

**REPORT OF THE
UNIFORM PERSONNEL CLASSIFICATION AND COMPENSATION PLAN
SUBCOMMITTEE
of the
ARKANSAS LEGISLATIVE COUNCIL**

August 27, 2021

Co-Chairs:

The Uniform Personnel Classification and Compensation Plan Subcommittee met on Tuesday, August 24, 2021 at 1:30 p.m. in Room A of the MAC Building. The Subcommittee reviewed and approved the following requests and reports:

1. Request from Department of Agriculture to establish eight (8) positions from the OPM Surrender Pool established by Ark. Code Ann. §21-5-225(a)(1).

POSITIONS SURRENDERED				
BUSINESS AREA	TITLE	CLASS CODE	GRADE	PAY RANGE
0400	Veterinary Specialist	L106C	MP04	\$89,368- \$128,690
9901	Aircraft Pilot	X148C	GS08	\$45,010- \$65,264
0400	Agri Inspector II (2)	X157C	GS05	\$32,405- \$46,987
9901	Grants Coordinator	G147C	GS07	\$40,340- \$58,493
9901	Buyer	V014C	GS05	\$32,405- \$46,987
9901	HR Program Representative	R032C	GS05	\$32,405- \$46,987
0400	Forest Ranger II (2)	B098C	GS05	\$32,405- \$46,987
0455	Agri Program Specialist (2)	B147C	GS06	\$36,155- \$52,424
0455	Administrative Specialist III	C056C	GS04	\$29,046- \$42,116

POSITIONS REQUESTED				
BUSINESS AREA	CLASS CODE	TITLE	GRADE	PAY RANGE
0400	B081C	Chemist	GS07	\$40,340-\$58,493
0400	B077C	Microbiologist	GS07	\$40,340-\$58,493
9901	G109C	Grants Manager	GS09	\$50,222-\$72,821
0400	E013C	Education Program Manager	GS10	\$56,039-\$81,256
9901	D022N	IT Senior Project Manager	IT09	\$80,242-\$116,351
9901	G076C	Administrative Services Manager	GS10	\$56,039-\$81,256
0400	NEW	Sr. Laboratory Scientist	GS11	\$62,531-\$90,669
0455	G047C	Attorney Specialist	GS11	\$62,531-\$90,669

Estimated cost for the Department is \$514,839

2. Request from the Department of Commerce, Bank Department to establish five (5) positions from the central growth pool and two (2) positions from the surrender pool established by Ark. Code Ann. §21-5-225.

CLASSIFICATION REQUESTED FOR GROWTH POOL:

BUSINESS AREA	CLASS CODE	TITLE	PAY GRADE	SALARY RANGE
0405	A039C	Certified Bank Senior Examiner (5)	GS13	\$77,862-\$112,900

Estimated cost is \$508,267

CLASSIFICATIONS REQUESTED FOR NEW POSITIONS:

BUSINESS AREA	CLASS CODE	TITLE	PAY GRADE	SALARY RANGE
0405	R019C	BUDGET MANAGER	GS09	\$50,222-\$72,822
0405	A038C	FISCAL SUPPORT MANAGER	GS09	\$50,222-\$72,822

Estimated cost is \$ 14,355

POSITIONS SURRENDERED:

BUSINESS AREA	POSITION	CLASS CODE	TITLE	PAY GRADE	SALARY RANGE
0405	22088759	A065C	Payroll Services Coordinator	GS07	\$40,340-\$58,493
0405	22088715	V007C	Procurement Coordinator	GS08	\$45,010-\$65,265

3. Request from Department of Health to establish two (2) positions from the OPM Surrender Pool established by Ark. Code Ann. §21-5-225(a)(1).

