



STATE OF ARKANSAS  
**Department of Finance  
and Administration**

**OFFICE OF THE SECRETARY**  
1509 West 7<sup>th</sup> Street  
P. O. Box 3278  
Little Rock, AR 72203-3278  
Phone: 501.682.2242  
Fax: 501.682.1029  
[www.arkansas.gov/dfa](http://www.arkansas.gov/dfa)

May 20, 2021

Senator Jonathan Dismang, Co-Chair  
Representative Michelle Gray, Co-Chair  
Performance Evaluation & Expenditure Review Committee  
Arkansas Legislative Council  
State Capitol Building  
Little Rock, AR 72201

RE: Transfer for the Department of Human Services

Dear Co-Chairs:

Enclosed for your review is a request from the Department of Human Services for appropriation, funding, and position transfers for various divisions of the Department under the authority of Section 13(c) of Act 64 of 2020. This is the fourth request for Reallocation of Resources for FY2021 from a limit of four requests annually.

This transfer will provide adjustments to the Department of Human Services' authorizations for Fiscal Year 2021 needed for the operational requirements of various divisions within the Department.

This request has my approval as Chief Fiscal Officer of the State and is submitted for your review.

Sincerely,

A handwritten signature in black ink that reads "Larry W. Walther". The signature is fluid and cursive, with the first name "Larry" being the most prominent.

Larry W. Walther  
Secretary

LWW:jm

Attachments



**STATE OF ARKANSAS**  
ASA HUTCHINSON  
GOVERNOR

May 17, 2021

Ms. Cindy Gillespie, Secretary  
Department of Human Services  
Donaghey Plaza South, Slot #S201  
Seventh and Main Streets  
Little Rock, AR 72201

Dear Secretary Gillespie:

In accordance with Section 13(c) of Act 64 of 2020, I am notifying Larry W. Walther, Chief Fiscal Officer of the State, of my approval for you to request the Fiscal Year 2021 transfer items in your letter dated May 14, 2021, providing for the operational needs of various divisions within the Department of Human Services.

Upon the approval of the Chief Fiscal Officer of the State, your requests will be submitted to the PEER Subcommittee of the Arkansas Legislative Council for review.

Sincerely,

A handwritten signature in black ink that reads "Asa Hutchinson".

Asa Hutchinson



Office of the Secretary  
P.O. Box 1437, Slot S201  
Little Rock, AR 72203-1437  
P: 501.682.8650  
F: 501.682.6836  
TDD: 501.682.8820  
HUMANSERVICES.ARKANSAS.GOV

May 14, 2021

The Honorable Asa Hutchinson  
Governor  
State Capitol, Room 250  
Little Rock, AR 72201

Dear Governor Hutchinson:

The Department of Human Services is submitting the fourth Reallocation of Resources Request for Fiscal Year 2021 for your approval. The request includes appropriation, funding, and position transfers. Justification for the request is included with the attachments.

Thank you for your assistance. Please feel free to call me if you need additional information.

Sincerely,

A handwritten signature in black ink, appearing to read 'Cindy Gillespie'.

Cindy Gillespie, Secretary  
Department of Human Services

cc: DFA – Office of Budget

**DHS REALLOCATION OF RESOURCES  
REQUEST #4 OF 4  
FY2021  
June PEER**

This is the fourth request by the Department of Human Services for Reallocation of Resources, from a limit of four annually. Section 13(c) of Act 64 of 2020 allows transfer authority to DHS and sets limits for the number of requests, dollar amounts of the total requests, and the purpose for which requests can be submitted.

This set of requests reflects the following impact to the allowances found in Section 13(c):

|                 | <b>MAXIMUM 5% ALLOWANCE</b> | <b>TOTAL REQUEST TO DATE</b> | <b>BALANCE AVAILABLE</b> |
|-----------------|-----------------------------|------------------------------|--------------------------|
| Appropriation   | \$522,203,783               | \$18,128,646                 | \$504,075,137            |
| Gen. Rev. Funds | \$85,818,142                | \$17,007,647                 | \$68,810,495             |
| Positions       | 412                         | 151                          | 261                      |
| Extra Help Pos. | 37                          | 5                            | 32                       |

The following paragraphs outline the need for the transfers as requested by Division.

**SECRETARY’S OFFICE**

The Secretary’s Office (SO) is requesting to transfer a total of \$3,157,180 in general revenue from the following divisions to assist with completing Office of Information Technology (OIT) projects:

- \$105,746 from DCCECE;
- \$2,886,251 from DCFS; and
- \$165,183 from DYS.

