

**TENTATIVE AGENDA**  
**Uniform Personnel Classification and Compensation Plan Subcommittee**  
**of the**  
**Arkansas Legislative Council**

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**Wednesday, June 19, 2013**

**09:00 AM**

**Room B, MAC**

**Little Rock, Arkansas**

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Sen. Uvalde Lindsey, Chair  
Sen. Michael Lamoureux, Vice Chair  
Sen. David Johnson  
Sen. Johnny Key  
Sen. Linda Chesterfield  
Sen. Ronald Caldwell  
Sen. Jane English  
Sen. Bobby J. Pierce  
Sen. Gary Stubblefield  
Sen. Paul Bookout, ex-officio  
Sen. Bill Sample, ex-officio

Rep. Andrea Lea, Chair  
Rep. Butch Wilkins, Vice Chair  
Rep. Duncan Baird  
Rep. Greg Leding  
Rep. Lane Jean  
Rep. Bruce Westerman  
Rep. Jon S. Eubanks  
Rep. James Ratliff  
Rep. Jeremy Gillam  
Rep. Terry Rice, ex-officio  
Rep. John Charles Edwards, ex-officio

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A. Call to Order.

B. Communications

1. Reports of Grid Movements and Usage
  - a. Bank Department – May 2013
  - b. Disability Determination for Social Security Administration – March 2013, April 2013, May 2013
  - c. Department of Education – March 2013, May 2013
  - d. Department of Finance and Administration – March 2013, April 2013, May 2013
  - e. Health Department – March 2013, April 2013, May 2013
  - f. Department of Human Services – March 2013 and April 2013
  - g. University of Arkansas for Medical Sciences – March 2013, April 2013
  - h. Department of Veterans Affairs – March 2013, May 2013
2. Department of Higher Education – Provisional Positions Report. Six (6) positions approved for four (4) institutions, three (3) Two Year institutions and one (1) Four-Year institution of higher education for educational projects made possible by new funds from additional federal funds, grants, gifts or collections received by the institutions.

C. Request from the Arkansas Economic Development Commission to obtain one position from the OPM Central Growth pool established in Arkansas Code 21-5-225 (a) (1) of Act 688 of 2009. This position will be established in FY13 and continuing through FY14.

Position Surrendered: 22094099

Title: C056C, Administrative Specialist III, Grade C112

Classification Requested: G076C, Administrative Services Manager, Grade C124

Salary Range: \$45,377 to \$72,257

**Notice: Silence your cell phones. Keep your personal conversations to a minimum. Observe restrictions designating areas as "*Members and Staff Only*"**

- D. Requests to continue positions from the OPM Central Growth Pool established by Arkansas Code 21-5-225 (a) (1) and (b) (1) through FY14.

Agency: Science and Technology Authority  
 Position Number: 22157043  
 Class Code/Title: G030N, ASTA Assistant Director of Stem Ed., Grade N902

Agency: Arkansas Department of Community Correction  
 Position Number: 22157070  
 Class Code/Title: D094C,DCC Proj & Enterprise Prog. Mgmt Admin, Grade C128

Institute: Northwest Technical Institute  
 Position Number: 22158120  
 Class Code/Title: E018C, Specialized Technical Faculty, Grade C122

Institution: Southeast Arkansas College  
 Class Code/Title: A091C, Fiscal Support Analyst, Grade C115  
 Class Code/Title: C073C, Admin. Specialist II, Grade C109

- E. Request from the Arkansas Department of Health to reinstate the option of moving current employees in the classification of L028C Epidemiologist, C122 through the epidemiologist salary grid.
- F. Request from the Arkansas School for the Blind and Arkansas School for the Deaf for revisions of salary administration grids in accordance with the Special Language in Act 1046 and Act 1047 of 2013.
- G. Request from the Arkansas School for the Deaf to establish a 6% certification in accordance with Act 688 of 2009. The certification differential will be used for the following classifications:

<u>Title</u>	<u>Class Code</u>	<u>Grade</u>
Certified Masters Teacher	E035C	C119
Certified Bachelors Teacher	E044C	C117
Education Specialist	E025C	C120

- H. Requests to establish labor market rates for the following classifications:

