

1 State of Arkansas  
2 90th General Assembly  
3 Regular Session, 2015  
4

# A Bill

SENATE BILL 310

5 By: Senator Hester  
6 By: Representative House  
7

## For An Act To Be Entitled

9 AN ACT TO AMEND THE PRODUCTIVITY REPORTING  
10 REQUIREMENTS FOR STATE AGENCIES AND INSTITUTIONS OF  
11 HIGHER EDUCATION; AND FOR OTHER PURPOSES.  
12  
13

## Subtitle

15 TO AMEND THE PRODUCTIVITY REPORTING  
16 REQUIREMENTS FOR STATE AGENCIES AND  
17 INSTITUTIONS OF HIGHER EDUCATION.  
18  
19

20 BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS:  
21

22 SECTION 1. Arkansas Code § 19-4-609 is amended to read as follows:  
23 19-4-609. Productivity reporting.

24 (a) Each state agency, other than the elected constitutional officers,  
25 shall institute and maintain a program to increase the productivity and cost  
26 effectiveness of the employees for which the state agency is responsible.

27 ~~(b)(1) Each executive, judicial, legislative, and any other agency of~~  
28 ~~the state, and each institution of higher education shall provide on a~~  
29 ~~calendar monthly basis information reflecting the:~~

30 ~~(A) Number of current employees in each such agency;~~

31 ~~(B) Number of newly hired employees;~~

32 ~~(C) Number of employees who have transferred to other~~  
33 ~~state agencies;~~

34 ~~(D) Number of employees who retired;~~

35 ~~(E) Number of all other separations of employees;~~

36 ~~(F) Number of current vacant budgeted positions; and~~



1 ~~(G) Other information as may be requested.~~

2 ~~(2) Each executive, judicial, legislative, and any other agency~~  
3 ~~of the state, and each institution of higher education shall provide on a~~  
4 ~~quarterly basis a statement of the reasons for any vacant budgeted positions.~~

5 ~~(3) The information shall be compiled on forms developed by the~~  
6 ~~Bureau of Legislative Research and submitted to the Legislative Council on a~~  
7 ~~calendar quarterly basis.~~

8 (b)(1) On or before the twentieth day of each month, each executive,  
9 judicial, legislative, and other state agency shall provide to the Bureau of  
10 Legislative Research the following information as of the last day of the  
11 immediately preceding month:

12 (A) The number of appropriated positions, including  
13 without limitation all positions appropriated in a state agency's current  
14 appropriation act and any additional positions approved during the interim;

15 (B) The number of temporary transition pool positions  
16 created in the interim and active for the month;

17 (C)(i) The number of full-time employees, including part-  
18 time employees in full-time positions.

19 (ii) If two (2) or more part-time employees share a  
20 full-time position, only one (1) employee shall be included in the number;

21 (D) The number of vacant positions that are budgeted;

22 (E) The number of vacant positions that are unbudgeted;

23 (F) The number of appropriated extra-help positions,  
24 including without limitation all extra-help positions appropriated in a state  
25 agency's current appropriation act and any extra-help positions approved  
26 during the interim;

27 (G) The number of extra-help employees;

28 (H) The number of vacant extra-help positions;

29 (I) The total amount of overtime paid out during the  
30 month;

31 (J) The total amount of straight time paid out during the  
32 month;

33 (K) The total number of compensatory time hours taken  
34 during the month; and

35 (L) Any other information requested by the Legislative  
36 Council or, if the General Assembly is in session, the Joint Budget

1 Committee.

2 (2) On or before the twentieth day of each month, each  
3 institution of higher education shall provide to the Bureau of Legislative  
4 Research the following information as of the last day of the immediately  
5 preceding month:

6 (A) The number of appropriated full-time positions,  
7 including without limitation all full-time positions appropriated in an  
8 institution of higher education's current appropriation act and any  
9 additional full-time positions approved during the interim, including without  
10 limitation provisional, pool, and nine-month positions;

11 (B)(i) The number of full-time employees regardless of  
12 funding source, including without limitation those in provisional, pool, and  
13 nine-month positions.

14 (ii) Nine-month staff and faculty who are removed  
15 from the payroll but are still considered to be employed by the institution  
16 of higher education and are assumed to return the next semester shall be  
17 included in the number during the months that they are not on the payroll;

18 (C) The number of appropriated full-time positions that  
19 are vacant;

20 (D) The number of part-time and extra-help positions that  
21 are appropriated and any additional part-time and extra-help positions  
22 approved during the interim;

23 (E)(i) The number of part-time and extra-help employees,  
24 including without limitation faculty and graduate assistants.

25 (ii) Contract workers and students in work-study  
26 positions shall not be included in the number;

27 (F) The total amount of overtime paid out during the  
28 month;

29 (G) The total amount of straight time paid out during the  
30 month;

31 (H) The total number of compensatory time hours taken  
32 during the month; and

33 (I) Any other information requested by the Legislative  
34 Council or, if the General Assembly is in session, the Joint Budget  
35 Committee.

36 (3) The information required under this section shall be

1 compiled by each state agency and institution of higher education on forms  
2 developed by the Bureau of Legislative Research and submitted to the  
3 Legislative Council on a calendar-quarterly basis as two (2) separate  
4 reports:

5 (A) One (1) report containing an average for each state  
6 agency for the quarter; and

7 (B) One (1) report containing an average for each  
8 institution of higher education for the quarter.

9 (4) Each executive, judicial, legislative, and other state  
10 agency and each institution of higher education shall provide in the fourth  
11 quarter of each fiscal year a list of all positions vacant for at least one  
12 (1) year.

13  
14  
15 **APPROVED: 03/06/2015**  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28  
29  
30  
31  
32  
33  
34  
35  
36