**DIVISION OF AGING, ADULT, AND BEHAVIORAL HEALTH SERVICES**

The Division of Aging, Adult, and Behavioral Health Services (DAABH) is requesting to transfer a total of \$1,100,000 in general revenue from the following divisions to help fund the Medsphere System used by the Arkansas State Hospital:

- \$1,000,000 from the Secretary’s Office; and
- \$100,000 from DYS.

**DIVISION OF COUNTY OPERATIONS**

The Division of County Operations (DCO) is requesting to transfer \$4,500,000 in general revenue from the Division of Children & Family Services to assist with the Arkansas Integrated Eligibility System (ARIES) project costs.

## **DIVISION OF DEVELOPMENTAL DISABILITIES**

The Division of Developmental Disabilities (DDS) is requesting to transfer one (1) position from the Division of Child Care and Early Childhood Education to serve as a Behavioral Health Aide for one of the Human Development Centers.

## **DIVISION OF YOUTH SERVICES**

The Division of Youth Services (DYS) is requesting to transfer \$100,000 in appropriation from their Residential Services appropriation to Capital Outlay. This transfer is necessary to enable error corrections for fence repairs at the Alexander Juvenile Treatment and Assessment Center that should have been capitalized.

**DEPARTMENT OF HUMAN SERVICES  
TRANSFER REQUEST SUMMARY  
FISCAL YEAR 2021**

|                                      | <u>SECRETARY'S<br/>OFFICE</u> | <u>AGING, ADULT<br/>&amp; BEHAVIORAL<br/>SERVICES</u> | <u>CHILDREN<br/>&amp; FAMILY<br/>SERVICES</u> | <u>CHILD<br/>CARE<br/>SERVICES</u> | <u>PROVIDER SRVS<br/>&amp; QUALITY<br/>ASSURANCE</u> | <u>MEDICAL<br/>SERVICES</u> | <u>COUNTY<br/>OPERATIONS</u> | <u>DEV.<br/>DISABILITIES<br/>SERVICES</u> | <u>YOUTH<br/>SERVICES</u> | <u>TOTAL</u>   |
|--------------------------------------|-------------------------------|---|---|------------------------------------|--|-----------------------------|------------------------------|---|---------------------------|----------------|
| <b>APPROPRIATION TRANSFERS</b>       |                               |   |   |                                    |  |                             |                              |   |                           |                |
| <b>A. WITHIN DIVISIONS</b>           |                               |   |   |                                    |  |                             |                              |   |                           |                |
| REGULAR SALARIES                     |                               |   |   |                                    |  |                             |                              |   |                           | -              |
| EXTRA HELP                           |                               |   |   |                                    |  |                             |                              |   |                           | -              |
| PERSONAL SERVICES MATCHING           |                               |   |   |                                    |  |                             |                              |   |                           | -              |
| OVERTIME                             |                               |   |   |                                    |  |                             |                              |   |                           | -              |
| OPERATING EXPENSE                    |                               |   |   |                                    |  |                             |                              |   |                           | -              |
| CONFERENCE FEES & TRAVEL             |                               |   |   |                                    |  |                             |                              |   |                           | -              |
| PROFESSIONAL FEES & SERVICES         |                               |   |   |                                    |  |                             |                              |   |                           | -              |
| CAPITAL OUTLAY                       |                               |   |   |                                    |  |                             |                              | 100,000.00                                |                           | 100,000.00     |
| DATA PROCESSING SERVICES             |                               |   |   |                                    |  |                             |                              |   |                           | -              |
| DYS RESIDENTIAL SERVICES             |                               |   |   |                                    |  |                             |                              | (100,000.00)                              |                           | (100,000.00)   |
|                                      |                               |   |   |                                    |  |                             |                              |   |                           | -              |
| A. TOTAL                             | -                             | -   | -   | -                                  | -  | -                           | -                            | -   | -                         | -              |
| <b>B. BETWEEN DIVISIONS</b>          |                               |   |   |                                    |  |                             |                              |   |                           |                |
| REGULAR SALARIES                     |                               |   |   |                                    |  |                             |                              |   |                           | -              |
| EXTRA HELP                           |                               |   |   |                                    |  |                             |                              |   |                           | -              |
| PERSONAL SERVICES MATCHING           |                               |   |   |                                    |  |                             |                              |   |                           | -              |
| OVERTIME                             |                               |   |   |                                    |  |                             |                              |   |                           | -              |
| OPERATING EXPENSE                    |                               |   |   |                                    |  |                             |                              |   |                           | -              |
| CONFERENCE FEES & TRAVEL             |                               |   |   |                                    |  |                             |                              |   |                           | -              |
| PROFESSIONAL FEES & SERVICES         |                               |   |   |                                    |  |                             |                              |   |                           | -              |
| CAPITAL OUTLAY                       |                               |   |   |                                    |  |                             |                              |   |                           | -              |
