

APR 27 2022

BUREAU OF  
LEGISLATIVE RESEARCH**Rules for Act 1072 of 2021 – Residential Roofers Registration  
Mark Up Copy****224-25-5-9. CLASSIFICATIONS**

(d) CLASSIFICATIONS AND SPECIALTIES - A contractor holding a classification may perform any of the functions listed under that classification. Performing work not listed under that classification may constitute a violation.

**(3) SPECIALTIES (Specific)**

A contractor may obtain one or more of the Specialty Classifications by proper qualifications shown. The list of those Specialty Classifications is:

**SPECIALTIES**

Awnings, Canopies &amp; Gutters

Base &amp; Paving

- a. Base Construction
- b. Hot & Cold Mixes
- c. Surface Treatment
- d. Asphalt
- e. Concrete Paving

Boat Docks

Carpentry, Framing, Millwork, Cabinets

Ceilings, Wall Systems, Acoustical Treatments

Central Vacuum Systems

Chimneys, Fireplaces

Communication, Computer or Sound Systems, Cabling

Concrete

Demolition

Detached Garage, Storage Building, Detached Structures, Metal Buildings

Drywall

Fencing, Gates

Floors, Floor Covering

Foundation Construction or Drilling, Pile Driving, Stabilization

Glass, Glazing, Doors, Windows

Grading & Drainage (Includes Grading, Drainage, Pipe & Structures, Culverts, Clearing,  
Grubbing & Rip Rap), Excavation

Greenhouses and Sunrooms

Insulation

Kitchen and Bathroom Renovations

Landscaping, Irrigation, Lawn Sprinklers, Streams

Lathe, Plaster, Stucco, Dryvit, EIFS

Masonry

Metal Studs, Walls

Overhead Doors  
Painting, Wallcovering  
Rebar  
Retaining Walls  
~~Roofing, Roof Decks, Roofing Sheet Metal~~  
Siding, Soffit, Fascia, Gutters  
Skylights  
Solar Systems  
Special Coatings or Applications, Caulking, Waterproofing  
Steel, Alloy, Ornamental, Metal Fabrication, Welding  
Storm Shelters  
Swimming Pools, Spas  
Tile, Terrazzo, Marble, Countertops

#### 224-25-6-1. ISSUANCE OF REGISTRATION

(a) All registrations will be issued under the name and address listed on the front of the application form. The use of any other name may constitute a violation. It is the responsibility of the registrant to inform the Committee in writing of any name, address, ownership or any other change relating to said registration within 15 days of such change.

(b) All applications for a Registration must be filed as either: (1) individual, (2) partnership, (3) corporation, (4) limited liability company or (5) any other business organization recognized by the Arkansas Secretary of State's Office.

#### 224-25-6-2. REGISTRATION EXPIRATION & RENEWAL

(a) Expiration. All registrations shall expire at midnight of the date of its expiration.

(b) Renewal. Any renewal application not meeting the requirements of the Committee at its initial review, but being placed in an "improve status" will constitute an extension of the existing registration until the next available Committee meeting, at which time the registration will expire if a new registration is not issued.

#### 224-25-6-3. REGISTRATION APPLICATIONS

(a) Any registration application not complete within ninety (90) days after original receipt by the Committee will become invalid. Any registration not passing the Committee's review will be considered invalid after ninety (90) days from the date of its original review. During the ninety (90) day period, the applicant may make corrections or improvements needed in the application in order to warrant the issuance of a registration. After an application becomes invalid a new application and fee must be submitted for consideration to obtain a registration.

(b)(1) A potential applicant for a registration with a criminal record may petition the Committee at any time for a determination of whether the individual's criminal record will disqualify person or entity from registration and whether he or she will be granted a waiver under Ark. Code Ann. § 17-3-102(b).

(2) The Committee will respond with a decision in writing after the next scheduled Committee meeting following the submission of the completed form.

(3) The Committee's response will state the reason(s) for the decision.

(4) All decisions of the Committee in response to the petition will be determined by the information provided by the applicant.

(5) Any decision made by the Committee in response to a pre-licensure criminal background check petition is not subject to appeal.

(6) The Committee will retain a copy of the petition and response and it will be reviewed during the formal application process.

