



STATE OF ARKANSAS
**Department of Finance
and Administration**

OFFICE OF THE
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June 23, 2014

Ms. Sue A. Tedford, Executive Director
Arkansas State Nursing Board
1123 S. University Avenue, Suite 800
Little Rock, Arkansas 72204

Dear Ms. Tedford:

This is to inform you that I have approved on an emergency basis a Cash Fund Holding Account Appropriation Transfer request in the amount of \$65,000.00. This item will be presented at the next scheduled meeting of the Performance Evaluation and Expenditure Review Committee for appropriate action as required by law.

The transfer document has been submitted to the Office of Accounting for processing and you will be notified when the transfer is completed.

Sincerely,

A handwritten signature in black ink, appearing to read "R. A. Weiss".

Richard A. Weiss
Director

RAW:jn



ARKANSAS STATE BOARD OF NURSING

1123 S. University Avenue, Suite 800 • Little Rock, Arkansas 72204
Phone: (501) 686-2700 • Fax: (501) 686-2714 • Web: www.arsbn.org

Sue A. Tedford, MNsc, RN
Executive Director

W. Fred Knight
General Counsel

*Old
BRS*

To: Brandon Sharp, State Budget Administrator
Department of Finance & Administration

From: Sue A. Tedford
ASBN Executive Director

Sue A Tedford MNsc, RN

Date: June 23, 2014

RE: Appropriation for Criminal Background Checks

The Arkansas State Board of Nursing (ASBN) is requesting an emergency increase in the FY14 appropriation for criminal background checks in the amount of \$65,000.00 to close out fiscal year 2014.

The Arkansas State Police and Information Network of Arkansas (INA) have made available online processing of criminal background checks. The total criminal background check fee of \$38.50 paid by the applicant is deposited by the Nursing Board into a "cash in treasury" fund. INA bills the Nursing Board by the same amount for the criminal background check conducted online.

In FY14 ASBN started making available examination and endorsement applications online. The criminal background checks are part of these applications. In the past, applicants could make payments for their criminal background check thru their school. Now that the process is online, all those application fees are no longer going thru their school, but are now coming to ASBN. As we have phased out paper applications for online applications, the number of criminal background checks applications coming to ASBN has increased dramatically. Although an increase in criminal background checks was anticipated because of this change, the volume was unforeseen. ASBN is requesting the increase in appropriation to be able to reimburse INA for the applications made and the additional applications projected based on the increased volume. ASBN has adequate funding for this additional appropriation request.

Account Details related to the request follow:

Additional Amount Requested:	\$65,000.00
Business Area:	0277
Fund:	NNB0100
Cost Center:	234240
Appropriation:	56K
Operational Expenses	502:00:02

We appreciate your consideration of this request and are available to answer questions at your convenience.

Board Members:

Karen Holcomb, RN President • Richard Spivey, LPN- Vice President • Doris Scroggin, RN Secretary • Gladvan Connell, D Min.- Treasurer
Patricia Staggs, LPN Cynthia Burroughs, PhD Clevesta Flannigan, LPN Ramonda Housh, MNsc, APRN CNP, C PNP
Terra Imus, RN Tamory Mitchell, LPN Sandra Priebe, MSN, RN Kathleen Shultz., PhD, RN Sheila Upshaw, RN

JF 6/23/14