| DATA PROCESSING SERVICES             |                               |   |   |                                    |  |                             |                              |   |                           | -              |
|                                      |                               |   |   |                                    |  |                             |                              |   |                           | -              |
| B. TOTAL                             | -                             | -   | -   | -                                  | -  | -                           | -                            | -   | -                         | -              |
| <b>FUND TRANSFERS</b>                |                               |   |   |                                    |  |                             |                              |   |                           |                |
| GENERAL REVENUE-OPERATIONS           |                               |   |   |                                    |  |                             |                              |   |                           | -              |
| DAS FUND                             | 2,157,180.00                  |   |   |                                    |  |                             |                              |   |                           | 2,157,180.00   |
| DAAS FUND                            |                               |   |   |                                    |  |                             |                              |   |                           | -              |
| DCC FUND                             |                               |   |   | (105,746.00)                       |  |                             |                              |   |                           | (105,746.00)   |
| DCF FUND                             |                               |   | (7,386,251.00)                                |                                    |  |                             |                              |   |                           | (7,386,251.00) |
| DBA FUND                             |                               | 1,100,000.00  |   |                                    |  |                             |                              |   |                           | 1,100,000.00   |
| DCO FUND                             |                               |   |   |                                    |  | 4,500,000.00                |                              |   |                           | 4,500,000.00   |
| DDS FUND                             |                               |   |   |                                    |  |                             |                              |   |                           | -              |
| DPQ FUND                             |                               |   |   |                                    |  |                             |                              |   |                           | -              |
| DSB FUND                             |                               |   |   |                                    |  |                             |                              |   |                           | -              |
| DYS FUND                             |                               |   |   |                                    |  |                             |                              | (265,183.00)                              |                           | (265,183.00)   |
| DMS FUND                             |                               |   |   |                                    |  |                             |                              |   |                           | -              |
| DGF FUND                             |                               |   |   |                                    |  |                             |                              |   |                           | -              |
| TOTAL FUND TRANSFERS                 | 2,157,180.00                  | 1,100,000.00  | (7,386,251.00)                                | (105,746.00)                       | -  | -                           | 4,500,000.00                 | -   | (265,183.00)              | -              |
| <b>POSITION TRANSFERS</b>            |                               |   |   |                                    |  |                             |                              |   |                           |                |
| TRANSFERS OUT                        |                               |   |   | (1)                                |  |                             |                              | 0   |                           | (1)            |
| TRANSFERS IN                         |                               |   |   | 0                                  |  |                             |                              | 1   |                           | 1              |
| TOTAL POSITION TRANSFERS             | 0                             | 0   | 0   | (1)                                | 0  | 0                           | 0                            | 1   | 0                         | 0              |
| <b>EXTRA HELP POSITION TRANSFERS</b> |                               |   |   |                                    |  |                             |                              |   |                           |                |
| TRANSFERS OUT                        |                               |   |   |                                    |  |                             |                              |   |                           | 0              |
| TRANSFERS IN                         |                               |   |   |                                    |  |                             |                              |   |                           | 0              |
| TOTAL POSITION TRANSFERS             | 0                             | 0   | 0   | 0                                  | 0  | 0                           | 0                            | 0   | 0                         | 0              |

TRANSFER 4 OF 4  
Authority-Section 13(c), Act 64 of 2020

**Department of Human Services  
Shared Services  
Reallocation of Resources #4 Request Detail - Fiscal Year 2021**

| <b>Appropriations</b> |                        |             |            |                     |                        |             |            |               |             |
|-----------------------|------------------------|-------------|------------|---------------------|------------------------|-------------|------------|---------------|-------------|
| <b>FROM</b>           |                        |             |            | <b>TO</b>           |                        |             |            | <b>Amount</b> | <b>Type</b> |
| <b>Funds Center</b>   | <b>Commitment Item</b> | <b>Fund</b> | <b>Qtr</b> | <b>Funds Center</b> | <b>Commitment Item</b> | <b>Fund</b> | <b>Qtr</b> |               |             |
|                       |                        |             |            |                     |                        |             |            |               |             |