(c)(1) At the time of registration application, an applicant shall complete the criminal back ground history form contained within the application.

(2) If the applicant shall have been found guilty or pleaded guilty or nolo contendere to any offense that would disqualify the applicant for licensure under Ark. Code Ann. § 17-3-102 or Ark. Code Ann. § 17-25-507(c) the applicant may request a waiver under Ark. Code Ann. § 17-3-102

(3) The applicant may also submit a written statement addressing the request for a waiver under Ark. Code Ann. § 17-3-102.

(4) The Committee may grant a waiver upon consideration of the following, without limitation:

- A. The age at which the offense was committed;
- B. The circumstances surrounding the offense;
- C. The length of time since the offense was committed;
- D. Subsequent work history since the offense was committed;
- E. Employment references since the offense was committed;
- F. Character references since the offense was committed;
- G. Relevance of the offense to the occupational registration; and
- H. Other evidence demonstrating that licensure of the applicant does not pose a threat to the health or safety of the public.

(5) A request for a waiver, if made by an applicant, must be in writing and accompany the completed application and fees.

(6) The Committee will respond with a decision in writing after the next scheduled Committee meeting following the submission of the completed form.

(7) An appeal of a determination under this section will be pursuant to Ark. Code Ann. §17-25-511.

(8) The Committee may request the applicant to appear before the Committee prior to making a determination.

#### 224-25-6-4. REGISTRATION FEES

New and renewal registration fees shall be Twenty Dollars (\$20.00). This fee is non-refundable.

#### 224-25-6-5. Bond

All bonds required to be filed with the Committee pursuant to Ark. Code Ann. § 17-25-601 et seq. shall be made by surety companies which have qualified and are authorized to do business in the State of Arkansas. The bonds shall be executed by a resident or nonresident agent, broker or producer licensed by the Arkansas Insurance Commissioner to represent the surety company executing the bond and shall file with the bond the agent's, broker's or producer's power of attorney to demonstrate his authority. The bond shall be issued on a form approved by the Committee.

1 State of Arkansas  
2 93rd General Assembly  
3 Regular Session, 2021  
4

As Engrossed: S4/22/21

# A Bill

HOUSE BILL 1800

5 By: Representative Lowery  
6

## For An Act To Be Entitled

8 AN ACT TO AMEND THE LAW REGARDING CONTRACTORS; TO  
9 REQUIRE REGISTRATION OF ROOFING CONTRACTORS; TO  
10 AUTHORIZE THE RESIDENTIAL CONTRACTORS COMMITTEE TO  
11 ISSUE ROOFING CONTRACTOR REGISTRATION CERTIFICATES;  
12 AND FOR OTHER PURPOSES.  
13  
14

## Subtitle

15 TO AMEND THE LAW REGARDING CONTRACTORS;  
16 TO REQUIRE REGISTRATION OF ROOFING  
17 CONTRACTORS; AND TO AUTHORIZE THE  
18 RESIDENTIAL CONTRACTORS COMMITTEE TO  
19 ISSUE ROOFING CONTRACTOR REGISTRATION  
20 CERTIFICATES.  
21  
22  
23

24 BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS:  
25

26 SECTION 1. Arkansas Code § 17-25-513, concerning licensing  
27 requirements exemptions of the Residential Contractors Committee, is amended  
28 to add an additional subdivision to read as follows:

29 (6) A person or entity performing work as a roofing contractor  
30 as defined under § 17-25-601 et seq.  
31

32 SECTION 2. Arkansas Code § 17-25-515 is amended to read as follows:  
33 17-25-515. Actions to enforce contracts in violation of this  
34 subchapter.

35 A contractor ~~found guilty of a~~ who performs work in violation of this  
36 subchapter shall not bring an action:



1 (1) In law or equity to enforce any provision of a contract  
2 entered into in violation of this subchapter; or

3 (2) For quantum meruit.  
4

5 SECTION 3. Arkansas Code Title 17, Chapter 25, is amended to add an  
6 additional subchapter to read as follows:

7 Subchapter 6 – Roofing Contractor Registration Certificate

8  
9 17-25-601. Definitions.

