

**REPORT OF THE
UNIFORM PERSONNEL CLASSIFICATION AND COMPENSATION PLAN SUBCOMMITTEE
of the
ARKANSAS LEGISLATIVE COUNCIL**

October 18, 2019

Co-Chairs:

The Uniform Personnel Classification and Compensation Plan Subcommittee met on Tuesday, October 15, 2019 at 11:00 a.m. in Room B of the MAC Building. The Subcommittee reviewed the following personnel-related items:

1. September 2019 Personnel Actions and Director Discretion Usage Report.
2. October 2019 Personnel Actions Report from the Arkansas Division of Higher Education.
3. Department of Higher Education – October Provisional Positions.-Six (6) new positions are approved for two (2) Four-Year Institutions of higher education, and four (4) new positions are approved for four (4) Two-Year Institutions of higher education for educational projects made possible by new funds from additional federal funds, grants, gifts, or collections received by the institutions.
4. Report from Arkansas Community Correction of the First Quarter FY20 Vacancy and Caseload Report for Parole Probation Officers pursuant to Section 24 of Act 772 of 2017.
5. Request from the Arkansas Department of Higher Education to re-establish one (1) classified position title previously stricken from the Higher Education Classification and Compensation Act 763.

<u>Classification(s) Requested</u>	<u>Class Code</u>	<u>Grade</u>	<u>Salary Range</u>
Research Field Technician	B114C	C108	\$23,086 - \$42,426

6. Request from the Department of Public Safety, Arkansas State Crime Laboratory for establishment of a Labor Market Rate in accordance with A.C.A §21-5-214.

<u>Title</u>	<u>Class Code</u>	<u>Grade</u>	<u>Salary Range</u>	<u>Requested Labor Mkt Rate</u>
Chief Medical Examiner	L001N	MP10	\$175,620 - \$270,455	\$270,455

7. Request from the Arkansas Department of Human Services-Civilian Student Training Program (DHS-CSTP) for the establishment of the salary administration grid.

Class Code	Title	Grade	Entry	6 Month	1 Year
M091C	ARNG Youth Program Shift Leader	GS05	\$32,405	\$36,696	\$43,341
M060C	Youth Program Coordinator	GS03	\$26,034	\$31,892	\$34,820
M070C	Youth Program Specialist	GS03	\$26,034	\$31,892	\$34,820

8. Requests from the Department of Parks Heritage & Tourism, Division of Arkansas State Archives for establish of Miscellaneous Federal Grant positions.

<u>Position Title</u>	<u>Class Code</u>	<u>Grade</u>	<u>Salary Range</u>
Archivist	P024C	GS06	\$36,155 - \$52,425
Archival Assistant	P043C	GS04	\$29,046 - \$42,117

9. Committee adopted a motion to add additional information to the agenda that includes the amount of salary up to 15% and 30% above the entry rate along with matching to show a total compensation amount for certain reviewable items.

The following item was Held in committee for further review next month, November 2019.

Request from the Department of Transformation and Shared Services, Division of Building Authority to obtain a pool position from OPM Surrender Pool established by A.C.A. §21-5-225(a)(1).

<u>Position Surrendered</u>	<u>Title</u>	<u>Class Code</u>	<u>Grade</u>	<u>Salary Range</u>
22150668	Energy Conservation Manager	G232C	GS06	\$36,155 - \$52,424
	<u>Classification Requested</u>	<u>Class Code</u>	<u>Grade</u>	<u>Salary Range</u>
	Engineer	B042C	GS09	\$50,222 - \$72,822

Respectfully submitted by Subcommittee Co-Chairs Senator David Wallace and Representative Jim Wooten