

# **Ex. B1B**

## **QUARTERLY EMPLOYMENT REPORT**

**for Institutions of Higher Education**

**Arkansas Code 19-4-609(b)**

**SECOND QUARTER, FY2020**

**October, November, December 2019**

**State Personnel Review Section**

**Budget and Fiscal Review Division**

**Arkansas Bureau of Legislative Research**

**February 14, 2020**

Arkansas Code 19-4-609(b), the "productivity reporting" portion of the State Accounting and Budgetary Procedures law of Arkansas, provides that:

(a) Each state agency, other than the elected constitutional officers, 24 shall institute and maintain a program to increase the productivity and cost 25 effectiveness of the employees for which the state agency is responsible.

(b)(1) *[This section, intentionally omitted here, is only applicable for each executive, judicial, legislative, and other state agency.]*

(2) On or before the twentieth day of each month, each institution of higher education shall provide to the Bureau of Legislative Research the following information as of the last day of the immediately preceding month:

(A) The number of appropriated full-time positions, including without limitation all full-time positions appropriated in an institution of higher education's current appropriation act and any additional full-time positions approved during the interim, including without limitation provisional, pool, and nine-month positions;

(B)(i) The number of full-time employees regardless of funding source, including without limitation those in provisional, pool, and nine-month positions.

(ii) Nine-month staff and faculty who are removed from the payroll but are still considered to be employed by the institution of higher education and are assumed to return the next semester shall be included in the number during the months that they are not on the payroll;

(C) The number of appropriated full-time positions that 18 are vacant;

(D) The number of part-time and extra-help positions that are appropriated and any additional part-time and extra-help positions approved during the interim;

(E)(i) The number of part-time and extra-help employees, 23 including without limitation faculty and graduate assistants.

(ii) Contract workers and students in work-study positions shall not be included in the number;

(F) The total amount of overtime paid out during the month;

(G) The total amount of straight time paid out during the month;

(H) The total number of compensatory time hours taken during the month; and

(I) Any other information requested by the Legislative Council or, if the General Assembly is in session, the Joint Budget Committee.

(3) The information required under this section shall be compiled by each state agency and institution of higher education on forms developed by the Bureau of Legislative Research and submitted to the Legislative Council on a calendar-quarterly basis as two (2) separate reports:

(A) One (1) report containing an average for each state agency for the quarter; and

(B) One (1) report containing an average for each institution of higher education for the quarter.

(4) Each executive, judicial, legislative, and other state agency and each institution of higher education shall provide in the fourth quarter of each fiscal year a list of all positions vacant for at least one (1) year.

The information contained in this report was gathered monthly on survey forms completed by agencies of the state government.

	Average for Current Quarter	Last Month of Current Quarter	Last Month of Previous Quarter	Last Month of Same Quarter of Previous Year
	Second Quarter FY2020	(Dec 2019) Second Quarter FY2020	(Sep 2019) First Quarter FY2020	(Dec 2018) Second Quarter FY2019
Full-Time Positions	39,732.33	39,741.00	39,727.00	40,008.00
Full-Time Employees	29,146.86	29,068.00	29,204.00	28,133.00
Vacant Full-Time Positions	10,580.88	10,673.00	10,523.00	11,875.00
Provisional Positions	2,433.64	2,460.00	2,403.00	2,723.00
Provisional Employees	1,979.28	1,969.00	1,964.00	2,184.00
Vacant Provisional Positions	453.92	491.00	439.00	539.00
Part-Time & Extra Help Positions	23,665.66	23,609.00	23,694.00	23,523.00
Part-Time & Extra Help Employees	7,733.21	6,970.00	7,748.00	7,693.00
Vacant Part-Time & Extra Help Positions	15,932.24	16,639.00	15,946.00	15,830.00
Overtime Paid	\$ 966,111.91	\$ 918,896.23	\$ 1,019,854.20	\$ 944,992.77
Straight Time Paid	\$ 7,217.94	\$ 7,638.55	\$ 7,204.09	\$ 8,197.06
Compensatory Time Taken (hours)	12,125.07	18,634.23	7,854.33	18,245.17

