

August 7, 2017

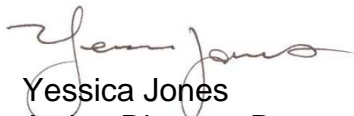
Senator Bill Sample
Representative David Branscum
Arkansas Legislative Council
One Capitol Mall
5th Floor, Room R-516
Little Rock, Arkansas 72201

Dear Senator Sample and Representative Branscum,

This letter is to transmit to the Arkansas Legislative Council the Department of Information Systems' Advice and Recommendation Report for the quarter ending June 30, 2017. This report details the information on the advice and recommendations that the Department of Information Systems has provided in compliance with act 15 of 2010.

If there are questions about the information contained in the report, please contact me at (501) 682-5148.

Sincerely,



Yessica Jones
Acting Director, Department of Information Systems

Department of Information Systems
Arkansas. A State of Technology



Quarterly Report to the Legislature
Advice and Recommendations to State Agencies

Period Ending: 6/30/2017

REPORT OVERVIEW

Background

Act 15 of 2010 requires the director of the Department of Information Systems to submit a report on a quarterly basis to the Legislature regarding requests from state agencies, boards and commissions for advice related to information technology planning, implementation, installation, rates or fees, utilization of products, services, and integration or upgrades to be added to existing technology plans. This report is also mandated to include corresponding recommendations made by the Department of Information Systems to the requesting state agencies, boards, and commissions.

The report is to be submitted to the Arkansas Legislative Council between regular sessions of the General Assembly, the Joint Budget Committee during a session of the General Assembly, and the Joint Committee on Advanced Communications and Information Technology regarding the status of the agency's information technology responsibilities in state government.

Report Requirements

One of the requirements of this report is to inform the Legislature on how any recommendation fits into the information technology plan of the agency, board, or commission.

This report is to include:

- The name of the state agency, board, or commission requesting the advice
- The name and scope of the project for which advice is being sought
- The type of advice sought
- An explanation of all recommendations provided by the Department of Information Systems
- Other information as may be useful for policy making decisions by the Legislative Council or Joint Committee on Advanced Communications and Information Technology

Report Description

The following information is included in this report in order to meet the requirements of the act listed above and to provide the Legislature with information useful to their decision-making process and oversight of information technology in state government.

- Information regarding any advice or recommendations made by DIS to state agencies, boards and commissions for the previous quarter.
- Information concerning key projects undertaken by DIS on behalf of individual customers, groups of customers, or the state as a whole
- Information on the products and services provided by DIS to its customers
- Information regarding emerging issues and activities

Agency Information

The Department of Information Systems (DIS) operates as a cost recovery agency, serving the needs of state government and the educational community. DIS does not receive direct state general revenue funding, but charges its customers for products and services.

The primary services provided by DIS are in the area of telecommunications, information systems development and support, system hosting services, project management, and network development and support for the states wired and wireless network infrastructure.

DIS is organized as nine primary divisions: Enterprise Operations, Enterprise Systems Management, Enterprise Services, Enterprise Network Services, Arkansas Wireless Information Network, Cybersecurity Office, Customer Relationship Management, Fiscal and Human Resources.

DIS currently provides services to a base of approximately 400 customers, including state agencies, board and commissions, colleges and universities, public schools, cities and counties and other customers.

Department of Information Systems

Quarterly Report on Advice and Recommendations

To State Agencies, Boards and Commissions

Executive Summary

The following is a summary of the advice requested and recommendations provided to state agencies, boards and commissions during the quarter ending 6/30/2017.

NUMBER OF REQUESTS FOR ADVICE AND RECOMMENDATIONS

Total number of recommendations provided to agencies, boards and commissions: 32

AGENCIES, BOARDS OR COMMISSIONS REQUESTING ADVICE

Agency Name	Recommendations
Arkansas Agriculture Dept 0400	1
Arkansas Commission on Law Enforcement Standards and Training 4095	1
Arkansas Community Correction 0485	1
Arkansas Parole Board	1
Board of Accountancy 0203	1
Board of Dental Examiners 0268	1
Board of Election Commissioners 0232	1
Board of Registration for Professional Engineers & Land Surveyors 0236	1
Claims Commission 0360	1
Delta Regional Authority	1
Department of Arkansas Heritage - Central Administration 0865	1
Department of Career Education - Arkansas Rehabilitation Services 0520	1
Department of Economic Development 0790	1
Department of Education 0500	1
Department of Emergency Management 0995	1
Department of Health 0645	1
Department of Higher Education 0700	1
Department of Human Services 0710	1
Department of Labor 0800	1
Department of Parks and Tourism 0900	3