10 As used in this subchapter:

11 (1) "Home improvement contractor" means a home improvement  
12 contractor licensed under § 17-25-501 et seq.;

13 (2) "Nonresident roofing contractor" means a roofing contractor  
14 that:

15 (A) Has not established and maintained a place of business  
16 as a roofing contractor in this state within the preceding year;

17 (B) Claims residency in another state; or

18 (C) Has not submitted an income tax return as a resident  
19 of this state within the preceding year;

20 (3) "Residential building contractor" means a residential  
21 building contractor licensed under § 17-25-501 et seq.; and

22 (4)(A) "Roofing contractor" means a person, including a  
23 subcontractor or nonresident roofing contractor, that in the ordinary course  
24 of business:

25 (i) Engages in the business of residential roofing  
26 services for a fee; or

27 (ii) Offers to engage in or solicits residential  
28 roofing-related services, including construction, installation, renovation,  
29 repair, maintenance, alteration, and waterproofing.

30 (B) "Roofing contractor" does not include a person that  
31 is:

32 (i) Engaged in the demolition of a structure or the  
33 cleanup of construction waste and debris that contains roofing material;

34 (ii) Working under the direct supervision of a  
35 roofing contractor and that is hired by the roofing contractor as an employee  
36 or day laborer; or

1                   (iii) Exempt from the requirements of this  
2 subchapter.

3  
4           17-25-602. Authority.

5           The Residential Contractors Committee may:

6                   (1) Issue, modify, suspend, and revoke a roofing contractor  
7 registration certificate issued by the committee;

8                   (2) Establish qualifications for roofing contractor registration  
9 certificates issued by the committee;

10                   (3) Enforce this subchapter and the rules of the committee;

11                   (4) Issue rules necessary for the implementation of this  
12 subchapter;

13                   (5) Levy civil penalties under this subchapter;

14                   (6) Issue orders of abatement for violations of this subchapter  
15 in the same manner and to the same extent as authorized for the Contractors  
16 Licensing Board under § 17-25-103; and

17                   (7) Seek a civil remedy available to the board.

18  
19           17-25-603. Roofing contractor registration certificate from committee  
20 required.

21                   (a) A person shall not act as a roofing contractor after July 1, 2021,  
22 unless a person is:

23                           (1) Granted a roofing contractor registration certificate by the  
24 Residential Contractors Committee; or

25                           (2) Exempt from certification under this subchapter.

26                   (b) A person that fails to procure a roofing contractor registration  
27 certificate as required under this subchapter is upon conviction guilty of a  
28 Class A misdemeanor with each day in violation of the requirement to  
29 constitute a separate offense.

30  
31           17-25-604. Application for roofing contractor registration  
32 certificate.

33                   (a) An application for a roofing contractor registration certificate  
34 shall be made on a form prescribed by the Residential Contractors Committee.

35                   (b) To obtain a roofing contractor registration certificate, an  
36 applicant shall under oath include the following information on the

1 application:

2 (1) A statement that the applicant requesting the roofing  
3 contractor registration certificate is at least eighteen (18) years of age;

4 (2) The applicant's:

5 (A) Name;

6 (B) Physical address; and

7 (C) Telephone number;

8 (3) The name of the applicant's business, including any  
9 fictitious business names;

10 (4) The address of the applicant's business;

11 (5) The name of all other persons authorized to act for the  
12 applicant's business and the registered agent of the applicant's business;  
13 and

14 (6) A statement that the applicant:

15 (A) Will comply with all federal, state, and local laws  
16 and rules;

17 (B) Is or is not registered, certified, or licensed as a  
18 roofing contractor in another state; and

19 (C) Has or has not been the subject of a disciplinary  
20 action in this state or another state as a roofing contractor.

21 (c) If the applicant for a roofing contractor registration certificate  
22 is a nonresident roofing contractor, the applicant shall designate a  
23 registered agent of service in the State of Arkansas.

24 (d) The application for a roofing contractor registration certificate  
25 shall have the following information attached:

26 (1) A surety bond in the minimum amount of fifteen thousand  
27 dollars (\$15,000);

28 (2) Proof of workers' compensation coverage as required under §  
29 11-9-401 et seq.; and

30 (3) Any other information required by the committee.