# Quarterly Employment Report

for Institutions of Higher Education  
Second Quarter FY2020 Monthly Average

Institution	FT Positions		FT Employees		FT Vacant		Δ FT Employees since end of prev. qtr.		Δ FT Employees (Dec 2018)		Provisional Positions		Provisional Employees		Provisional Vacant		Extra Help Positions		Extra Help Employees		Extra Help Vacant		Overtime Paid		Straight Time Paid		Comp. Time Taken	
	avg. for FY20 Q2	avg. for FY20 Q2	avg. for FY20 Q2	avg. for FY20 Q2	avg. for FY20 Q1	avg. for FY19 Q2	avg. for FY20 Q2	avg. for FY20 Q2	avg. for FY20 Q2	avg. for FY20 Q2	avg. for FY20 Q2	avg. for FY20 Q2	avg. for FY20 Q2	avg. for FY20 Q2	avg. for FY20 Q2	avg. for FY20 Q2	avg. for FY20 Q2	avg. for FY20 Q2	avg. for FY20 Q2	avg. for FY20 Q2	avg. for FY20 Q2	avg. for FY20 Q2	avg. for FY20 Q2	avg. for FY20 Q2	avg. for FY20 Q2	avg. for FY20 Q2	avg. for FY20 Q2	avg. for FY20 Q2

## 4 Year Institutions

Arkansas School for Math, Science and Arts	121.00	75.66	45.33	3.00	-5.00	0.00	0.00	0.00	0.00	0.00	0.00	18.00	7.00	11.00	\$ 0.00	\$ 0.00	13.33
Arkansas Tech University - Main Campus	1,670.00	1,209.00	461.00	-7.00	-48.00	36.00	34.00	2.00	1,615.00	622.33	992.66	\$ 11,905.53	\$ 0.00	668.66			
ASU - Jonesboro	2,282.00	1,866.66	415.33	12.00	285.00	250.66	206.00	44.66	2,114.00	1,120.66	993.33	\$ 11,326.04	\$ 0.00	2,094.53			
Henderson State University	630.00	559.00	71.00	-13.00	17.00	38.00	35.00	3.00	950.00	202.00	748.00	\$ 842.64	\$ 0.00	62.91			
Southern Arkansas University - Magnolia	574.00	467.33	106.66	0.00	10.00	50.00	50.00	0.00	1,900.00	128.66	1,771.33	\$ 5,365.34	\$ 0.00	159.58			
U of A at Fort Smith	1,119.00	518.33	600.66	4.00	3.00	19.00	16.66	2.33	910.00	203.33	706.66	\$ 215.93	\$ 0.00	444.28			
U of A at Little Rock	2,280.00	1,094.33	1,185.66	-14.00	-116.00	135.00	134.66	0.33	1,300.00	976.33	323.66	\$ 4,385.62	\$ 0.00	611.44			
U of A at Monticello	661.00	397.66	263.33	-10.00	-9.00	46.00	16.00	30.00	862.00	139.33	722.66	\$ 0.00	\$ 0.00	260.41			
U of A at Pine Bluff	878.00	588.66	289.33	-14.00	-21.00	130.00	90.00	40.00	1,009.00	237.00	772.00	\$ 16,079.34	\$ 0.00	0.00			
U of A for Medical Sciences	12,421.00	10,675.66	1,745.33	83.00	788.00	329.00	329.00	0.00	1,565.00	909.00	656.00	\$ 766,254.60	\$ 3,576.94	233.37			
U of A, Fayetteville - Archaeological Survey	71.00	34.66	36.33	2.00	-2.00	0.00	0.00	0.00	7.00	4.00	3.00	\$ 0.00	\$ 0.00	16.50			
U of A, Fayetteville - Criminal Justice Institute	39.00	22.33	16.66	0.00	3.00	13.66	11.33	2.33	10.00	5.00	5.00	\$ 0.00	\$ 0.00	0.00			
U of A, Fayetteville - Division of Agriculture	1,899.00	1,251.66	647.33	-3.00	-10.00	43.00	37.33	5.66	700.00	396.66	303.33	\$ 1,440.29	\$ 0.00	1,228.75			
U of A, Fayetteville - Main Campus	5,466.00	4,389.66	1,076.33	19.00	68.00	481.00	382.33	98.66	3,208.00	577.00	2,631.00	\$ 126,574.05	\$ 0.00	3,611.16			
U of A, Fayetteville - System Administration	121.00	88.00	33.00	6.00	4.00	36.00	28.00	8.00	23.00	9.66	13.33	\$ 0.00	\$ 0.00	0.00			
Univ. of Central Arkansas	2,288.00	1,602.66	685.33	-3.00	-8.00	33.00	24.33	8.66	1,600.00	759.66	840.33	\$ 15,881.83	\$ 0.00	2,051.06			
<b>4 Year Institutions</b>	<b>32,520.00</b>	<b>24,841.26</b>	<b>7,678.61</b>	<b>65.00</b>	<b>959.00</b>	<b>1,640.32</b>	<b>1,394.64</b>	<b>245.63</b>	<b>17,791.00</b>	<b>6,297.62</b>	<b>11,493.29</b>	<b>\$ 960,271.21</b>	<b>\$ 3,576.94</b>	<b>11,455.98</b>			

