



Department of Transformation and Shared Services

Governor Asa Hutchinson

Secretary Amy Fecher

Director Kay Barnhill

Ex. E

February 10, 2022

The Honorable Breanne Davis, Co-Chairperson
The Honorable Jim Wooten, Co-Chairperson
Uniform Personnel Classification and
Compensation Plan Subcommittee
Arkansas Legislative Council
State Capitol Building, Room 315
Little Rock, Arkansas 72201

Dear Senator Davis and Representative Wooten:

The Office of Personnel Management (OPM) submits a request from the Arkansas Department of Parks, Heritage, and Tourism (ADPHT) for your review.

The Department has identified eleven (11) positions requested for transfer from BA 0900 – Division of State Parks to BA 9912 – Shared Services.

Position Number	Class Code	Authorized Classification Title
22092083	P019C	TRAVEL INFORMATION WRITER
22092226	P013C	PUBLIC INFORMATION COORDINATOR
22092389	P048C	MULTI-MEDIA SPECIALIST
22092549	P020C	PRODUCTION ARTIST
22092566	P019C	TRAVEL INFORMATION WRITER
22092567	P019C	TRAVEL INFORMATION WRITER
22092568	P019C	TRAVEL INFORMATION WRITER
22092571	P027C	PUBLIC INFORMATION SPECIALIST
22092584	P020C	PRODUCTION ARTIST
22092595	P045C	PUBLIC INFORMATION TECHNICIAN
22092610	P004C	PUBLIC INFORMATION MANAGER

Office of Personnel Management

501 Woodlane, Suite 205 • Little Rock, AR 72201 • 501.682.1753

The Honorable Breanne Davis, Co-Chairperson
The Honorable Jim Wooten, Co-Chairperson
February 10, 2022
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The Office of Personnel Management has reviewed this request and recommends approval for these position transfers within the Department of Parks, Heritage, and Tourism. Transferring these positions within the Department will not result in a change in total position count or appropriation for the Department. Your consideration of this request is appreciated.

Sincerely,



Kay Barnhill, Director
Office of Personnel Management



Secretary of Transformation & Shared Services

02/03/2022

Date

KB/jlh:1-2



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Asa Hutchinson
Governor
Stacy Hurst
Secretary

January 14, 2022

Senator Terry Rice, Co-Chair
Representative Jeff Wardlaw, Co-Chair
Arkansas Legislative Council
State Capitol Building
Little Rock, AR 72201

Re: Transfer of Appropriation for Shared Services

Dear Senator Rice and Representative Wardlaw,

The Department of Parks, Heritage and Tourism (ADPHT) respectfully requests approval from the Arkansas Legislative Council for the transfer of eleven positions and the associated appropriation from the Division of State Parks and Division of Tourism (Business Area 0900) to Shared Services Communication (Business Area 9912). This transfer is necessary to complete the reallocation of resources for the established shared services model for our department.

The request does not increase ADPHT's overall appropriation amount. It only aligns the budget to best meet our current needs. Detail for these transfers is included in the attached documents.

Thank you for your consideration of this request.

Please contact me at 501-324-9155 or our Chief Fiscal Officer, Cynthia Dunlap at 501-682-2039 for further information if needed.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Stacy Hurst', is written over a faint circular stamp.

Stacy Hurst
Secretary

cc: Cynthia Dunlap
Jeff LeMaster
Leslie Fiskin
Debbie Biggs

Office of the Secretary
1100 North Street • Little Rock, AR 72201 • 501.324.9162
ARKANSAS.GOV

**Department of Parks, Heritage, and Tourism
Attachment 2: Position Transfer Listing**

Shared Services Position Transfers	Division From:	Position Number	Class Code	Classification Title	Division To:	Cost Center	Fund
1	Division of State Parks	22092083	P019C	TRAVEL INFORMATION WRITER	Shared Services Communication	L912100001	PAY9912
2	Division of State Parks	22092226	P013C	PUBLIC INFORMATION COORDINATOR	Shared Services Communication	L912100001	PAY9912
3	Division of State Parks	22092389	P048C	MULTI-MEDIA SPECIALIST	Shared Services Communication	L912100001	PAY9912
4	Division of State Parks	22092549	P020C	PRODUCTION ARTIST	Shared Services Communication	L912100001	PAY9912
5	Division of State Parks	22092566	P019C	TRAVEL INFORMATION WRITER	Shared Services Communication	L912100001	PAY9912
6	Division of State Parks	22092567	P019C	TRAVEL INFORMATION WRITER	Shared Services Communication	L912100001	PAY9912
7	Division of State Parks	22092568	P019C	TRAVEL INFORMATION WRITER	Shared Services Communication	L912100001	PAY9912
8	Division of State Parks	22092571	P027C	PUBLIC INFORMATION SPECIALIST	Shared Services Communication	L912100001	PAY9912
9	Division of State Parks	22092584	P020C	PRODUCTION ARTIST	Shared Services Communication	L912100001	PAY9912
10	Division of State Parks	22092595	P045C	PUBLIC INFORMATION TECHNICIAN	Shared Services Communication	L912100001	PAY9912
11	Division of State Parks	22092610	P004C	PUBLIC INFORMATION MANAGER	Shared Services Communication	L912100001	PAY9912
12	Shared Services Human Resources	22092810	R032C	HUMAN RESOURCES PROGRAM REPRESENTATIVE	Division of Arkansas Heritage	427667	TGP0010
13	Shared Services Information Technology	22156045	D052C	SOFTWARE SUPPORT ANALYST	Division of State Parks	445646	NPT0104