31

32 17-25-605. Applicant qualifications.

33 (a) The Residential Contractors Committee may limit a roofing  
34 contractor registration certificate issued by the committee to the character  
35 of work that the applicant is qualified to perform.

36 (b) In addition to the offenses listed in § 17-3-102, the committee



1 may consider the following convictions when determining an applicant's  
2 fitness for a roofing contractor registration certificate under this  
3 subchapter:

4 (1) Conviction of a crime with an element of dishonesty or fraud  
5 under the laws of this state, another state, or the United States;

6 (2) Conviction of a voyeurism offense as prohibited in §§ 5-16-  
7 101 and 5-16-102;

8 (3) Conviction under the Arkansas Hot Check Law, § 5-37-301 et  
9 seq.; and

10 (4)(A) Conviction of a crime or act that is substantially  
11 related to the qualifications, functions, or duties of a roofing contractor.

12 (B) A crime or act is substantially related to the  
13 qualifications, functions, or duties of a roofing contractor if, to a  
14 substantial degree, the crime or act indicates a present or potential  
15 unfitness of a person applying for or holding a roofing contractor  
16 registration certificate to perform the functions authorized by the roofing  
17 contractor registration certificate.

18  
19 17-25-606. Name of roofing contractor holding roofing contractor  
20 registration certificate.

21 (a) A roofing contractor that obtains a roofing contractor  
22 registration certificate under this subchapter may act as a roofing  
23 contractor only in the name under which the Residential Contractors Committee  
24 granted the roofing contractor registration certificate.

25 (b) A roofing contractor shall submit a written update to the  
26 committee if the information submitted with the application for a roofing  
27 contractor registration certificate under this subchapter changes.

28  
29 17-25-607. Hearings regarding violations.

30 (a) The Residential Contractors Committee may conduct hearings  
31 regarding alleged violations of this subchapter or rules promulgated under  
32 this subchapter, and the hearings shall be conducted in accordance with the  
33 Arkansas Administrative Procedure Act, § 25-15-201 et seq.

34 (b) The committee shall within a reasonable time make findings and  
35 determinations as a result of the hearings.

36 (c) A roofing contractor that, after notice and hearing, is found to

1 have committed one (1) or more of the following actions shall pay to the  
2 Contractors Licensing Board a civil penalty of not less than one hundred  
3 dollars (\$100) nor more than four hundred dollars (\$400) for each day that  
4 the violation occurred:

5 (1) Acting as a roofing contractor without having a valid  
6 roofing contractor registration certificate in violation of this subchapter;

7 (2) Using a roofing contractor in violation of this subchapter;

8 (3) Presenting or filing a roofing contractor registration  
9 certificate of another roofing contractor;

10 (4) Giving false or forged evidence to the board in order to  
11 obtain a roofing contractor registration certificate;

12 (5) Using an expired or revoked roofing contractor registration  
13 certificate;

14 (6) Giving false or fraudulent evidence of a roofing  
15 contractor's roofing contractor registration certificate to another person;  
16 or

17 (7) Committing other violations under this subchapter.

18 (c) The committee may revoke the roofing contractor registration  
19 certificate of a roofing contractor that is found guilty of:

20 (1) Fraud or deceit in obtaining a roofing contractor  
21 registration certificate;

22 (2) Aiding or abetting a roofing contractor or other person to  
23 violate this subchapter;

24 (3) Gross negligence, incompetence, or misconduct in the roofing  
25 contractor's business;

26 (4) Abandoning a roofing contract without legal grounds after a  
27 consideration in payment has been tendered;

28 (5) Mishandling funds or property entrusted to the roofing  
29 contractor;

30 (6) Engaging in fraudulent or deceptive acts or practices;

31 (7) Misrepresenting products, services, or qualifications;

32 (8) Engaging in roofing services without obtaining a proper  
33 permit as may be required by a local authority; or

34 (9) Damaging or injuring a person or property while performing  
35 roofing services under a valid roofing contractor registration certificate  
36 for which the roofing contractor's liability insurance, worker's compensation

1 coverage, or other method of remuneration for injuries does not make the  
2 injured party whole.