## 2 Year Institutions

Arkansas Northeastern College	303.33	133.00	170.33	-10.00	-2.00	37.33	35.00	2.33	521.00	75.66	445.33	\$ 0.00	\$ 0.00	19.41
Arkansas State Univ.-Beebe- Main Campus	543.00	335.33	207.66	2.00	3.00	59.00	38.00	21.00	225.00	85.66	139.33	\$ 0.00	\$ 0.00	28.08
ASU - Mountain Home	198.00	113.66	84.33	-26.00	1.00	19.00	14.00	5.00	70.00	21.66	48.33	\$ 0.00	\$ 0.00	44.75
ASU - Newport	261.00	167.33	89.33	3.00	-5.00	45.00	40.33	4.66	185.00	169.00	16.00	\$ 0.00	\$ 0.00	5.16
ASU Mid-South Comm. College	306.00	134.66	171.33	-58.00	1.00	42.33	33.66	8.66	200.00	42.00	158.00	\$ 0.00	\$ 0.00	0.00
Cossatot Comm. College, UA System	200.00	187.66	12.33	-7.00	-2.00	46.00	33.00	13.00	100.00	62.00	38.00	\$ 0.00	\$ 0.00	0.00
East Arkansas Comm. College	347.00	207.00	140.00	2.00	-4.00	14.00	12.00	2.00	325.00	31.66	293.33	\$ 0.00	\$ 0.00	2.75
National Park Community College	376.00	231.33	144.66	-42.00	5.00	29.66	27.00	2.66	402.00	100.66	301.33	\$ 0.00	\$ 0.00	0.00
North Arkansas Comm. College	200.00	152.00	48.00	-1.00	2.00	43.00	38.00	5.00	500.00	110.00	390.00	\$ 920.66	\$ 3,641.00	133.00
Northwest Ark. Comm. College	1,104.00	603.00	501.00	13.00	-66.00	80.00	46.33	33.33	360.00	85.00	275.00	\$ 2,051.66	\$ 0.00	67.97