| <b>Funds</b> |                 |  |  |             |                    |  |  |               |                                     |
|--------------|-----------------|--|--|-------------|--------------------|--|--|---------------|-------------------------------------|
| <b>FROM</b>  |                 |  |  | <b>TO</b>   |                    |  |  | <b>Amount</b> | <b>Type</b>                         |
| <b>FUND</b>  | <b>Division</b> |  |  | <b>FUND</b> | <b>Division</b>    |  |  |               |                                     |
| DCC0000      | DCCECE          |  |  | DAS0000     | Secretary's Office |  |  | 105,746       | vii. Redirecting internal resources |
| DCF0000      | DCFS            |  |  | DAS0000     | Secretary's Office |  |  | 2,886,251     | vii. Redirecting internal resources |
| DYS0000      | DYS             |  |  | DAS0000     | Secretary's Office |  |  | 165,183       | vii. Redirecting internal resources |

| <b>Positions</b> |               |                 |              |  |                 |  |             |
|------------------|---------------|-----------------|--------------|--|-----------------|--|-------------|
| <b>FROM</b>      |               | <b>Position</b> |              |  | <b>To:</b>      | <b>New Position Number</b><br><small>(assigned by OPM)</small> | <b>Type</b> |
| <b>Division</b>  | <b>Number</b> | <b>Code</b>     | <b>Title</b> |  | <b>Division</b> |  |             |
|                  |               |                 |              |  |                 |  |             |

**Department of Human Services  
Shared Services  
Reallocation of Resources #4 Request Detail - Fiscal Year 2021**

**Justification:**

**Appropriations:**

- |vii. Redirecting internal resources

**Funds:**

- |vii. Redirecting internal resources

The Secretary's Office is requesting the transfer in of \$105,746 in SGR from DCCECE to meet client needs and services by completing OIT projects.

The Secretary's Office is requesting the transfer in of \$2,886,251 in SGR from DCFS to meet client needs and services by completing OIT projects.

The Secretary's Office is requesting the transfer in of \$165,183 in SGR from DYS to meet client needs and services by completing OIT projects.

**Positions:**

**Recipient Division ( To Transfers):**

- vii. Redirecting internal resources

**Prepared by:**

Deborah 5-12-21

**Submitted by:**

Carla Hungen  
Director





Department of Human Services  
Division of Aging, Adult and Behavioral Health Services  
Reallocation of Resources Request Detail - Fiscal Year 2021

**Justification:**

Appropriations:

- vii. Redirecting internal resources

Funds:

- vii. Redirecting internal resources  
transfer from DYS DYS000 to DABBHS DBA000 HSUX00XX.

Positions:


Recipient Division ( To Transfers):

- vii. Redirecting internal resources

Prepared by:

 5.17.2021

Submitted by:

  
\_\_\_\_\_  
Director

**Department of Human Services  
DIVISION OF COUNTY OPERATIONS  
Reallocation of Resources #4 Request Detail - Fiscal Year 2021**

| <b>Appropriations</b> |                        |             |            |                     |                        |             |            |               |             |
|-----------------------|------------------------|-------------|------------|---------------------|------------------------|-------------|------------|---------------|-------------|
| <b>FROM</b>           |                        |             |            | <b>TO</b>           |                        |             |            | <b>Amount</b> | <b>Type</b> |
| <b>Funds Center</b>   | <b>Commitment Item</b> | <b>Fund</b> | <b>Qtr</b> | <b>Funds Center</b> | <b>Commitment Item</b> | <b>Fund</b> | <b>Qtr</b> |               |             |
|                       |                        |             |            |                     |                        |             |            |               |             |

| <b>Funds</b> |                 |              |                 |              |                                      |               |             |
|--------------|-----------------|--------------|-----------------|--------------|--------------------------------------|---------------|-------------|
| <b>FROM</b>  |                 |              | <b>TO</b>       |              |                                      | <b>Amount</b> | <b>Type</b> |
| <b>Title</b> | <b>Division</b> | <b>Title</b> | <b>Division</b> |              |                                      |               |             |
| DCF0000      | DCFS            | DCOD000      | DCO             | \$ 4,500,000 | vii). Redirecting internal resources |               |             |

| <b>Positions</b> |                 |                 |             |              |                 |  |                                      |
|------------------|-----------------|-----------------|-------------|--------------|-----------------|--|--------------------------------------|
| <b>FROM</b>      |                 | <b>Position</b> |             |              | <b>To:</b>      | <b>New Position Number<br/>(assigned by OPM)</b> | <b>Type</b>                          |
| <b>Division</b>  | <b>Division</b> | <b>Number</b>   | <b>Code</b> | <b>Title</b> | <b>Division</b> |  |                                      |
|                  |                 |                 |             |              |                 |  | vii). Redirecting internal resources |

Department of Human Services  
DIVISION OF COUNTY OPERATIONS  
Reallocation of Resources #4 Request Detail - Fiscal Year 2021

**Justification:**

Donor Division (From Transfers):

DCFS is transferring 4.5 million in funding to assist DCO with the ARIES project costs.

