

Department of Transformation and Shared Services

Governor Asa Hutchinson

Secretary Amy Fecher

Director Kay Barnhill



June 15, 2021

The Honorable David Wallace, Co-Chairperson
 The Honorable David Hillman, Co-Chairperson
 Uniform Personnel Classification and
 Compensation Plan Subcommittee
 Joint Budget Committee
 State Capitol Building, Room 315
 Little Rock, Arkansas 72201

Dear Senator Wallace and Representative Hillman:

The Office of Personnel Management (OPM) submits a request from the Arkansas Department of Public Safety (DPS) - Division of Arkansas State Crime Lab (ASCL) for a pay increase in accordance with Act 995 of 2021, Section 46. ASCL requests that the five (5) current Associate Medical Examiners, L004N, grade MP09 be given a pay increase based upon their current qualifications or their board certifications.

The request equals a total salary increase of \$260,346 and a match increase of \$63,238. All requested increases fall below the 50% over the maximum rate of pay for the grade and ASCL certifies that the funds are available.

Last Name	First Name	Annual Salary	%	Increase	New Salary
CRAIG	ADAM	\$ 201,074	15%	\$ 30,161	\$ 231,235
ERICKSON	STEPHEN	\$ 224,205	30%	\$ 67,261	\$ 291,466
FORSYTH	JENNIFER	\$ 209,609	30%	\$ 62,883	\$ 272,492
KOKES	CHARLES	\$ 227,078	30%	\$ 68,123	\$ 295,201
PERETTI	FRANK	\$ 212,781	15%	\$ 31,917	\$ 244,698

JUSTIFICATION

The Arkansas Department of Public Safety request the increase to the five (5) incumbents so that their exiting Associate Medical Examiners are at an appropriate level to ensure they retain qualified staff to maintain their accreditation, continue operations of their medical examiner's office, enable the lab to continue to serve the criminal justice community and provide timely death certificates for the citizens of Arkansas.

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RECOMMENDATION

The Office of Personnel Management has reviewed this request from the Department of Public Safety – Division of Arkansas State Crime Lab and recommends approval of the salary increase to the five (5) incumbents' salaries effective July 1, 2021. The agency certifies that it possesses sufficient funding to support this request.

Your approval of this request is greatly appreciated.

Sincerely,



Kay Barnhill, Director
Office of Personnel Management



SECRETARY OF TRANSFORMATION & SHARED
SERVICES

6/21/2021
DATE

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State of Arkansas
Governor Asa Hutchinson

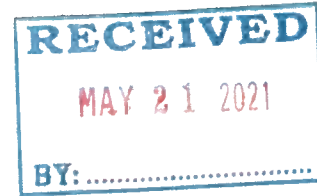
DEPARTMENT OF PUBLIC SAFETY

JAMI COOK
SECRETARY

1 State Police Plaza Drive
Little Rock, Arkansas 72209
Office: (501) 682-2260 Fax: (501) 682-1582

19 May 2021

Kay Barnhill
State Personnel Administrator
501 Woodlane Avenue, Suite 205
Little Rock, AR 72201



RE: Request for Medical Examiner Increases

Ms. Barnhill:

The Department of Public Safety (DPS) – Division of Arkansas State Crime Lab (ASCL) would like to request a pay increase in accordance with ACT 995 of 2021, Section 46. ASCL is requesting that the five (5) current Associate Medical Examiners be given pay increases based upon their current qualifications or their board certifications. Below is a list of the employees, their requested salaries.

Position	Job	Grade	Title	PERN	Last Name	First Name	Annual Salary	%	Increase	New Salary
22090702	L004N	MP09	CRIME LAB ASSOC MEDICAL EXAMINER	26922	CRAIG	ADAM	\$ 201,074	15.0%	\$30,161	\$ 231,235
22134046	L004N	MP09	CRIME LAB ASSOC MEDICAL EXAMINER	26632	ERICKSON	STEPHEN	\$ 224,205	30.0%	\$67,261	\$ 291,466
22090714	L004N	MP09	CRIME LAB ASSOC MEDICAL EXAMINER	98375	FORSYTH	JENNIFER	\$ 209,609	30.0%	\$62,883	\$ 272,492
22151204	L004N	MP09	CRIME LAB ASSOC MEDICAL EXAMINER	26808	KOKES	CHARLES	\$ 227,078	30.0%	\$68,123	\$ 295,201
22090722	L004N	MP09	CRIME LAB ASSOC MEDICAL EXAMINER	26875	PERETTI	FRANK	\$ 212,781	15.0%	\$31,917	\$ 244,698

This request equals a total salary increase of \$260,346 and a match increase of \$63,238. All of the requested increases fall below the 50% over the maximum rate of pay for the grade and ASCL certifies that the funds are available to pay these increases.

I appreciate your consideration on this matter and if you have any questions, please feel free to call Phillip Warriner at 501/618-8193.

Sincerely,

Jami Cook
Secretary, Arkansas Department of Public Safety
Director, Arkansas Division on Law Enforcement Standards and Training



ARKANSAS STATE CRIME LABORATORY

LITTLE ROCK
#3 Natural Resources Drive
Little Rock AR 72205
(501) 227-5747

LOWELL
1120 West Monroe Avenue
Lowell AR 72745
(479) 365-8717

HOPE
2500 South Main Street
Hope AR 71802
(870) 722-8530



Jami Cook
SECRETARY

Governor Asa Hutchinson
STATE OF ARKANSAS

Kermit B. Channell II
DIRECTOR

May 5, 2021

Secretary Cook
Arkansas Department of Public Safety
One State Police Plaza Drive Little Rock, AR 72209

Re: Associate Medical Examiners

Dear Secretary Cook,

I am requesting that the following changes be made to the existing Forensic Pathologists. These salary increases will place our existing Pathologists at an appropriate level and will assist in our efforts to ensure we retain qualified staff.

Last Name	First Name	Middle Initial	Hourly Rate	Annual Salary	%	Increase	New Salary Request
CRAIG	ADAM	F	96.67	\$ 201,073.60	15%	\$ 30,161.04	\$ 231,234.64
FORSYTH	JENNIFER	A	100.7735	\$ 209,608.88	30%	\$ 62,882.66	\$ 272,491.54
PERETTI	FRANK	J	102.2986	\$ 212,781.09	15%	\$ 31,917.16	\$ 244,698.25
ERICKSON	STEPHEN	A	107.7907	\$ 224,204.66	30%	\$ 67,261.40	\$ 291,466.06
KOKES	CHARLES	P	109.1721	\$ 227,077.97	30%	\$ 68,123.39	\$ 295,201.36

Total Increase in salary: \$ 260,345.66

While this is significant general revenue funding increase request I feel it's necessary to maintain our accreditation, continue operations of our medical examiner's office and enable the lab to continue to serve the criminal justice community and provide timely death certificates for the citizens of Arkansas.

Respectfully submitted,

Kermit B. Channell II, Director