



Arkansas Department of Higher Education

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Asa Hutchinson
Governor

Dr. Brett Powell
Director

May 19, 2015

The Honorable Uvalde Lindsey, Chair
The Honorable Lanny Fite, Chair
Personnel Committee of the Arkansas Legislative Council
State Capitol Building
Little Rock, AR 72201

Dear Senator Lindsey and Representative Fite:

The University of Central Arkansas (UCA) requests the establishment of three (3) non-classified positions from the Higher Education Central Pool authorized by Section 39 of Act 978 of 2015 for FY16. In accordance with the provisions of the Act, we are forwarding our recommendation to you for consideration.

We recommend that the following be established from the Higher Education Central Pool:

Requested

Title: Project Specialist

LIM – FY16: \$78,826

Number of Positions: 3

Recommendation

Title: Project/Program Specialist

LIM – FY16: \$78,826

Number of Positions: 3

The additional positions are requested due to increased student need as a result of an increase in size of the UCA Health Physical Education, and Recreation (HPER) Center and an increase its hours of operation. This position title is currently used at other institutions.

One of the Project/Program Specialist will oversee additional HPER space for custodial and maintenance issues and expanded hours of operation. This individual will also supervise increased in staff. In addition, the Project/Program Specialist will work with Fusion-IT team, troubleshoot computer program issues and oversee the security camera surveillance system. He/she will manage and maintain the 2nd floor game area.

The second Project/Program Specialist will develop staff, purchase and maintain campus outdoor equipment. This individual will also oversee expanded hours 6 days/week, including evening hours. In addition, the Project/Program Specialist will hire, train, schedule and supervise student employee staff. He/she will provide programming for outdoor recreation trips, classes and clinics.

The third Project/Program Specialist will manage outdoor recreation fields for softball, soccer, intramurals and newly planned outdoor sand volleyball courts. This individual will also maintain and schedule the use of all outdoor facilities. In addition, the Project/Program Specialist will supervise student staff in maintaining all outdoor fields. He/she will work approximately 10 hours a week in the HPER Center doing light maintenance and responding to immediate custodial needs.

Thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "Brett Powell". The signature is fluid and cursive, with the first name "Brett" and last name "Powell" clearly distinguishable.

Dr. Brett Powell
Director