



STATE OF ARKANSAS
**Department of Finance
 and Administration**

**OFFICE OF PERSONNEL MANAGEMENT
 Administrator's Office**
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May 13, 2015

Senator Uvalde Lindsey, Co-Chairperson
 Representative Lanny Fite, Co-Chairperson
 Uniform Personnel Classification and
 Compensation Plan Subcommittee
 Arkansas Legislative Council
 State Capitol Building, Room 315
 Little Rock, Arkansas 72201

Dear Co-Chairs:

The Office of Personnel Management submits a request from the Arkansas Department of Higher Education (ADHE) for your consideration.

The Arkansas Department of Higher Education has requested a position from the position pool established by ACA 21-5-225 (a) (1). The surrendered position and requested classification are listed below:

<u>POSITION SURRENDERED</u>	<u>CLASSIFICATION</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>
#22104436	DHE Associate Director for Academic Affairs	N041N	N909
<u>CLASSIFICATION REQUESTED</u>			
	DHE Senior Associate Director	N002N	N913

JUSTIFICATION:

The Arkansas Department of Higher Education currently possesses one position authorized as DHE Associate Director for Academic Affairs, N909 and two positions authorized as DHE Senior Associate Director, N913. The agency needs to obtain a division director for its institutional research and technology section and needs to align the executive structure of the agency. Research and Technology is now an integral part in higher education administration process.

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RECOMMENDATION:

The Office of Personnel Management has reviewed this request from the Arkansas Department of Higher Education and recommends establishment of the requested pool position authorized as DHE Senior Associate Director, N002N.

Your approval of this request is greatly appreciated.

Sincerely,



Kay Barnhill Terry
DFA State Personnel Administrator



Chief Fiscal Officer of the State

MAY 05 2015

Date

KBT/jlh:1-2



Arkansas Department of Higher Education

423 Main Street, STE 400 • Little Rock, Arkansas • 72201-3818 • (501) 371-2000 • Fax (501) 371-2001

Asa Hutchinson
Governor

Dr. Brett Powell
Director

May 5, 2015

Ms. Kay Barnhill
State Personnel Administrator
Office of Personnel Management, DFA
1509 West 7th Street
Little Rock, AR 72201

Dear Kay:

I am requesting ADHE surrender position 22104436, DHE Associate Director for Academic Affairs, graded N909 and add a pool position for DHE Senior Associate Director Grade N913. This position would be used to recruit and retain a manager of our Institutional Research division.

This request is an effort to continue the reorganization and reallocation of the agency's organization. This would also align with our Academic Affairs and Institutional Finance managers title and grade. The goal is to allow the ADHE to be in a position to meet the growing needs of the demands placed on the Research and Technology duties and responsibilities both now and in the future.

This position is critical to the ADHE in working with the Institutions from policy, to reporting. I am sure you are aware that Research and Technology professionals in higher education are in great demand and it is a very competitive field. ADHE has sufficient appropriation and funding for this position.

Thank you for your consideration

Sincerely,

A handwritten signature in cursive script that reads "Brett A. Powell".

Brett A. Powell, Ed.D.
Director