	FT Positions	FT Employees	FT Vacant	Δ FT Employees since end of prev. qtr.	Δ FT Employees (Sep 2019)	Δ FT Employees (Dec 2018)	Provisional Positions	Provisional Employees	Provisional Vacant	Extra Help Positions	Extra Help Employees	Extra Help Vacant	Overtime Paid	Straight Time Paid	Comp. Time Taken
	avg. for FY20 Q2	avg. for FY20 Q2	avg. for FY20 Q2	FY20 Q1	FY20 Q1	FY19 Q2	avg. for FY20 Q2	avg. for FY20 Q2	avg. for FY20 Q2	avg. for FY20 Q2	avg. for FY20 Q2	avg. for FY20 Q2	avg. for FY20 Q2	avg. for FY20 Q2	avg. for FY20 Q2
Ozarka College	219.00	116.00	103.00	-9.00	-9.00	-9.00	26.00	17.00	9.00	100.00	12.00	88.00	\$ 0.00	\$ 0.00	0.00
Phillips Comm. Coll.-UA System	239.00	185.33	53.66	1.00	2.00	2.00	20.00	19.00	1.00	900.00	71.66	828.33	\$ 155.47	\$ 0.00	76.41
SAU - Environmental Control	26.00	11.00	15.00	-1.00	-2.00	-2.00	0.00	0.00	0.00	50.00	0.00	50.00	\$ 0.00	\$ 0.00	0.00
SAU - Fire Training Academy	67.00	29.66	37.33	-4.00	-4.00	-4.00	0.00	0.00	0.00	55.00	11.00	44.00	\$ 0.00	\$ 0.00	0.00
SAU - Tech	240.00	131.33	108.66	2.00	-7.00	-7.00	16.00	15.00	1.00	175.00	53.66	121.33	\$ 0.00	\$ 0.00	36.41
South Arkansas Community College	327.00	157.00	170.00	-1.00	-15.00	-15.00	49.00	36.00	13.00	175.00	56.33	118.66	\$ 2,501.48	\$ 0.00	141.33
U of A Community College at Batesville	272.00	150.00	122.00	-10.00	42.00	42.00	8.00	8.00	0.00	100.00	40.66	59.33	\$ 0.00	\$ 0.00	2.91
U of A Community College at Hope	152.00	100.66	51.33	-1.00	-1.00	-1.00	34.00	28.33	5.66	255.00	96.00	159.00	\$ 0.00	\$ 0.00	50.16
U of A Community College at Morrilton	207.00	133.66	73.33	-7.00	3.00	3.00	24.00	13.00	11.00	166.66	56.00	110.66	\$ 211.43	\$ 0.00	50.25
U of A Community College at Rich Mountain	81.00	55.00	26.00	-1.00	4.00	4.00	33.00	23.00	10.00	80.00	51.66	28.33	\$ 0.00	\$ 0.00	0.00
<b>2 Year Institutions</b>	5,668.33	3,334.61	2,329.28	-155.00	-54.00	-54.00	625.32	476.65	148.30	4,944.66	1,232.27	3,712.29	\$ 5,840.70	\$ 3,641.00	658.59

**Technical Colleges**

Black River Technical College	254.00	177.00	77.00	-37.00	-44.00	-44.00	16.00	14.00	2.00	75.00	20.66	54.33	\$ 0.00	\$ 0.00	0.00
College of the Ouachitas	225.00	162.33	62.66	9.00	8.00	8.00	40.00	28.33	11.66	60.00	19.66	40.33	\$ 0.00	\$ 0.00	0.00
Southeast Arkansas College	167.00	132.00	35.00	2.00	-6.00	-6.00	60.00	29.00	31.00	395.00	100.00	295.00	\$ 0.00	\$ 0.00	10.50
U of A, Pulaski Technical College	898.00	499.66	398.33	-20.00	72.00	72.00	52.00	36.66	15.33	400.00	63.00	337.00	\$ 0.00	\$ 0.00	0.00
<b>Technical Colleges</b>	1,544.00	970.99	572.99	-46.00	30.00	30.00	168.00	107.99	59.99	930.00	203.32	726.66	\$ 0.00	\$ 0.00	10.50
<b>Subtotals: Institutions of Higher Education</b>	39,732.33	29,146.86	10,580.88	-136.00	935.00	935.00	2,433.64	1,979.28	453.92	23,665.66	7,733.21	15,932.24	\$ 966,111.91	\$ 7,217.94	12,125.07

**Grand Totals:** 39,732.33 29,146.86 10,580.88 -136.00 935.00 935.00 2,433.64 1,979.28 453.92 23,665.66 7,733.21 15,932.24 \$ 966,111.91 \$ 7,217.94 12,125.07

\* Comp Hours Taken provided by U of A, Fayetteville will always reflect data that is 2 months old due to the leave system used by the institution.