Department of Veteran Affairs 0385	1
Development Finance Authority 0395	1
Educational Television Division 0516	1
Geological Commission 0420	1
Highway and Transportation Department 0090	1
Medical Board 0274	1
Real Estate Commission 0248	1
School for the Deaf 0513	1
University of Arkansas at Fayetteville 0135	1
War Memorial Stadium Commission 0338	1

CATEGORIES FOR ADVICE

Type of Advice	Recommendations
Installation	5
Implementation	2
Planning	8
Product or Service Utilization	12
Rates or Fees	1
Security	1

Report Detail

Following is the detail relating to requests for information by agencies, boards, commissions or other governmental entities. This section of the report is arranged first by entity, then by type of advice sought.

1) Agency Name	Arkansas Agriculture Dept 0400
Type of Advice	Product or Service Utilization
Title	SharePoint Development
Advisor	Curtis Eubanks
Project Name	DIS Professional Services
Cost Estimate	
Project Scope	Request to develop SharePoint grant application forms for Web access.
Advice Requested	Mr. Jim Jolly requested a new SharePoint grant application forms.
Detail of Recommendation	DIS provided, as requested, a quote for the SharePoint development.

2) Agency Name	Arkansas Commission on Law Enforcement Standards and Training 4095
Type of Advice	Product or Service Utilization
Title	CLEST Phone System
Advisor	Josh Smith (DIS)
Project Name	
Cost Estimate	\$ 14,765.00
Project Scope	New phone system needed for the Commission on Law Enforcement Standards and Training (CLEST)
Advice Requested	The Commission on Law Enforcement Standards and Training (CLEST) came to DIS for assistance with a new telephone system to replace antiquated phone system.
Detail of Recommendation	DIS provided CLEST with recommendations for a new DIS managed VoIP telephone system to replace antiquated phone system that meets their system capability needs.

3) Agency Name	Arkansas Community Correction 0485
Type of Advice	Installation
Title	Community Correction - Office move
Advisor	Curtis Eubanks
Project Name	DIS Network Equipment
Cost Estimate	
Project Scope	Arkansas Community Corrections experienced flooding in the Pocahontas office which required the immediate movement of network equipment and telephony service to an alternate location in town.
Advice Requested	Chris Glewen asked DIS to assist in the movement of bandwidth and telephony to the designated location.
Detail of Recommendation	DIS provided network option for immediate bandwidth as well as phone service. A new permanent location will be determined.

4) Agency Name	Arkansas Parole Board
Type of Advice	Product or Service Utilization
Title	Arkansas Parole Board
Advisor	Josh Smith (DIS)
Project Name	
Cost Estimate	\$ 600.00
Project Scope	In addition to day to day management of its VoIP phone system and other DIS provided IT services, Arkansas Parole Board requested that DIS provide an agency file management solution managed by DIS.
Advice Requested	Arkansas Parole Board requested assistance with an agency file management solution managed by DIS.
Detail of Recommendation	DIS is working with Arkansas Parole Board with an agency file management solution managed by DIS.

5) Agency Name	Board of Accountancy 0203
Type of Advice	Installation
Title	VoIP Service
Advisor	Curtis Eubanks
Project Name	DIS Voiceover IP
Cost Estimate	
Project Scope	Replace existing Windstream Centrex service to DIS VoIP solution.
Advice Requested	Board of Accountancy requested the replacement of 12 workstations to VoIP.
Detail of Recommendation	DIS provided a quote for the replacement and moved forward with installation.

6) Agency Name	Board of Dental Examiners 0268
Type of Advice	Installation
Title	Auto-Attendant - Digital Receptionist
Advisor	Curtis Eubanks
Project Name	DIS Telephone Service (Dial tone)
Cost Estimate	
Project Scope	Advise the Board of Dental Examiners on options for an automated call access points within their board.
Advice Requested	Ms. Donna Cobb asked DIS to provide a solution for automated call points into each area for the Dental Board.
Detail of Recommendation	DIS provided a Windstream solution for Auto-Attendant - Digital Receptionist.

