



Department of Finance and Administration

OFFICE OF PERSONNEL MANAGEMENT

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May 14, 2019

Senator David Wallace, Co-Chairperson
Representative Jim Wooten, Co-Chairperson
Uniform Personnel Classification and
Compensation Plan Subcommittee
Arkansas Legislative Council
State Capitol Building, Room 315
Little Rock, Arkansas 72201

Dear Co-Chairs:

The Office of Personnel Management submits a request to establish positions in accordance with Act 910 of 2019, the Transformation and Efficiencies Act of 2019.

Act 910 of 2019 established fifteen new secretary positions that will serve as the executive head of the new cabinet-level departments that will be created effective July 1, 2019. OPM submits this request to establish the respective titles and grades as follows:

<u>Title</u>	<u>Class Code</u>	<u>Grade</u>
Secretary of Agriculture	NEW	SE05
Secretary of Commerce	NEW	SE05
Secretary of Corrections	NEW	SE05
Secretary of Education	NEW	SE05
Secretary of Energy & Environment	NEW	SE05
Secretary of Finance & Administration	NEW	SE05
Secretary of Health	NEW	SE05
Secretary of Human Services	NEW	SE05
Secretary of Inspector General	NEW	SE05
Secretary of Labor & Licensing	NEW	SE05
Secretary of the Military	NEW	SE05
Secretary of Parks, Heritage, & Tourism	NEW	SE05
Secretary of Public Safety	NEW	SE05
Secretary of Transformation & Shared Services	NEW	SE05
Secretary of Veterans Affairs	NEW	SE05

Authority for the creation of these positions will be codified in Ark. Code Ann. §25-43-108(d). The secretary of each cabinet-level department will serve as the executive head of each department,

Senator David Wallace, Co-Chairperson
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May 14, 2019
Page 2

serving at the pleasure of the Governor after confirmation by the Senate. Although each position will be authorized at the grade level listed above, each individual secretary's salary may vary. Each new cabinet-level department is expected to absorb the cost of any change in salary through salary savings or the elimination of vacant, budgeted positions.

The Office of Personnel Management has reviewed this request and recommends the approval of the positions, titles, and grades listed herein.

Your consideration of this request is appreciated.

Respectfully submitted,



Kay Barnhill
State Personnel Administrator



Chief Fiscal Officer of the State

MAY 03 2019

Date



STATE OF ARKANSAS
ASA HUTCHINSON
GOVERNOR

May 3, 2019

The Honorable David Wallace, Co-Chair
The Honorable Jim Wooten, Co-Chair
Personnel Committee of the Arkansas Legislative Council
State Capitol Building, Room 315
Little Rock, AR 72201

Dear Co-Chairs:

Our work together in the recently completed legislative session is a credit to the hard work and wisdom of the Arkansas General Assembly. Chief among our accomplishments was Act 910 of 2019, the Transformation and Efficiencies Act, which calls for the transformation of state government around 15 newly created cabinet level departments.

I write to you today, pursuant to Sec. 6344 of that act, to request your review of the positions of secretary for these newly created departments. I have determined that each of the 15 positions should be classified as an SE05 position.

In making this decision, I am aware of the potentially significant salaries which could be authorized for these positions. However, the positions presented to you today also give myself and future governors maximum flexibility in recruiting and retaining top administrators for our state government. I have been advised by the Department of Finance and Administration that, in setting the actual salaries of individual secretaries, the Governor can offer salaries outside of the state's established range. This includes offering salaries which are below the stated minimum.

In selecting individuals to serve as agency secretaries, I will exercise this flexibility in the best interests of both the agencies of our government and the taxpayers of our state. When required, my administration will offer salaries commensurate with the requirements of the specific secretary. In some instances, this will be below the salary range of the secretary's position. Agencies will also surrender positions which would otherwise be filled, offsetting the cost of the secretarial positions and ensuring that government as a whole does not grow.

As always, I am guided by my commitment to reducing the size and cost of government as well as the expectations of the General Assembly and the people of our state. With this in mind, I ask your review of the 15 secretarial positions and your assistance in taking this next step in the transformation of state government.

Thank you.

Sincerely,



Asa Hutchinson