



STATE OF ARKANSAS  
**Department of Finance  
and Administration**

**OFFICE OF THE DIRECTOR**

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May 9, 2013

Senator Bruce Maloch, Co-Chair  
Representative Stephen Meeks, Co-Chair  
JBC-PEER/Review Subcommittee  
Arkansas General Assembly  
State Capitol Building  
Little Rock, AR 72201

RE: FY13 Merit Adjustment Fund/Pay Plan Holding Account Transfer  
Request(s)

Dear Co-Chairs:

I am forwarding for appropriate action as required by law, the attached  
Merit Adjustment Fund/Pay Plan Holding Account Transfer request(s) that  
have received my approval as Chief Fiscal Officer of the State.

Sincerely,

A handwritten signature in black ink, appearing to read "R. Weiss".

Richard A. Weiss  
Director

RAW:jds

Attachment(s)

**MERIT ADJUSTMENT FUND/PAY PLAN HOLDING ACCOUNT TRANSFERS  
FOR FY13 - MAY PEER**

BUSINESS AREA	AGENCY	FISCAL YEAR	MERIT ADJUSTMENT FUND	PAY PLAN ACCOUNT	DATE OF TRANSFER	AMOUNT OF APPROPRIATION TRANSFER	EMERGENCY APPROVED BY CFO	PENDING ALC REVIEW	REASON FOR TRANSFER
0018	Court of Appeals					10,000		X	Appropriation requested due to increase in unemployment rate. higher worker's comp rate and due to illness additional extra help hours were utilized.
0023	Admin Office of the Courts	FY13		X		129,000		X	Match shortfall caused for following reasons: Increase in the retirement rate, leave payouts, filling of vacancies at salaries higher than base.
0032	Supreme Court	FY13		X		30,000		X	Match shortfall caused by an increase in the retirement match rate.
0051	Lieutenant Governor	FY13		X		20,000		X	Match shortfall caused for following reasons: increase in the retirement rate and leave payouts due to retirements.
0053	Attorney General	FY13		X		139,000		X	Match shortfall caused for following reasons: increase in the retirement rate and leave payouts due to retirements.
0059	Auditor of State	FY13		X		1,900,000		X	Leave payouts, new hires at rates above base, and increases in the required retirement match percentage.
0063	Secretary of State	FY13		X		55,000		X	Match shortfall caused for following reasons: increase in the retirement rate and leave payouts due to retirements.
0135	School for Match, Sciences and the Arts	FY13		X		250,000		X	To give ASMSA enough appropriation to complete FY13 payrolls. This would equal the appropriation for salaries approved by AHECB for FY13-15. Currently, ASMSA has \$200,000 more in funding than they do appropriation, due to not adjusting appropriation for forecasted increases in EETF, which provides 85% of ASMSA's funding.
0203	State Board of Public Accountancy	FY13		X		30,000		X	Additional Regular Salaries appropriation is required due to a pool position obtained from the OPM pool established in ACA 21-5-225(a)(1) and additional Personal Services Matching is needed due to an increase in the unemployment and retirement rates.
0206	Architects, Landscape Architects & Interior Designers	FY13		X		2,800		X	To provide additional appropriation for Personal Services Matching due to the increase in retirement rates.
0211	Professional Bail Bondsman Licensing Board	FY13		X		2,500		X	Additional appropriation required due to an increase in the retirement rate to 14.24% from 13.47%.
0216	State Board of Private Career Education	FY13		X		50,000		X	To give enough appropriation to complete FY13 payrolls. 1 hire during FY12 required salary of \$18,000 over the budgeted amount for the position in FY11-13 biennium.
0220	Child Abuse & Neglect Prevention Board	FY13		X		3,000		X	Additional Personal Services matching appropriation required to process FY13 payroll expenses. Additional appropriation needed due to an increase in retirement rate.
0224	Contractor's Licensing Board	FY13		X		35,000		X	To provide additional appropriation for Personal Services Matching due to the increase in retirement rates.
0228	State Board of Examiners in Counseling	FY13		X		8,000		X	To provide additional appropriation for Regular Salaries due to a large leave payout for a retiring employee.
0236	Board of Professional Engineers & Professional Surveyors	FY13		X		5,000		X	Additional Personal Services Matching appropriation is required due to an increase in the unemployment and retirement rates.
0241	Judicial Discipline and Disability Commission	FY13		X		7,000		X	Additional Matching required to accommodate an increase in the retirement rate.
0246	State Board of Physical Therapy	FY13		X		2,000		X	Additional Personal Services matching appropriation required to process FY13 payroll expenses. Additional appropriation needed due to an increase in retirement rate from 13.47% to 14.24%.
0261	Tobacco Control	FY13		X		16,000		X	Agency added an additional position which caused a shortfall in Personal Services Matching.

