



STATE OF ARKANSAS
**Department of Finance
 and Administration**

**OFFICE OF PERSONNEL MANAGEMENT
 Administrator's Office**
 1509 West Seventh Street, Suite 201
 Post Office Box 3278
 Little Rock, Arkansas 72203-3278
 Phone: (501) 682-1823
<http://www.state.ar.us/dfa>

February 17, 2016

RECEIVED
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 OPA DIRECTORS OFFICE

Senator Uvalde Lindsey, Co-Chairperson
 Representative Lanny Fite, Co-Chairperson
 Uniform Personnel Classification and
 Compensation Plan Subcommittee
 Arkansas Legislative Council
 State Capitol Building, Room 315
 Little Rock, Arkansas 72201

Dear Co-Chairs:

The Office of Personnel Management (OPM) submits a request from the Office of the Governor for your consideration.

Act 85 of 2015, §5, states:

SECTION 5. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL, AND TEMPORARY LAW. SALARIES. In order that exceptionally well-qualified personnel may be recruited and retained, the Office of the Governor may exceed the maximum salary levels by no more than twenty percent (20%) for no more than one-third (1/3) of the positions authorized in the operation appropriation act after receiving approval from the Arkansas Legislative Council or Joint Budget Committee.

The provisions of this section shall be in effect only from July 1, 2015 through June 30, 2016.

The Office of the Governor requests a salary increase as follows:

<u>POSITION</u>	<u>TITLE</u>	<u>CLASS CODE</u>	<u>INCREASE</u>	<u>NEW SALARY</u>
22096828	Governor's Office Executive Assistant II	Q080U	\$16,738	\$100,429

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The Office of Personnel Management (OPM) has reviewed this request and **recommends** the approval of the salary increase submitted by the Office of the Governor.

Your approval of this request is greatly appreciated.

Sincerely,



Kay Barnhill
State Personnel Administrator



Chief Fiscal Officer of the State

FEB 08 2016

Date

KB/cmb:1-2



STATE OF ARKANSAS
**Department of Finance
and Administration**

OFFICE OF ADMINISTRATIVE SERVICES
1515 West Seventh Street, Suite 700
Post Office Box 2485
Little Rock, AR 72203-2485
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January 14, 2016

Kay Barnhill, Administrator
Office of Personnel Management
1509 W. 7th Street
Little Rock, AR 72201

Dear Ms. Barnhill:

Pursuant to the Special Language in Act 85, Section 5, the Governor's Office would like to increase the following position above the line item maximum for the 2016 fiscal year:

Position:	22096828
Class Code:	Q080U
Title:	Governor's Office Executive Assistant II
Line Item maximum:	\$83,691 + 20% = \$100,429.20

Total increase above line item maximum would be \$16,738.20.

We would appreciate your favorable consideration in this matter.

Sincerely,

A handwritten signature in blue ink, appearing to read "Cathy Browning".

Cathy Browning
DFA Liaison, Governor's Office and Mansion
501-324-9137

cc: Alisha Curtis, Assistant to the Governor's Office Deputy Chief of Staff