




STATE OF ARKANSAS  
**Department of Finance  
and Administration**

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**B.3**

**Memorandum**

**To:** Senator David Johnson and Representative Barry Hyde, Co-Chairs  
PEER Review Sub-Committee, Arkansas Joint Budget Committee

**From:** Jane Benton, Director 

**Date:** February 14, 2011

**Subject:** **State Procurement Semiannual Minority Report – July through December 2010**

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The Office of State Procurement (OSP) works jointly with the Small and Minority Business Division (SMB) of the Arkansas Economic Development Commission to analyze the State's usage of minority businesses in contracting. Act 1222 of 2009, more commonly known as the Minority Business Economic Development Act (MBDA) clarified language in ACA §15-4-301 and developed new reporting criteria for State agencies, colleges and universities of their usage of minority businesses, which is reported through the Minority Business Council to the Governor. Neither I, nor Patricia Nunn Brown, Division Director of the Small and Minority Business Division, knew of ACA §25-36-104 at the time or we could have possibly incorporated all Minority Business reporting into one Act.

Currently, ACA §25-36-104 requires me to report semiannually to the Governor and to the co-chairs of the Legislative Council, the Legislative Joint Auditing Committee and the Minority Business Advisory Council on the following:

- (A) The dollar amount for State contracts greater than \$25,000 awarded to a minority-owned business.  
Attached is a spreadsheet reflecting the amount of contracts awarded through the Office of State Procurement for the first six months of Fiscal Year 2011. This list includes statewide contracts, contracts developed for State Agencies without an agency procurement official, and professional consultant service contracts.
- (B) The total dollar amount spent on contracts by each state agencies, colleges and universities.  
The Small and Minority Business Division of the Arkansas Economic Development Commission is currently the State Agency responsible for collecting, tracking and reporting quarterly on the amount spent with Minority Businesses.
- (C) The number and percentage of minority-owned businesses awarded contracts by the agency.  
The number and percentage of minority-owned businesses awarded contracts by OSP for the first two quarters of Fiscal Year 2011 is 1.69%.

Within the past two years, the Office of State Procurement and the Small and Minority Business Division have made significant strides to improve minority business visibility with all State Agencies. SMB created and implemented the development of the "Minority View" dashboard portal used to monitor, track and report state funds being spent with minority businesses by state agencies, colleges and universities. Both offices participate in trade shows and association meetings to assist in the education of vendors and agencies.

**Office of State Procurement Minority Contracts for July 1 - December 31, 2010**

Vendor Name	Contact Award Amount	Total Amt Spent	Contract Summary	Type	Agency Name
Akins Janitorial	\$ 99,360.00	\$ 49,680.00	Janitorial Services		DFA Revenue (630)
Back To Basics Counseling Svcs	\$ 60,000.00	\$ 18,111.25	Provide counseling services in DCFS Area 2 (Crawford, Franklin, Johnson, Logan, Scott, Sebastian, Yell Counties)	B	DHS - DCFS (710)
Caradine Companies	\$ 62,864.00	\$ 62,864.00	Architectural design services	B	University of Arkansas for Medical Sciences (150)
Clean Team	\$ 82,700.76	\$ 41,350.38	Janitorial Services		Arkansas Building Authority (350)
Clean Team	\$ 50,602.08	\$ 25,301.04	Janitorial Services		Workforce Services (810)
Clean Team	\$ 95,939.16	\$ 47,969.58	Janitorial Services		Department of Education (500)
Comprehensive Counseling Svcs	\$ 208,000.00	\$ 83,016.11	Provide counseling services in DCFS Area 7 (Calhoun, Dallas, Grant, Jefferson, Lonoke, Prairie counties)	B	DHS - DCFS (710)
Dan Hopkins and Associates	\$ 261,858.00	\$ 74,747.89	Conduct needs assessment on rehabilitation needs of persons with disabilities.	B	Career Education - Arkansas Rehabilitation Services (520)
DRS Services Support	\$ 63,367.50	\$ 31,683.75	Security Guard Services	B	East AR Community College (170)
DRS Services Support	\$ 29,491.20	\$ 4,915.20		B	DFA/OCSE (634)
Florida Captioning	\$ 25,000.00	\$ -	Steno captioning	I	AETN (516)
Marie B. Miller PA	\$ 30,772.14	\$ 25,000.00	Counsel to the commission.	B	Judicial Discipline and Disability Commission (241)
Miller's In and Out	\$ 48,635.32	\$ 29,317.66	Janitorial Services		AETN (516)
Phoenix Youth and Family Svcs	\$ 62,357.00	\$ 62,357.00	Reduce the commitment of DYS, through the community based service delivery system under the companion contract for Professional Services Contract # 4600010456 in Judicial District 10.	B	DHS - DCFS (710)
Phoenix Youth and Family Svcs	\$ 2,766,210.00	\$ 2,146,698.00	Provide full range of community based services for juveniles in Judicial District 10.	B	DHS - DCFS (710)
Protech Solutions, Inc.	\$ 10,549,440.00	\$ 6,114,464.02	IT Resources for the operation, maintenance, and enhancement of the Arkansas OCSE statewide IV-D database	A	DFA/OCSE (634)
Quality Security Services	\$ 76,665.93	\$ 38,332.97	Security Guard Services		State Police (960)
Real Clean	\$ 37,902.48	\$ 18,951.24	Janitorial Services		DFA Revenue (630)
Southern Maid	\$ 28,182.00	\$ 14,091.00	Janitorial Services		Workforce Services (810)

Southern Maid	\$ 33,499.28	\$ 16,749.64	Janitorial Services			Emergency Management (995)
United Family Services Inc	\$ 14,750,610.00	\$ 12,918,216.45	Provide community based programs for juveniles in Judicial District 6, 11 East and West.	B	DHS - DCFS (710)	
United Family Services, Inc	\$ 12,067.00	\$ 12,067.00	Reduce the commitment of DYS, through the community based service delivery system under the companion contract for Professional Services Contract #4600010459 with UFS in Judicial District 11-E.	B	DHS - DCFS (710)	
United Family Services, Inc	\$ 242,802.00	\$ 242,802.00	Reduce the commitment of DYS, through the community based service delivery system under the companion contract for Professional Services Contract #4600010459 with UFS in Judicial District 11-E.	B	DHS - DCFS (710)	
United Family Services, Inc.	\$ 14,750,610.00	\$ 12,017,984.45	Provide community based programs for juveniles in Judicial District 6, 11 East and West.	B	DHS - DCFS (710)	
<b>Total Expended</b>		<b>\$ 34,096,670.63</b>				
<b>KEY:</b>						
A - Asian						
B - Black not Hispanic						
H - Hispanic						
I - American Indian						
P - Pacific Islander						