POSITIONS SURRENDERED				
BUSINESS AREA	TITLE	CLASS CODE	GRADE	PAY RANGE
0645	ADH Environmental Supervisor	X043C	GS08	\$45,010-\$65,265
0645	Environmental Health Specialist	X102C	GS06	\$36,155-\$52,424

POSITIONS REQUESTED				
BUSINESS AREA	CLASS CODE	TITLE	GRADE	PAY RANGE
0645	D040C	GIS Analyst (2)	IT06	\$57,755-\$83,745

Estimated cost for the Department is \$97,487

4. Request from Department of Human Services to establish one (1) new classification.

CLASSIFICATION REQUESTED			
TITLE	CLASS CODE	GRADE	SALARY RANGE
Residential Care Shift Manager	NEW	GS06	\$36,155-\$52,424

5. Request from Department of Human Services, Division of Aging, Adult Services & Behavioral Health to establish thirteen (13) positions from the OPM Surrender Pool established by Ark. Code Ann. §21-5-225(a)(1).

POSITIONS SURRENDERED				
BUSINESS AREA	TITLE	GRADE	CODE	RANGE
0710	Food Preparation Tech (2)	GS01	S089C	\$22,880-\$31,900

0710	Institutional Services Assistant	GS01	S087C	\$22,880- \$31,900
0710	Recreational Activity Leader I	GS01	M082C	\$22,880- \$31,900
0710	Recreational Activity Leader II	GS02	M076C	\$23,335- \$33,835
0710	Certified Nursing Assistant (2)	GS03	L082C	\$26,034- \$26,034
0710	Administrative Specialist II (2)	GS03	C073C	\$26,034- \$26,034
0710	Licensed Practical Nurse (15)	GS06	L069C	\$36,155- \$52,424
0710	Nurse Practitioner	MP06	L018N	\$111,884- \$165,588

CLASSIFICATION REQUESTED				
BUSINESS AREA	TITLE	GRADE	CODE	SALARY RANGE
0710	Registered Nurse (11)	MP01	L038C	\$63,830- \$88,059
0710	Nurse Manager (2)	MP03	L009C	\$79,879- \$113,428

Estimated cost for the Department is \$175,116

6. Request from Department of Human Services, Division of Developmental Disabilities to establish seven (7) positions from the OPM Surrender Pool established by Ark. Code Ann. §21-5-225(a)(1).

POSITIONS SURRENDERED				
BUSINESS AREA	TITLE	CODE	GRADE	RANGE
0745	Cook (19)	S086C	GS01	\$22,000- \$31,900
0745	Equipment Operator (7)	S080C	GS01	\$22,000- \$31,900
0745	Food Preparation Tech (2)	S089C	GS01	\$22,000- \$31,900

POSITIONS REQUESTED				
BUSINESS AREA	TITLE	CODE	GRADE	RANGE
0745	Nurse Practitioner (7)	L018N	MP04	\$89,368- \$128,690

Estimated cost for the Department is \$645,520

7. Request from Department of Human Services for new On-Call Differentials.

BUSINESS AREA	CLASS CODE	TITLE	GRADE	SALARY RANGE	# OF EMPLOYEES
0770	M090C	DHS Program Assistant	GS03	\$26,034-\$37,749	262
0770	M051C	Family Service Worker	GS06	\$36,155-\$52,424	47
0770	M027C	Family Service Worker Specialist	GS07	\$40,340-\$58,493	634
0770	M015C	Family Service Worker Supervisor	GS08	\$45,010-\$65,265	26
0770	M010C	Family Service Worker Clinical Specialist	GS08	\$45,010-\$65,265	149
0770	M011C	Family Service Worker County Supervisor	GS09	\$50,222-\$72,822	28

Estimated cost for the Department is \$2,545,021

8. Request from Department of Labor and Licensing to establish one position from the OPM surrender pool established by Ark. Code Ann. §21-5-225.

BUSINESS AREA	POSITION SURRENDERED	TITLE	CLASS CODE	GRADE	SALARY RANGE
9910	22078279	Labor Deputy Director	U088U	GS12	\$69,776-\$101,175

BUSINESS AREA	CLASSIFICATION RECOMMENDED	GRADE	SALARY RANGE
9910	DDL Division of Labor Director	GS15	\$96,960-\$140,592

Estimated cost is \$12,429

9. Request from South Arkansas Community College to establish one (1) non-classified position from the Higher Education Central Pool authorized by Act 763 of 2019, ACA §21-5-1415.

