

AGENDA
Uniform Personnel Classification and Compensation Plan Subcommittee
of the
Arkansas Legislative Council

Tuesday, August 14, 2018
9:00 AM
Room B, MAC
Little Rock, Arkansas

Sen. John Cooper, Co-Chair
Sen. Joyce Elliott, Vice-Chair
Sen. Larry Teague
Sen. Missy Irvin
Sen. Jane English
Sen. Uvalde Lindsey
Sen. Gary Stubblefield
Sen. Jimmy Hickey, Jr
Sen. Bill Sample, ex officio
Sen. Terry Rice, ex officio

Rep. Les Eaves, Co-Chair
Rep. Lane Jean, Vice-Chair
Rep. Reginald Murdock
Rep. Kim Hammer
Rep. David Fielding
Rep. Justin Gonzales
Rep. Marcus E. Richmond
Rep. Jon S. Eubanks, ex officio
Rep. Jim Dotson, ex officio

A. Call to Order

B. Communications

1. Quarterly Employment Report-Fourth Quarter FY2018
 - (A) State Agencies
 - (B) Institutions of Higher Education
2. Report by the Arkansas Department of Higher Education that provides the special entry rate and shift differentials for institutions of higher education that were approved in accordance with A.C.A § 21-5-1410 and 21-5-1411. (Dr. Maria Markham, Director)
3. Department of Higher Education – Provisional Positions Report for new positions. Two (2) new positions are approved for one (1) Four-Year Institutions of higher education for educational projects made possible by new funds from additional federal funds, grants, gifts, or collections received by the institutions. (Dr. Maria Markham, Director)
4. August 2018 Personnel Actions and Director Discretion Report (Department of Finance & Administration-Office of Personnel Management)
5. Report from Arkansas Community Correction of the Fourth Quarter Vacancy and Caseload Reports pursuant to Section 24 of Act 772 of 2017. (Mr. Kevin Murphy, Interim Director)

C. Request for Salary Administration Grid pursuant to A.C.A. §21-5-222 for Fiscal Year 2018-19:

-Arkansas Insurance Department (Mr. Allen Kerr, Commissioner):
FY18-19 costs: \$14,464

<u>Position Title</u>	<u>Class Code</u>	<u>Grade</u>	<u>Salary Range</u>
Financial Examiner Specialist	A118C	GS10	\$56,039-\$81,257
Accredited Financial Examiner	A117C	GS11	\$62,531-\$90,670
Certified Financial Examiner	A004C	GS12	\$69,776-\$101,175
Certified Financial Examiner Manager	A004N	GS13	\$77,862-\$112,900

Note: All exhibits for this meeting are available by electronic means and are accessible on the General Assembly's website at www.arkleg.state.ar.us

Notice: Silence your cell phones. Keep your personal conversations to a minimum. Observe restrictions designating areas as 'Members and Staff Only'.

D. Requests to obtain pool positions from OPM Surrender Pool established by A.C.A. §21-5-225(a)(1).

1. **Agency: Arkansas Public Employees Retirement System (APERS)**-(Ms. Gail Stone, Executive Director)

<u>Positions Surrendered</u>	<u>Title</u>	<u>Grade</u>	<u>Salary Range</u>
22094622	Fiscal Support Specialist	GS04	\$29,046-\$42,116
22094625	Fiscal Support Specialist	GS04	\$29,046-\$42,116
22142782	Fiscal Support Specialist	GS04	\$29,046-\$42,116
22094615	Administrative Specialist II	GS03	\$26,034-\$37,749

<u>Classification(s) Requested</u>	<u>Class Code</u>	<u>Grade</u>	<u>Salary Range</u>
Retirement Analyst (3)	A083C	GS06	\$36,155-\$52,425

2. **Agency: Department of Arkansas Heritage**-(Ms. Stacy Hurst, Director)

<u>Positions Surrendered</u>	<u>Title</u>	<u>Class Code</u>	<u>Grade</u>	<u>Salary Range</u>
22091312-22091315 (4)	Archival Technician	P062C	GS02	\$23,335-\$33,835
22092772	Maintenance Tech	S065C	GS01	\$22,000-\$31,900