7) Agency Name	Board of Election Commissioners 0232
Type of Advice	Implementation
Title	Data Infrastructure Conversion
Advisor	Curtis Eubanks
Project Name	DIS Network Equipment
Cost Estimate	
Project Scope	Convert the State Board of Election Commissioners from the Secretary of State data infrastructure to the Arkansas.gov domain.
Advice Requested	Heather McKim, deputy director, State Board of Election Commissioners asked to meet and discuss the conversion from Secretary of State provided infrastructure to a DIS provided network.
Detail of Recommendation	The conversion consisted of moving each person to the state Exchange email, fiber connectivity and bandwidth, upgrade desktop software, wireless Internet access, and VoIP telephony. The conversion was accomplished in 30 days.

8) Agency Name	Board of Registration for Professional Engineers & Land Surveyors 0236
Type of Advice	Rates or Fees
Title	Board of Engineering and Land Surveyors Move
Advisor	Donald Matthews
Project Name	DIS Telephone Service VoIP
Cost Estimate	\$ 12,000.00
Project Scope	Discussed their move back to their previous location.
Advice Requested	The customer wanted a cost estimate for an upgraded bandwidth and to move the VoIP solution that is being used at the temporary location.
Detail of Recommendation	We provided the appropriate technical assistance and recommended a more robust bandwidth solution. The customer agreed to move forward.

9) Agency Name	Claims Commission 0360
Type of Advice	Product or Service Utilization
Title	Web Page Refresh
Advisor	Curtis Eubanks
Project Name	
Cost Estimate	
Project Scope	Request for Web page refresh to reflect new director as well as updated material and services - also replace new model of Meraki Access Point.
Advice Requested	Ms. Kathryn Irby asked to update the existing web site for additional information.
Detail of Recommendation	DIS application development performed the refresh.

10) Agency Name	Delta Regional Authority
Type of Advice	Product or Service Utilization
Title	Delta Regional Authority new DIS managed Wi-Fi
Advisor	Josh Smith (DIS)
Project Name	
Cost Estimate	\$ 400.00
Project Scope	DIS provided Delta Regional Authority with a new DIS managed Wi-Fi during the reporting period.
Advice Requested	Delta Regional Authority came to DIS with a need to be able to connect employees and regional DRA staff to needed network resources. There was quite a bit of movement with offices and office furniture during the reporting period and DRA needed to have Wi-Fi for staff in transition. They also have regional staff that come in and out and needed to be able to connect them in as well. DRA requires tight security, so they came to DIS to ensure their wireless network is secure.
Detail of Recommendation	DIS provided Delta Regional Authority with a new DIS managed Wi-Fi to meet their wireless needs.

11) Agency Name	Department of Arkansas Heritage - Central Administration 0865
Type of Advice	Not Applicable
Title	Department of Arkansas Heritage IT Support
Advisor	Josh Smith (DIS)
Project Name	
Cost Estimate	
Project Scope	DIS provides a great deal of IT Support for Department of Arkansas Heritage, and did so in this reporting period.
Advice Requested	In addition to day to day IT business, the Department of Arkansas Heritage has requested DIS assistance with numerous IT needs to include performing remaining IP and domain migrations for DAH users, new data connections for DAH's multiple locations, guidance with DAH IT expenditures, IT strategy, data and network security, PCI compliance, data backup strategy, continuity of operations strategy, and other needs.
Detail of Recommendation	DIS has provided IT assistance to DAH in all of the IT areas mentioned above.

12) Agency Name	Department of Career Education - Arkansas Rehabilitation Services 0520
Type of Advice	Product or Service Utilization
Title	Arkansas Rehabilitation Services Video Capabilities with VoIP
Advisor	Donald Matthews
Project Name	DIS Telephone Service VoIP
Cost Estimate	
Project Scope	Met with Arkansas Rehabilitation Services to discuss the DIS video capabilities provided with our unified communication solution since they are migrating to VoIP and could take advantage of existing infrastructure.
Advice Requested	The customer was asking technical questions regarding the solution.
Detail of Recommendation	We answered technical questions regarding the solution and provided a demo to give a better idea of the system's capabilities. The customer agreed to move forward with a budgetary review, and we're working to provide an estimate to determine if they wish to move forward.

