



STATE OF ARKANSAS
**Department of Finance
and Administration**

B4
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MEMORANDUM

TO: Kathy Schmidt
Legislative Research
501-537-9136

FROM: Brock Vest, Buyer
Office of State Procurement
501-683-2222

DATE: May 6, 2010

SUBJECT: Vehicle Lease, Arkansas Department of Emergency Management

As required by Arkansas Code 22-8-102, Leasing and Renting of Vehicles by state agencies, I am submitting the attached information for the upcoming PEER/Review meeting scheduled for June 2, 2010.

VEHICLE LEASE APPROVAL SUMMARY SHEET

AGENCY: Vehicle Lease for Department of Emergency Management

AGENCY CONTACT: Glenden Brown @ (501) 683-6717

FUNDING: 100% Federal Funds

PURPOSE: To lease two (2) 4-wheel drive SUV for the Department of Emergency Management to conduct duties associated with the CSEPP Program

CONTRACT PERIOD: Approximately twelve (12) months.

COST: Two (2) 4-Wheel Drive SUV's at cost of \$879.82 per month and 3,000 miles per month with a \$0.17 per mile over

APPARENT LOW BIDDER: Smart Chevrolet Pine Bluff, Arkansas

BID INFORMATION: see attached bid tabulation for additional bid information.



Approval DATE: _____ May 7, 2010

Jane Benton, Director
Office of State Procurement