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0268	State Board of Dental Examiners	FY13	X	X	\$	3,500		X		Additional Personal Services matching appropriation required to process FY13 payroll expenses. Additional appropriation needed due to an increase in retirement rate from 13.47% to 14.24%.
0270	Dietetics Licensing Board	FY13	X	X	\$	1,200		X		Additional Personal Services matching appropriation required to process FY13 payroll expenses. Additional appropriation needed due to an increase in retirement rate from 13.47% to 14.24%.
0274	State Medical Board	FY13	X	X	\$	10,000		X		Additional Personal Services Matching appropriation required to process FY13 payroll expenses. Additional appropriation needed due to an increase in retirement rate and two lump-sum payouts to retiring employees.
0280	Optometry Board	FY13	X	X	\$	1,900		X		Additional Personal Services matching appropriation required to process FY13 payroll expenses. Additional appropriation needed due to an increase in retirement rate from 13.47% to 14.24%.
0283	State Board of Pharmacy	FY13	X	X	\$	13,800		X		Additional Personal Services matching appropriation required to process FY13 payroll expenses. Additional appropriation needed due to an increase in retirement rate from 13.47% to 14.24%.
0292	Speech Pathology & Audiology Board	FY13	X	X	\$	2,500		X		To provide appropriation for Personal Services Matching due to the increase in retirement rates.
0295	Spinal Cord Commission	FY13	X	X	\$	48,200		X		Additional appropriation for Salaries and Personal Services Matching is needed for the remainder of FY13 due to increase in the retirement and workers' comp rates.
0298	Veterinary Medical Examining Board	FY13	X	X	\$	1,600		X		Additional Personal Services matching appropriation required to process FY13 payroll expenses. Additional appropriation needed due to an increase in retirement rate from 13.47% to 14.24%.
0319	Minority Health Commission	FY13	X	X	\$	5,124		X		Additional appropriation for Personal Services Matching is needed due to the increase in the retirement rate and unemployment rate.
0320	Motor Vehicle Commission	FY13	X	X	\$	11,000		X		To provide additional appropriation for Personal Services Matching due to the increase in retirement rates.
0324	Public Defender Commission	FY13	X	X	\$	263,000		X		Additional appropriation requested due to leave payouts, new hires at rates above base, and increases in the required retirement match percentage.
0328	Sentencing Commission	FY13	X	X	\$	9,000		X		Additional appropriation requested due to an increase in the retirement rate and an unbudgeted COLA increase in FY11.
0400	Agriculture Department	FY13	X	X	\$	380,000		X		Additional Salary and Matching appropriation is needed due to leave payouts, an increase in the retirement rate and one new position that was filled at higher than entry rate.
0420	Arkansas Geological Survey	FY13	X	X	\$	55,000		X		Request additional appropriation for Salaries and Matching due to higher than anticipated salary expenses and an increase in matching rate for FY13
0425	Insurance Department	FY13	X	X	\$	390,000		X		Additional appropriation is requested to adjust payroll accounts in which higher paid personnel were transferred from other programs to fill positions vacated by lower paid personnel for anticipated lump sum retirement bonuses, and to provide for an increase in the Matching rate from 13.47% to 14.24% in FY13.
0430	Liquefied Petroleum Gas Board	FY13	X	X	\$	10,000		X		Request additional appropriation for Salaries and Matching due to higher than anticipated salary expenses and an increase in matching rate for FY13
0450	Public Service Commission	FY13	X	X	\$	2,000		X		To provide additional appropriation to meet matching obligations for the remainder of FY13, due to the increase in the retirement matching rate from