13) Agency Name	Department of Economic Development 0790
Type of Advice	Product or Service Utilization
Title	Arkansas Economic Development Commission
Advisor	Josh Smith (DIS)
Project Name	
Cost Estimate	\$ 36,000.00
Project Scope	Arkansas Economic Development Commission (AEDC) sought assistance from DIS for a number of IT needs during the reporting period.
Advice Requested	Arkansas Economic Development Commission (AEDC) sought assistance from DIS for a newly developed solution to streamline internal purchasing process. Due to the cost of customer web development, AEDC decided to park the project and take another look in the future. In an effort to ramp up offsite data backup and recovery, AEDC came to DIS to ramp up data backup at the DIS data center. This effort included additional rack space and increased connectivity to the data center.
Detail of Recommendation	DIS provided AEDC IT recommendations and assistance to meet the needs as reported above.

14) Agency Name	Department of Education 0500
Type of Advice	Planning
Title	Department of Education - eSchool and eFinance Migration
Advisor	Donald Matthews
Project Name	DIS Voice over IP
Cost Estimate	
Project Scope	Met with the Department of Education to discuss the migration of the LRSD to the eSchool and eFinance solutions through APSCN.
Advice Requested	The customer wanted to discuss the impact and solution that we would provide.
Detail of Recommendation	We provided the appropriate information and recommended moving forward with the cutover to the new solution in the summer of 2017.

15) Agency Name	Department of Emergency Management 0995
Type of Advice	Planning
Title	Department of Emergency Management VoIP replacement
Advisor	Donald Matthews
Project Name	DIS Voice over IP
Cost Estimate	\$ 40,000.00
Project Scope	Discuss the capabilities of the DIS VoIP telephone solution as a possible replacement to the current Centrex telephone solution.
Advice Requested	Cost estimate and the benefits that come with the VoIP telephone solution.
Detail of Recommendation	Recommended moving forward with the conversion and provided an estimate for the customer to review. The customer is still reviewing to determine when it is possible to convert to VoIP.

16) Agency Name	Department of Health 0645
Type of Advice	Implementation
Title	VoIP Service
Advisor	Curtis Eubanks
Project Name	DIS Voice over IP
Cost Estimate	
Project Scope	Help assist Department of Health provide a VoIP solution for the EOC - Injury & Violence Prevention.
Advice Requested	Joe Martin request help with providing wireless access points and a VoIP solution for the Suicide Prevention Life Line.
Detail of Recommendation	Recommendation was to install seven potential operator stations. Only two will be currently utilized.

17) Agency Name	Department of Higher Education 0700
Type of Advice	Product or Service Utilization
Title	ADHE SIS Application Development
Advisor	Josh Smith (DIS)
Project Name	
Cost Estimate	\$ 245,824.00
Project Scope	Arkansas Department of Higher Education (ADHE) sought DIS assistance with a custom developed Student Information System (SIS) application. The project is currently on hold awaiting funding.
Advice Requested	Arkansas Department of Higher Education (ADHE) has been working with DIS on a DIS custom developed Student Information System (SIS) application for some time now to ensure accurate reporting needs to deliver accurate reporting data for new performance based budgeting to institutions of higher learning in the state. During the reporting period, DIS worked with ADHE staff to refine system needs and requirements. The project is currently on hold awaiting funding.
Detail of Recommendation	DIS has been working with ADHE to ensure all SIS application requirements are met. More to come with this effort.

18) Agency Name	Department of Human Services 0710
Type of Advice	Product or Service Utilization
Title	Department of Human Services
Advisor	Josh Smith (DIS)
Project Name	
Cost Estimate	
Project Scope	DIS has provided IT assistance to DHS in a number of areas.
Advice Requested	DIS and DHS have a great deal of daily activity. Over the reporting period and in addition to normal business, the following are the known IT related activity with DHS from the account management division. There were a number of telephone related requests for assistance from DHS central office to the DHS county offices. DHS looked to DIS to provide a Customer Notification System (CNS) to send out urgent and upcoming issues that will impact critical system. DHS looked to DIS to develop a new web based application for their DDS Children and Adult Intake Call Database. DIS assisted DHS with the Arkansas Eligibility and Enrollment Framework (EEF) program working on their lease agreement, EEF SSO solution, and in other areas. DHS is also seeking statewide solutions for VoIP telephony and mobile data backup network connectivity and DIS has was heavily involved in this fact finding period.
Detail of Recommendation	DIS has provided IT assistance to DHS to meet the IT needs as described above.