1. Agency: Arkansas Development Finance Authority  
 Classification: N066N, ADFA Deputy Director, Grade N908  
 Position Only: 22094255  
 Salary Range: \$85,536 to \$106,919  
 Requested Rate: \$105,000  
 Recommended Rate: \$102,500
2. Institution: North Arkansas College  
 Classification: S087C, Institutional Services Assistant, Grade C103  
 Salary Range: \$16,288 to \$24,553  
 Requested Rate: \$23,345  
 Recommend Rate: \$23,345

Recommends adjustments to respective labor market rates for current incumbents: Mr. James S. Alford \$23,345 and Ms. Tammy J. Renico \$20,624

I. Request from the Arkansas Board of Examiners in Counseling for a special entry rate for an exceptionally well qualified applicant.

Employee: Alan Pogue  
Position Title: N176N, Executive Director Counseling Board, Grade N901  
Salary Range: \$65,000 to \$81,250  
Requested Salary: \$80,000  
Recommended Salary: \$80,000

J. Continuation of Salary Administration Grids, Compensation Differentials and Labor Market Special Entry Rates for Fiscal Year 2014:

1. Arkansas Department of Agriculture, Forestry Commission – Certification Compensation and Hazardous Duty Differentials
2. Arkansas Department of Agriculture, Livestock & Poultry – On Call Compensation Differential
3. Arkansas State Bank Department – Salary Structure and Administrative Plan
4. Arkansas State Bank Department – Certification Compensation Differential
5. Arkansas Department of Career Education – Salary Administration Grid
6. Arkansas Department of Community Correction – Certification Differentials
7. Arkansas Department of Correction – Salary Administration Grid, Labor Market Rates, Compensation Differentials
8. Disability Determination for Social Security Administration – Labor Market Special Entry Rates
9. Arkansas Economic Development Commission – Labor Market Special Entry Rate
10. Arkansas Department of Education – Salary Administration Grid
11. Department of Finance & Administration – Statewide Nursing Grid
12. Department of Finance & Administration – Office of Accounting and Revenue Division – Salary Grid and Certification Differential
13. Department of Finance & Administration – Administrative Services – Second Language Pay Differential
14. Arkansas Game & Fish Commission – Certification Differentials & Salary Administration Grids
15. Arkansas Department of Health – Salary Grid Hiring Purposes Only – Epidemiologists
16. Arkansas Department of Health and Department of Human Services – Compensation Differential – Medical Doctors
17. Arkansas Department of Health – Salary Grid – Health Physicist
18. Arkansas Department of Health – Second Language Pay Differential
19. Arkansas Department of Human Services, Department of Correction, and Disability Determination for Social Security Administration – Salary Grid – Psychologist and Social Workers
20. Arkansas Department of Human Services – Compensation Differentials, Shift Differentials, Hazardous Duty, Geographic Pay, Second Language, Certification Differentials
21. Arkansas Department of Human Services – Division of Behavioral Health Services/Arkansas State Hospital On-Call Differential
22. State Military Department – Certification Differential
23. State Military Department – Compensation Differentials and Hazardous Duty Pay
24. Northwest Technical Institute – Salary Administration Grid
25. Arkansas Public Service Commission – Salary Structure and Administrative Plan
26. Arkansas School for the Deaf – Second Language Pay Differential
27. Arkansas State Police – Salary Administration Grid- Second Language Pay Differential
28. University of Arkansas for Medical Sciences – Salary Structures and Administrative Plans

K. Request for Miscellaneous Federal Grant Program Appropriation Positions for Fiscal Year 2014:

1. Agency: Administrative Office of the Courts  

<u>Class Code/Title</u>	<u>Grade</u>
E031C Education Program Coordinator	C119 (1 position)
Salary Range: \$35,554 to \$60,390	

2. Agency: Administrative Office of the Courts  
Class Code/Title Grade  
 P065C Development Specialist C119 (1 position)  
 Salary Range: \$35,554 to \$60,390

3. Agency: Arkansas Department of Health  
Class Code/Title Grade  
 L048C Health Program Specialist II C118 (6 positions)  
 Salary Range: \$33,861 to \$57,514

Class Code/Title Grade  
 L025C ADH Public Health Section Chief III C123 (1 position)  
 Salary Range: \$43,217 to \$69,734

