155-\$52,425
22094257	ACOM Finance Authority Specialist	A080C	GS06	\$36,155-\$52,425
22094255	ACOM Chief of Communications & Legislative Affairs	N066N	GS14	\$86,887-\$125,986
Classifications Requested				
	Title	Class Code	Grade	Salary Range
	ACOM ADFA Program Officer	G027N	GS12	\$69,776-\$101,175
	ACOM ADFA Legal Counsel	NEW	GS15	\$96,960-\$140,592
	ACOM ADFA Business Finance Director	NEW	GS15	\$96,960-\$140,592

- F. Request from Arkansas Department of Health to establish one (1) position from the OPM surrender pool established by Arkansas Code Annotated §21-5-225(a)(1). (Renee Mallory, Secretary)

Positions Surrendered				
Position Number	Title	Class Code	Grade	Salary Range
22104683	ADH Health Administrative Coord	C017C	GS06	\$36,155-\$52,424
22105850	Public Information Specialist	P027C	GS06	\$36,155-\$52,424
Classification Requested				
	Title	Class code	Grade	Salary Range
	ADH Branch Manager	L013C	GS11	\$62,531-\$90,669

- G. Request from Arkansas Public Employees Retirement System to establish two (2) new classifications and two (2) positions from the OPM surrender pool established by Arkansas Code Annotated §21-5-225(a)(1). (Amy Fecher, Secretary)

Positions Surrendered				
Position Number	Title	Class Code	Grade	Salary Range
22094613	Administrative Specialist II	C073C	GS03	\$26,034-\$37,749
22094614	Administrative Specialist II	C073C	GS03	\$26,034-\$37,749
22094616	Administrative Specialist II	C073C	GS03	\$26,034-\$37,749
Classifications Requested				
	Title	Class Code	Grade	Salary Range
	APERS Deputy Director of Investment and Finance	NEW	SE01	\$108,110-\$147,200
	APERS Deputy Director of Operations	NEW	SE01	\$108,110-\$147,200

H. Request from Department of Transformation and Shared Services to establish six (6) positions from the OPM surrender pool established by Arkansas Code Annotated §21-5-225(a)(1). (Mitch Rouse, Secretary)

Positions Surrendered				
Position Number	Title	Class Code	Grade	Salary Range
22080047	Fiscal Support Specialist	A098C	GS04	\$29,046-\$42,116
22080064	Administrative Specialist III	C056C	GS04	\$29,046-\$42,116
22079947	Administrative Specialist II	C073C	GS03	\$26,034-\$37,749
22079988	Administrative Specialist II	C073C	GS03	\$26,034-\$37,749
22079984	Administrative Specialist II	C073C	GS03	\$26,034-\$37,749
22079985	Administrative Specialist II	C073C	GS03	\$26,034-\$37,749
22080025	Administrative Specialist II	C073C	GS03	\$26,034-\$37,749
Classifications Requested				
	Title	Class Code	Grade	Salary Range
	TSS Statewide Program Coordinator (5)	R052C	GS11	\$62,531-\$90,669
	Information Systems Manager (1)	D007C	IT08	\$71,704-\$103,970

I. Request from Division of Higher Education for the establishment of one (1) Miscellaneous Federal Grant position to be used due to an increase in funding for the Career Pathways Initiative Program. (Maria Markham, Director)

Position Title	Class Code	Grade
DHE Program Specialist	G102C	GS09

J. Request from Department of Finance and Administration, Division of Racing to implement a Reduction in Workforce (RIF). (Larry Walther, Secretary)

K. Request from Arkansas Department of Environmental Quality to establish a hazardous duty differential in accordance with Arkansas Code Annotated §21-5-221(c)(1). (Becky Keogh, Secretary)

L. Request from Black River Technical College to establish one (1) non-classified position from the Higher Education Central Pool authorized by Act 763 of 2019, ACA §21-5-1415. (Maria Markham, Director)

Requested	Recommendation
Title: Project/Program Specialist	Title: Project/Program Specialist
LIM-FY23: \$77,363	LIM-FY23: \$77,363
Salary-FY23: \$29,000-\$34,000	Salary-FY23: \$29,000-\$34,000
Institution Match Rate %-FY23: 31%	Institutions Match Rate %-FY23: 31%
Institution Match \$-FY23: \$8,990-\$10,540	Institution Match \$-FY23: \$8,990-\$10,540
Total Compensation-FY23: \$37,990-\$44,540	Total Compensation-FY23: \$37,990-\$44,540
Number of Positions: 1	Number of Positions: 1

M. Request from Arkansas Tech University (ATU) to establish a salary adjustment of more than two percent (2%) provided for some classified employees at ATU for Fiscal Year 2022-23 due to a lump-sum payment of \$1,000 for all classified, non-classified and faculty employees. (Maria Markham, Director)

N. Request from Northwest Arkansas Community College (NWACC) to establish a salary adjustment of more than two percent (2%) provided for some classified employees at NWACC for Fiscal Year 2022-23 due to lump-sum payment of \$1,000 for all classified, non-classified and faculty employees. (Maria Markham, Director)

Reports:

- O. November 2022 Personnel Actions Report (Department of Education, Division of Higher Education, Dr. Maria Markham, Director)
- P. November New Provisional Report for (56) new positions are approved for (7) Four-Year Institutions of Higher Education. (5) new positions for (2) Two-Year Institutions of Higher Education. (Department of Education, Division of Higher Education, Dr. Maria Markham, Director)
- Q. **CORRECTED** Higher Education Quarterly Employment Reports-Fourth Quarter 2022
- R. Quarterly Employment Reports-First Quarter 2023
 - (1)State Agencies
 - (2)Institutions of Higher Education
- S. Report from Arkansas Community Corrections of the Quarterly FY22 Vacancy and Caseload Report for the Parole Probation Officers pursuant to Section 24 of Act 772 of 2017. (Department of Correction, Solomon Graves, Secretary)
- T. Other business
- U. Adjournment