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0480	Department of Correction	FY13	X	X		\$ 10,000	X	X	13.47% to 14.24%. Additional appropriation requested due to an increase in the retirement rate and an unbudgeted COLA increase in FY11.
0485	Department of Community Correction	FY13	X	X		\$ 300,000	X	X	Additional appropriation requested due to an increase in the retirement rate and an unbudgeted COLA increase in FY11.
0500	Department of Education	FY13	X	X		\$ 20,000	X	X	To provide additional appropriation in Salaries and Personal Services Matching due to activation of an unbudgeted position in the Child Nutrition Unit.
0519	State Library	FY13	X	X		\$ 8,000	X	X	For additional matching appropriation, due to two additional positions transferred from a cash grant.
0510	DFA - Management Services	FY13	X	X		\$ 75,623	X	X	To provide additional appropriation for Personal Services Matching due to the increase in retirement rate to 14.24% and increase in unemployment and workers' comp rate (Included in AOP request).
0950	Law Enforcement Standards and Training	FY13	X	X		\$ 31,000	X	X	Agency needs additional Personal Services Matching appropriation due to increases in retirement rate from 13.47% to 14.24% and unemployment compensation rate from 0.46% to 0.56%.
0990	Arkansas Crime Information Center	FY13	X	X		\$ 79,500	X	X	Agency needs additional Personal Services matching appropriation due to an increase in retirement rate from 13.47% to 14.24%, unemployment compensation rate from 0.50% to 1.14% and workers' compensation rate from 0% to 0.84%.
0995	Department of Emergency Management	FY13	X	X		\$ 30,000	X	X	Agency requires additional Regular Salaries appropriation due to the biennial appropriation request of six positions and AOP budget of seven positions. Personal Services Matching request is due to an increase in the retirement rate.
0612	DFA - ABC Enforcement Division	FY13	X	X	5/2/13	\$ 48,613	X	X	To provide additional appropriation for Personal Services Matching due to the increase in retirement rate to 14.24% and increase in workers' comp rate from 0% to 4.25% (included in AOP request).
0631	DFA - Racing Commission	FY13	X	X	4/15/13	\$ 50,000	X	X	To provide additional appropriation for Personal Services Matching due to the increase in retirement rate to 14.24% and increase in workers' comp rate from 1.14% to 3.00% (included in AOP request).
0665	Heritage - Central Administration	FY13	X	X	4/15/13	\$ 216,000	X	X	Additional appropriation in Salary and Matching needed due to leave payouts and an increase in the retirement rate.
0667	Heritage - Delta Cultural Center	FY13	X	X	4/15/13	\$ 13,000	X	X	Additional appropriation in Matching needed due to an increase in the retirement rate.
0670	Heritage - Arkansas Arts Council	FY13	X	X	4/15/13	\$ 17,600	X	X	Additional appropriation in Salary and Matching needed due to an increase in the retirement rate and one employee being hired at above entry level.
0673	Heritage - Mosaic Templars Cultural Center	FY13	X	X	4/15/13	\$ 16,000	X	X	Additional appropriation in Matching needed due to an increase in the retirement rate.
0675	Heritage - Old State House Museum	FY13	X	X	4/15/13	\$ 8,000	X	X	Additional appropriation in Matching needed due to an increase in the retirement rate.
0680	Heritage - Natural Heritage Commission	FY13	X	X	4/15/13	\$ 27,000	X	X	Additional appropriation in Salary and Matching needed due to leave payouts and an increase in the retirement rate.
0685	Heritage - Historic Arkansas Museum	FY13	X	X	4/15/13	\$ 25,000	X	X	Additional appropriation in Matching needed due to an increase in the retirement rate.
0900	Department of Parks & Tourism	FY13	X	X	4/29/13	\$ 892,000	X	X	Additional Personal Services Matching appropriation required to process FY13 payroll expenses. Additional appropriation needed due to an increase in retirement, workers comp and unemployment rates.

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0232	State Board of Election Commissioners	FY13		X	5/3/13	\$ 65,000	X		Additional Salary and Match appropriation needed due to leave payout and filling of previously unbudgeted positions.
0960	State Police	FY13		X	5/9/13	\$ 30,000	X		Agency is requesting additional overtime appropriation to payout employees that are leaving the Agency.
0289	Psychology Board	FY13		X	5/13/13	\$ 12,000	X		FY11 Cost of Living Adjustment that was not budgeted for the 11-13 Biennium, 2 increases in the Retirement Match rate that were also unbudgeted for FY13
0455	Natural Resources Commission	FY13		X	4/8/13	\$ 263,500	X		Additional appropriation in Salary and Matching needed due to leave payouts, the transfer of personnel to cash appropriations which more accurately reflect job duties, an increase in the retirement rate, and the FY11 COLA increase.
0341	Waterways Commission	FY13	\$ 59,845		4/11/13				Agency filled additional position that was not budgeted during the Annual Operations Plan process.
0385	Veterans Affairs	FY13	\$ 75,000		3/15/13				Closure of Little Rock Veteran's Home led to decrease in agency federal reimbursements requiring additional general revenue
<b>TOTAL</b>			<u>\$ 134,845</u>			<u>\$6,139,960.00</u>			