Class Code/Title Grade  
 R037C Benefits Technician C112 (1 position) Extra Help  
 Salary Range: \$25,268 to \$42,918

Class Code/Title Grade  
 C050C Administrative Support Supervisor C113 (1 position) Extra Help  
 Salary Range: \$26,531 to \$45,064

L. Requests for Continuation of Miscellaneous Federal Grant Program Appropriation Positions for Fiscal Year 2014:

1. Agency: Arkansas Insurance Department  
Class Code/Title Position Number Grade  
 X018C Insurance Consumer Protection Manager 22157909 C124 (1 position)  
 Salary Range: \$45,377 to \$72,257

Class Code/Title Position Number Grade  
 X123C Insurance Investigator 22157910 C116 (1 position)  
 Salary Range: \$30,713 to \$52,167

Class Code/Title Position Number Grade  
 C073C Administrative Specialist II 22157911 C109 (1 position)  
 Salary Range: \$21,827 to \$35,684

2. Agency: Arkansas Insurance Department  
Class Code/Title Position Number Grade  
 P004C Public Information Manager 22157901 C123 (1 position)  
 Salary Range: \$43,217 to \$69,734

Class Code/Title Position Number Grade  
 X076C Title Insurance Compliance Officer 22157902 C118 (1 position)  
 Salary Range: \$33,861 to \$57,514

Class Code/Title Position Number Grade  
 A041C Program Fiscal Manager 22157903 C122 (1 position)  
 Salary Range: \$41,159 to \$67,287

Class Code/Title Position Number Grade  
 G109C Grants Manager 22157904 & 22157905 C121 (2 positions)  
 Salary Range: \$39,199 to \$64,915

<u>Class Code/Title</u>	<u>Position Number</u>	<u>Grade</u>
G064C Senior Health Ins Inform Prog Manager Salary Range: \$45,377 to \$72,257	22157906	C124 (1 position)

<u>Class Code/Title</u>	<u>Position Number</u>	<u>Grade</u>
G147C Grants Coordinator Salary Range: \$35,554 to \$60,390	22157907	C119 (1 position)

<u>Class Code/Title</u>	<u>Position Number</u>	<u>Grade</u>
C073C Administrative Specialist II Salary Range: \$21,827 to \$35,684	22157908	C109 (1 position)

3. Agency: Arkansas Insurance Department

<u>Class Code/Title</u>	<u>Position Number</u>	<u>Grade</u>
G147 Grants Coordinator Salary Range: 435,554 to \$60,390	22158247	C119 (1 position)

<u>Class Code/Title</u>	<u>Position Number</u>	<u>Grade</u>
G047C Attorney Specialist Salary Range: \$50,029 to \$77,539	22158251	C126 (1 position)

<u>Class Code/Title</u>	<u>Position Number</u>	<u>Grade</u>
G147C Grants Coordinator Salary Range: \$35,554 to \$60,390	22158248	C119 (1 position)

<u>Class Code/Title</u>	<u>Position Number</u>	<u>Grade</u>
X005C Property & Casualty Manager Salary Range: \$55,156 to \$83,145	22158249 & 22158250	C128 (2 positions)

<u>Class Code/Title</u>	<u>Position Number</u>	<u>Grade</u>
X123C Insurance Investigator Salary Range: \$30,713 to \$52,167	22158252	C116 (1 position)

<u>Class Code/Title</u>	<u>Position Number</u>	<u>Grade</u>
D022C Systems Specialist Salary Range: \$45,377 to \$72,257	22158253	C124 (1 position)

<u>Class Code/Title</u>	<u>Position Number</u>	<u>Grade</u>
N023N Insurance Deputy Commissioner Salary Range: \$92,515 to \$115,644	22158254	N910 (1 position)

4. Agency: Department of Arkansas Heritage – Mosaic Templars Cultural Center

<u>Class Code/Title</u>	<u>Position Number</u>	<u>Grade</u>
P056C Museum Program Ass't II Salary Range: \$22,919 to \$37,954	22157670 & 22157671	C110 (2 positions)

M. Chief Fiscal Officer of the State Special Entry Rate/Labor Market/Movement Rate Report

N. Other Business

O. Adjournment