19) Agency Name	Department of Labor 0800
Type of Advice	Planning
Title	Department of Labor - conversion from Centrex to VoIP
Advisor	Donald Matthews
Project Name	DIS Voice over IP
Cost Estimate	\$ 20,000.00
Project Scope	Met with the Department of Labor to discuss a potential conversion from the DIS provided Centrex solution to a DIS provided VoIP telephone solution.
Advice Requested	The customers had questions related to the pros and cons of the conversion, and we discussed the features provided by the new solution.
Detail of Recommendation	We recommended moving forward when the budget allowed, and provided a cost estimate for their review.

20) Agency Name	Department of Parks and Tourism 0900
Type of Advice	Planning
Title	Department of Parks and Tourism DSL Wi-Fi Discussion
Advisor	Donald Matthews
Project Name	DIS Wireless Services
Cost Estimate	
Project Scope	Discussion on DSL options for public Wi-Fi throughout the state.
Advice Requested	The customer requested the DSL options for public Wi-Fi for connectivity to the state network.
Detail of Recommendation	Due to the nature of the remote locations, our options are limited to provide connectivity off of the state network. We recommended a satellite solution for areas of the state that are hard to reach, and the customer agreed to move forward with developing a cost estimate. We're working with the vendors to determine what's available.

21) Agency Name	Department of Parks and Tourism 0900
Type of Advice	Product or Service Utilization
Title	Department of Parks and Tourism - Crater Diamonds - Bandwidth Increase
Advisor	Donald Matthews
Project Name	DIS Wireless Services
Cost Estimate	
Project Scope	The bandwidth at Crater Diamonds State Park is not sufficient to keep up with the demand.
Advice Requested	What solution should be required to increase the bandwidth at Crater Diamonds State Park to meet the demand?
Detail of Recommendation	A fiber solution will be required to provide more bandwidth and that moving forward with a site survey to determine the costs associated with providing fiber to the location was recommended to the customer.

22) Agency Name	Department of Parks and Tourism 0900
Type of Advice	Security
Title	Department of Parks and Tourism - Migration to Secure Solution
Advisor	Donald Matthews
Project Name	DIS Professional Services
Cost Estimate	
Project Scope	Discussed the migration of the current DIS FTP solution to a more secure solution. This will result in some re-work by the Department of Parks and Tourism to existing applications.
Advice Requested	They requested an FTP solution for a more secure solution.
Detail of Recommendation	We recommended that they continue to work on the specific applications and that we would keep the existing solution up for a reasonable amount of time to accommodate their changes.

23) Agency Name	Department of Veteran Affairs 0385
Type of Advice	Not Applicable
Title	Arkansas Department of Veterans Affairs
Advisor	Josh Smith (DIS)
Project Name	
Cost Estimate	
Project Scope	DIS provided IT assistance to Arkansas Department of Veterans Affairs (ADVA)
Advice Requested	ADVA has been evaluating solutions to digitize record keeping and convert paper file management to digital file management for redundancy and security. For this solution, DIS has assisted ADVA in choosing a scanning software solution. DIS would then provide secured/encrypted data transmission and secured file storage in the state data center. DIS also provided ADVA IT security advice when there was some suspicion around the WannaCry virus. DIS has also been working on a call center and trouble ticketing solution for ADVA as well as a one-to-one video solution which can be included in its existing DIS-managed VoIP system. Finally, DIS is working to provide ADVA mobile data connectivity for its staff that working from state veteran cemeteries which are very remote and private locations.
Detail of Recommendation	DIS provided IT assistance to meet the ADVA needs mentioned above.

24) Agency Name	Development Finance Authority 0395
Type of Advice	Product or Service Utilization
Title	Arkansas Development Finance Authority
Advisor	Josh Smith (DIS)
Project Name	
Cost Estimate	\$ 15,962.00
Project Scope	DIS worked with Arkansas Development Finance Authority actively during the reporting period.
Advice Requested	In addition to implementing a new DIS-managed VoIP telephone system during the reporting period, ADFA sought assistance from DIS to address the network security findings brought forward by Kroll during the states cybersecurity risk assessment project. ADFA also came to DIS for policy around electronic signatures.
Detail of Recommendation	DIS provided assistance to ADFA to meet the IT needs mentioned above.

25) Agency Name	Educational Television Division 0516
Type of Advice	Product or Service Utilization
Title	AETN Email Solution
Advisor	Josh Smith (DIS)
Project Name	
Cost Estimate	
Project Scope	Arkansas Education Television Network (AETN) is currently evaluating email solutions. They have asked DIS to provide system capabilities and associated costs.
Advice Requested	AETN requested that DIS provide Exchange email system capabilities and associated costs during the reporting period.
Detail of Recommendation	DIS provide AETN with DIS Exchange email system capabilities and associated costs.