REQUESTED	DHE RECOMMENDATION
Title: Sales and Marketing Manager	Title: Program Manager
LIM-FY22: \$99,641	LIM-FY22: \$101,537
Salary-FY22: \$62,500-\$68,000	Salary-FY22: \$62,500-\$68,000
Institution Match Rate %-FY22: 33%	Institution Match Rate %-FY22: 33%
Institution Match \$-FY22: \$20,625-\$22,440	Institution Match \$-FY22: \$20,625-\$22,440
Total Compensation FY22: \$83,125-\$90,440	Total Compensation FY22: \$83,125-\$90,440
Number of Positions: 1	Number of Positions: 1

Estimated cost for the Institution is \$83,125 to \$90,440

10. Request from Department of Commerce, Division of Workforce Services to establish one (1) position established by Ark. Code Ann. §21-5-225(a)(1).

POSITIONS SURRENDERED				
BUSINESS AREA	TITLE	CODE	GRADE	RANGE
0810	Institutional Service Assistant	S087C	GS01	\$22,000-\$31,900
0810	Administrative Specialist I (4)	C087C	GS02	\$23,335-\$33,836

CLASSIFICATIONS REQUESTED				
BUSINESS AREA	CODE	TITLE	GRADE	RANGE
0810	A139C	Chief Financial Officer	GS15	\$96,960-\$140,392

Estimated cost for the Department is \$95,086

11. Miscellaneous Federal Grants

A. Request from Arkansas Department of Agriculture for the establishment of a Miscellaneous Federal Grant position to assist in accomplishing the goals of the Specialty Crop Block Grant Program.

POSITION TITLE	CLASS CODE	GRADE	SALARY RANGE
Grants Manager	G109C	GS09	\$50,222-\$72,822

Estimated cost is \$67,645

B. Request from the Arkansas Department of Health for the establishment of a Miscellaneous Federal Grant under the American Rescue Plan Act. This grant will provide funding to address COVID-19 Health Disparities among populations at high-risk and underserved.

POSITION TITLE	CLASS CODE	GRADE	SALARY RANGE
ADH Branch Manager	L013C	GS11	\$62,531-90,670
Chief Epidemiologist	L019N	GS12	\$69,776-\$101,175
Public Information Manager	P004C	GS09	\$50,222-\$72,822
Health Program Specialist III	L043C	GS08	\$45,010-\$65,265
Nurse Practitioner	L018N	MP04	\$89,368-\$128,690
Health Program Specialist II	L048C	GS07	\$40,340-\$58,493
Research & Statistics Manager	A072C	GS07	\$40,340-\$58,493
Public Information Manager	P004C	GS09	\$50,222-\$72,822

Estimated cost is \$1,463,064

12. August 2021 Personnel Actions Report- Department of Education, Division of Higher Education.

13. August 2021 Personnel Actions Report- Office of Personnel Management-Department of Transformation and Shared Services

14. August New Provisional Report for (40) new positions are approved for (3) Four-Year Institutions of Higher Education. (3) New positions for (3) Two-Year Institutions for Higher Education.

15. Discussion of the Study and Report regarding unnecessary and unused positions and transparency in budgeting as required by Act 796 of the 93rd General Assembly.

The following item was held by the Personnel Committee for approval by the full committee of Arkansas Legislative Council on Friday, August 27, 2021.

16. Request from Department of Education to transfer three (3) positions to the Shared Services section and utilized across the department.

TITLE	CLASS CODE	GRADE	DIVISION FROM	DIVISION TO
IT Senior Project Manager	D022N	IT09	DHE	ADE-Shared Services
Software Engineer Lead	D006C	IT08	DESE	ADE-Shared Services
DHE Senior Associate Director	N002N	GS15	DHE	ADE-Shared Services

Respectfully submitted by Subcommittee Co-Chairs Senator David Wallace and Representative David Hillman.