Recipient Division ( To Transfers):

Prepared by:

Yvonne Woodard 5/17/2021

Submitted by:

Mary Trumble 5/17/2021  
Division Director

Department of Human Services  
 DIVISION OF DEVELOPMENTAL DISABILITIES SERVICES  
 Reallocation of Resources #4 Request Detail - Fiscal Year 2021

| Appropriations |                 |      |     |              |                 |      |     |        |      |
|----------------|-----------------|------|-----|--------------|-----------------|------|-----|--------|------|
| FROM           |                 |      |     | TO           |                 |      |     | Amount | Type |
| Funds Center   | Commitment Item | Fund | Qtr | Funds Center | Commitment Item | Fund | Qtr |        |      |
|                |                 |      |     |              |                 |      |     |        |      |

| Funds |          |       |          |  |  |        |      |
|-------|----------|-------|----------|--|--|--------|------|
| FROM  |          |       | TO       |  |  | Amount | Type |
| Title | Division | Title | Division |  |  |        |      |
|       |          |       |          |  |  |        |      |

| Positions |  |          |       |                             |          |  |                                      |
|-----------|--|----------|-------|-----------------------------|----------|--|--------------------------------------|
| FROM      |  | Position |       |                             | To:      | New Position Number<br>(assigned by OPM) | Type                                 |
| Division  |  | Number   | Code  | Title                       | Division |  |                                      |
| DCECE     |  | 22103215 | C087C | ADMINISTRATIVE SPECIALIST I | DDS      |  | vii). Redirecting internal resources |

**Department of Human Services  
DIVISION OF DEVELOPMENTAL DISABILITIES SERVICES  
Reallocation of Resources #4 Request Detail - Fiscal Year 2021**

**Justification:**

Donor Division (From Transfers):  
DD5 is requesting one position to assist at the HDC's and will function as Behavioral Health Aides.

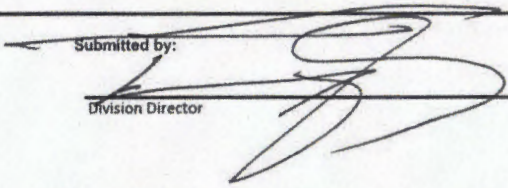
Recipient Division ( To Transfers):

Prepared by:

Kim Goh Walker

05.04.2021

Submitted by:

  
Division Director



**Department of Human Services  
Division of Youth Services  
Reallocation of Resources #4 Request Detail - Fiscal Year 2021**

| <b>Positions</b> |                 |             |              |                 |                                  |             |
|------------------|-----------------|-------------|--------------|-----------------|----------------------------------|-------------|
| <b>FROM</b>      | <b>Position</b> |             |              | <b>To:</b>      | <b>New Position Number</b>       | <b>Type</b> |
| <b>Division</b>  | <b>Number</b>   | <b>Code</b> | <b>Title</b> | <b>Division</b> | <small>(assigned by OPM)</small> |             |
|                  |                 |             |              |                 |                                  |             |

**Justification:**

**Appropriations:**

vii. Redirecting internal resources

The Division of Youth Services is requesting to transfer \$100,000 in appropriation from Fund/Fund Center DYS0200 / 2YH to PWP8000 / 896 to enable error corrections for razor wire that was installed on the fence at the Alexander Juevenile Treatment and Assessment Center that should have been capitalized as a land improvement and to also allow for purchasing other equipment as needed.

**Funds:**

vii. Redirecting internal resources

**Positions:**

**Recipient Division ( To Transfers):**

vii. Redirecting internal resources

**Prepared by:**

**Lisa Ricks**

DYS-CFO

Digitally signed by Lisa Ricks  
Date: 2021.05.04 09:47:12 -05'00'

**Submitted by:**

**Michael Crump**

Division Director

Digitally signed by Michael Crump  
Date: 2021.05.04 11:44:55 -05'00'