26) Agency Name	Geological Commission 0420
Type of Advice	Planning
Title	Web Page Development
Advisor	Curtis Eubanks
Project Name	DIS Professional Services
Cost Estimate	
Project Scope	Request to review and refresh the Geological Commission Web page to reflect information that was lost on a compromised server.
Advice Requested	After a rebuild of a compromised server, Geological Commission asked for help in rebuilding website information for log records and statistics.
Detail of Recommendation	DIS development team met with Geological Commission staff to determine the nature of content and best approach to new web site.

27) Agency Name	Highway and Transportation Department 0090
Type of Advice	Installation
Title	Wireless Access Point - AHTD Rest Areas
Advisor	Curtis Eubanks
Project Name	DIS Network Equipment
Cost Estimate	
Project Scope	Charles Brown requested a quote to install wireless network equipment (AP) in three of the ADHT rest area sites for internet access.
Advice Requested	Charles Brown requested a quote to install wireless network equipment (AP) in three of the ADHT rest area sites for internet access.
Detail of Recommendation	A quote was developed for Meraki Access Point devices, and a plan for deployment. ADHT will move forward with installation and are adding more sites after this 'proof of concept'.

28) Agency Name	Medical Board 0274
Type of Advice	Planning
Title	Consolidation of Services
Advisor	Curtis Eubanks
Project Name	DIS Professional Services
Cost Estimate	
Project Scope	Determine what services could be moved to the SDC-West location.
Advice Requested	Ms. Whatley requested to meet and discuss the impact of a consolidation effort to relocate Medical Board infrastructure to SDC-West.
Detail of Recommendation	Discussion centered on spec of server/software and Exchange server services.

29) Agency Name	Real Estate Commission 0248
Type of Advice	Planning
Title	Application Development
Advisor	Curtis Eubanks
Project Name	DIS Professional Services
Cost Estimate	
Project Scope	Develop a new application to replace an aging, existing application.
Advice Requested	Gary Isom asked DIS to provide a quote for application development to replace antiquated database.
Detail of Recommendation	Several planning meetings to discuss the mechanics of new development as well as timeframes for development. Quote established the statement of work.

30) Agency Name	School for the Deaf 0513
Type of Advice	Not Applicable
Title	ASD Campus Cabling Infrastructure
Advisor	Josh Smith (DIS)
Project Name	
Cost Estimate	
Project Scope	ASD campus cabling infrastructure overhaul needed.
Advice Requested	Arkansas School for the Deaf (ASD) requested DIS assistance with building requirements and assisting in the bid process to modernize both their antiquated internal and external campus cabling. ASD was recently cutover to the new fiber optic K12 network and are now seeking to modernize their on campus cabling infrastructure. Once this effort is complete, ASD plans to modernize their on campus telephone system and implement a video solution that will be included in their VoIP system.
Detail of Recommendation	DIS is assisting ASD to both modernize both their antiquated internal and external campus cabling as well as to modernize their on campus telephone system and implement a video solution that will be included in their VoIP system.

31) Agency Name	University of Arkansas at Fayetteville 0135
Type of Advice	Installation
Title	Bandwidth Conversion - U of A
Advisor	Curtis Eubanks
Project Name	100Mbps Capitol Complex Connectivity
Cost Estimate	
Project Scope	Convert existing bandwidth provided by AT&T (Non state contract) to DIS provided campus connectivity.
Advice Requested	Robin Lipton requested a quote from DIS to provide internet bandwidth to replace existing connectivity to the Little Rock office.
Detail of Recommendation	A quote was provided and accepted for campus internet connectivity to the U of A - Partners for Inclusive Communities, in their Little Rock office.

32) Agency Name	War Memorial Stadium Commission 0338
Type of Advice	Planning
Title	War Memorial Stadium Commission Move
Advisor	Donald Matthews
Project Name	DIS Voiceover IP
Cost Estimate	\$ 15,000.00
Project Scope	Discussed their upcoming move to the Department of Parks and Tourism.
Advice Requested	They requested the cost estimate and what they should utilize to make the move run more smoothly.
Detail of Recommendation	We recommended utilizing the state network and VoIP solution and provided the appropriate cost estimate to do so.