

DRAFT: For Adoption June 16, 2021

PERSONNEL SUBCOMMITTEE RULES

1. **Rules of the Arkansas Legislative Council.** As a standing subcommittee of the Legislative Council, the rules of the Arkansas Legislative Council, as adopted, shall apply to the procedures of this subcommittee.
2. **Placement of Items on Subcommittee Agenda.**
 - (a) In order to have an item placed on an upcoming subcommittee agenda, all documentation related to the agenda item shall be submitted to the subcommittee staff no later than ten (10) calendar days prior to the scheduled subcommittee meeting.
 - (b)(1) An item submitted after the submission date shall only be considered by the Subcommittee upon a vote to suspend the rules, which requires an affirmative vote of two-thirds (2/3) of a quorum. Upon passage of the motion to suspend the rules, the Subcommittee may take up consideration of the agenda item.
 - (2) This option shall only be exercised upon a written request showing that there is imminent need for review or approval such that the matter cannot be delayed until the next regularly scheduled meeting of the subcommittee.

FOR REFERENCE

Uniform Personnel Classification and Compensation Plan Subcommittee.

To this subcommittee shall be referred matters pertaining to:

- (A) The State Uniform Personnel Classification and Compensation Plan;
- (B) The adequacy of position classification and pay schedule of state agencies and institutions;
- (C) Consideration of matters that require Legislative Council advice in regard to the administration of the State Personnel Classification and Compensation Plan;
- (D) The duties of the General Assembly to establish the maximum number of employees, and the maximum annual salaries of all officials and employees of state government;
- (E) Consideration of plans, plan design, plan benefits, premiums, premium increases, deductibles, or cost-containment measures related to state and public school employee benefits to take effect January 1, 2022, or thereafter, as submitted by the State Board of Finance to the Legislative Council for prior approval in accordance with Act 1007 of 2021; and
- (F) In addition to the duties listed above, and in accordance with Act 796 of 2021, the Subcommittee shall conduct a study regarding state employee position management, control and efficiency to include:
 - (i) Studying the possible plans for increasing efficiency and transparency in state budgeting by eliminating unnecessary or unused positions at state agencies within the executive branch;
 - (ii) Developing recommendations for ways in which the state can increase efficiency and transparency in state budgeting; and
 - (iii) Summarizing the results of the study in a report to be submitted to the Legislative Council no later than December 1, 2022.