



STATE OF ARKANSAS
**Department of Finance
and Administration**

OFFICE OF PERSONNEL MANAGEMENT
Administrator's Office
1509 West Seventh Street, Suite 201
Post Office Box 3278
Little Rock, Arkansas 72203-3278
Phone: (501) 682-1823
www.dfa.arkansas.gov

August 14, 2018

Senator John Cooper, Co-Chairperson
Representative Les Eaves, Co-Chairperson
Uniform Personnel Classification and
Compensation Plan Subcommittee
Arkansas Legislative Council
State Capitol Building, Room 315
Little Rock, Arkansas 72201

Dear Co-Chairs:

The Office of Personnel Management (OPM) submits a request from the Arkansas Department of Career Education, Arkansas Rehabilitation Services (ARS) for your review.

ARS is requesting to continue previously approved on-call duty compensation differentials pursuant to Ark. Code Ann. §21-5-22. The on-call duty differential continuation requested is for the following classifications:

<u>CLASSIFICATION</u>	<u>CLASS CODE</u>	<u>GRADE</u>
Skilled Tradesman Supervisor	S022C	GS05
Public Safety Security Officer	T084C	GS03

JUSTIFICATION:

The agency currently employs staff that utilize this differential at the Arkansas Career and Technical Institute (ACTI) located in Hot Springs. ACTI is a 24-hour facility that provides vocational training and services to students, some of which live at the facility. The agency requires availability of staff to provide maintenance and security services on nights, weekends, holidays, or other situations when the agency does not have regularly scheduled staff coverage. This differential is only paid when an incumbent is actually in on-call status.

The Office of Personnel Management (OPM) has reviewed this request and **recommends** continuation of on-call duty compensation differentials for the classifications listed above during fiscal year 2019.

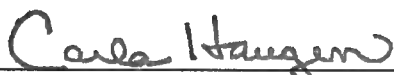
Senator John Cooper, Co-Chairperson
Representative Les Eaves, Co-Chairperson
August 14, 2018
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Your approval of this request is greatly appreciated.

Sincerely,



Kay Barnhill
State Personnel Administrator



Chief Fiscal Officer of the State

JUL 26 2018

Date

KB/jd:1-2



Asa Hutchinson
Governor

Department of Career Education
Arkansas Rehabilitation Services
D. Alan McClain, *Commissioner*

Charisse Childers, Ph.D.
Director

May 8, 2018

Kay Barnhill Terry, State Personnel Administrator
Office of Personnel Management, Suite 201
Arkansas Department of Finance and Administration
Post Office Box 3278
Little Rock, Arkansas 72203-3278



RE: Fiscal Year 2019 On-Call Duty Differentials Authorization

Dear Ms. Terry:

The purpose of this letter is to request permission to authorize use of the On-Call Duty Differential scale. The Department of Career Education, Arkansas Rehabilitation Services, proposes to apply on-call differentials to full-time positions as defined by Code § 21-5-221, Policy Number: 20.05.06. Considering that the employee is on call for 128 hours and the On-Call Duty Differential pay policy allows for the on-call employee compensation for 48 hours during a seven-day work period. On-Call Duty Differentials will be paid to incumbents in the classifications indicated herein only when assigned staff members work schedules that include on-call hours.

All positions eligible for On-Call Duty Differentials are located at Arkansas Career and Technical Institute (ACTI), which is a round-the-clock facility. The rate to be paid to incumbents in the following classifications working the on-call listed below is 20% of the hourly rate. Please find a list of all current and future affected positions attached.

Your support of this request is appreciated. Thank you.

Sincerely,

DeCarlia Smith, Human Resources Administrator
Department of Career Education

Classification

Title

T084C
S022C

PUBLIC SAFETY SECURITY OFFICER
SKILLED TRADESMAN SUPERVISOR