



STATE OF ARKANSAS
**Department of Finance
and Administration**

**OFFICE OF PERSONNEL MANAGEMENT
Administrator's Office**
1509 West Seventh Street, Suite 201
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May 28, 2015

Senator Uvalde Lindsey, Co-Chairperson
Representative Lanny Fite, Co-Chairperson
Uniform Personnel Classification and
Compensation Plan Subcommittee
Arkansas Legislative Council
State Capitol Building, Room 315
Little Rock, Arkansas 72201

Dear Co-Chairs:

The Office of Personnel Management (OPM) submits a request from the Arkansas State Board of Massage Therapy for your review.

Due to changes in the Arkansas State Board of Massage Therapy's appropriations authorized by Act 883 of 2015, the board will have two fewer authorized positions. Effective July 1, 2015, the following positions will be eliminated:

Position Number	Authorized Title	Grade
2213-3541	ADMINISTRATIVE SPECIALIST III	C112
2215-4745	MASSAGE THERAPY INSTRUCTOR	C112

After review of the request, the Office of Personnel Management **recommends** the approval of the Arkansas State Board of Massage Therapy's proposed reduction in force.

Your consideration of this request is greatly appreciated.

Sincerely,

Kay B. Terry
State Personnel Administrator

Chief Fiscal Officer of the State

MAY 29 2015

Date

ARKANSAS STATE BOARD OF MASSAGE THERAPY

(501) 683-1448 (Office) • (501) 683-1426 (fax)



Asa Hutchinson
Governor

May 27, 2015

Ms. Kay Barnhill Terry
State Personnel Administrator
DFA Building
1509 W. 7th Street, Suite 201
Little Rock, AR 72201

Re: Reduction in Force (RIF)

Dear Ms. Barnhill Terry:

Reduction in workforce is due to a shortage of funds and the Arkansas State Board of Massage Therapy can no longer fund the two (2) positions listed below:

<u>Authorized Title</u>	<u>Position No.</u>	<u>Years of Service on June 30, 2015</u>
Administrative Specialist III	2213-3541	3 years
Massage Therapy Inspector	2215-4745	3.8 years

Please let me know if you have questions or require additional information.

Sincerely,


Marilyn L. Graham
Executive Director