3 (d)(1) When abuse, neglect, or exploitation of an endangered person or  
4 an impaired person by a roofing contractor is found by the committee to have  
5 occurred, the committee may:

6 (A) State in writing that due to imminent physical or  
7 other harm to the endangered person or impaired person, the situation merits  
8 the emergency suspension of the roofing contractor registration certificate  
9 of the roofing contractor; and

10 (B) Proceed with the suspension of the roofing contractor  
11 registration certificate without a hearing or upon an abbreviated hearing  
12 that the committee finds practicable to suspend the roofing contractor  
13 registration certificate.

14 (2) An emergency suspension under this subsection shall be  
15 effective immediately, unless otherwise stated in the written documentation  
16 by the committee.

17 (3) An emergency suspension under this subsection may be  
18 effective for a period of more than thirty (30) days and the emergency  
19 suspension shall not be renewable.

20 (4) When an emergency suspension is ordered under this  
21 subsection, a formal suspension or revocation proceeding shall be promptly  
22 instituted and acted upon in accordance with the Arkansas Administrative  
23 Procedure Act, § 25-15-201 et seq.

24  
25 17-25-608. Appeal from committee decision.

26 (a) A person aggrieved by an action or decision of the Residential  
27 Contractors Committee may appeal to the Contractors Licensing Board within  
28 ten (10) calendar days after the action or decision under procedures  
29 prescribed by the board.

30 (b) A person aggrieved shall be granted an opportunity to address the  
31 board regarding the committee's actions, and the final decision of the board  
32 shall be binding upon the committee.

33  
34 17-25-609. Expiration of certification – Fees.

35 (a) A roofing contractor registration certificate issued by the  
36 Residential Contractors Committee shall expire one (1) year after the date of

1 issuance unless otherwise provided by the committee.

2 (b) The committee may charge reasonable delinquency fees and may  
3 charge a fee not to exceed one hundred dollars (\$100) for a new roofing  
4 contractor registration certificate or the renewal of a roofing contractor  
5 registration certificate.

6 (c) All fees and other moneys collected by the committee shall be  
7 disposed of as provided by § 17-25-205 and shall be used by the committee to  
8 implement this subchapter.

9  
10 17-25-610. Exemptions.

11 The following are exempt from the registration requirements of this  
12 subchapter:

13 (1) A person that acts as a roofing contractor in the  
14 construction of his or her residence unless he or she builds more than one  
15 (1) residence during a calendar year;

16 (2) The owner of a single-family residence acting as his or her  
17 own roofing contractor on his or her own property;

18 (3) A person licensed as a contractor by a licensing agency,  
19 board, or commission of the State of Arkansas if the person is performing  
20 work within the scope of the license held by the person;

21 (4) A contractor licensed by the Contractors Licensing Board if  
22 the contractor holds a classification that authorizes the contractor to  
23 perform roofing as defined under § 17-25-601; and

24 (5) A home improvement contractor or residential building  
25 contractor if the home improvement contractor or residential building  
26 contractor:

27 (A) Is in compliance with all requirements to do business  
28 in the State of Arkansas, including requirements of a municipality or county  
29 applicable to the location in which the home improvement contractor or  
30 residential building contractor intends to do business that involves roofing  
31 services;

32 (B) Engages in roofing services in addition to  
33 construction, installation, renovation, repair, maintenance, alteration, or  
34 waterproofing services on the project and the roofing services do not  
35 constitute more than fifty percent (50%) of the total project cost; and

36 (C) Does not authorize agents, employees, or

1 representatives of the home improvement contractor or the residential  
2 building contractor to engage in door-to-door sales of roofing services.

3  
4 17-25-611. Actions to enforce contracts in violation of subchapter.  
5 A roofing contractor who performs work or enters into a contract in  
6 violation of this subchapter shall not bring an action:

7 (1) In law to enforce a provision of a contract entered into  
8 with a consumer in violation of this subchapter; or

9 (2) For quantum meruit.

10  
11 *SECTION 4. EFFECTIVE DATE.*

12 *This act is effective on and after January 1, 2022.*

13  
14  
15 /s/Lowery

16  
17  
18 **APPROVED: 4/30/21**