<u>Classification(s) Requested</u>	<u>Class Code</u>	<u>Grade</u>	<u>Salary Range</u>
Archival Assistant (4)	P043C	GS04	\$29,046-\$42,116

3. **Agency: Department of Information Services (DIS)**-(Ms. Yessica Jones, Director)

<u>Positions Surrendered</u>	<u>Title</u>	<u>Class Code</u>	<u>Grade</u>	<u>Salary Range</u>
22087527	Database Administrator	D034C	IT07	\$64,445-\$93,445

<u>Classification(s) Requested</u>	<u>Class Code</u>	<u>Grade</u>	<u>Salary Range</u>
DB Administrator	D123C	IT08	\$71,704-\$103,970

E. Request to obtain positions from the OPM Growth Pool established by A.C.A §21-5-225(b).

1. **Agency: Arkansas State Crime Lab** (Mr. Kermit Channell, II, Executive Director)

<u>Classification(s) Requested</u>	<u>Class Code</u>	<u>Grade</u>	<u>Salary Range</u>
Forensic Scientist (3)	B053C	GS08	\$45,010-\$65,264

2. **Agency: Arkansas Department of Career Education**-(Dr. Charisse Childers, Director)

<u>Classification(s) Requested</u>	<u>Class Code</u>	<u>Grade</u>	<u>Salary Range</u>
Information Systems Manager	D007C	IT08	\$71,704-\$103,970

F. Requests to obtain pool positions from Department of Higher Education Central Pool positions established by Section 4 of Act 599 of 2017, A.C.A. §21-5-1415. (Dr. Maria Markham, Director)

1. Establishment of two (2) non-classified positions and two (2) classified positions from the Higher Education Central Pool for Northwest Arkansas Community College. (Dr. Evelyn Jorgenson, President)

<u>Requested</u>	<u>Recommended</u>
Title: Student Services Representative LIM-FY19: \$60,706 Estimated Salary-FY19: \$36,000 Number of Positions: 2	Title: Student Services Representative LIM-FY19: \$60,706 Estimated Salary-FY19: \$36,000 Number of Positions: 2
Title: A052C Accounting Coordinator Grade-FY19: C121 Salary-FY19: \$39,199-\$70,108 Number of Positions: 1	Title: A052C Accounting Coordinator Grade-FY19: C121 Salary-FY19: \$39,199-\$70,108 Number of Positions: 1

(continued)

Title: P020C Production Artist
Grade-FY19: C117
Salary-FY19: \$32,249-\$59,157
Number of Positions: 1

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Number of Positions: 1

2. Establishment of five (5) positions from the Higher Education Central Pool for Southern Arkansas University-Magnolia (SAUM). (Dr. Trey Berry, President)

Requested

Title: S008C Maintenance Supervisor
Grade-FY19: C119
Salary-FY19: \$35,554-\$65,221
Number of Positions: 1

Title: S016C Skilled Trades Foreman
Grade-FY19: C117
Salary-FY19: \$32,249-\$59,157
Number of Positions: 1

Title: D075C Software Support Specialist
Grade-FY19: C116
Salary-FY19: \$30,713-\$56,340
Number of Positions: 1

Title: G207C Financial Aid Analyst
Grade-FY19: C115
Salary-FY19: \$29,251-\$53,657
Number of Positions: 1

Title: C056C Administrative Specialist III
Grade-FY19: C112
Salary-FY19: \$25,268-\$46,351
Number of Positions: 1

Recommended

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Number of Positions: 1

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- G. Request for continuation of an On-call Duty Differential for Fiscal Year 2018-19 in accordance with Ark. Code Ann. §21-5-221.

-Arkansas Department of Career Education (Dr. Charisse Childers, Director)
Continuation of On-Call Duty Compensation Differentials (20%)

<u>Classification Title</u>	<u>Class Code</u>	<u>Grade</u>	<u>Salary Range</u>
Skilled Tradesman Supervisor	S022C	GS05	\$32,405-\$46,987
Public Safety Officer	T084C	GS03	\$26,034-\$37,749

- H. Performance, Goals, and Compensation System Report (Department of Finance & Administration-Office of Personnel Management)

- I. Other Business

- J. Adjournment