



STATE OF ARKANSAS  
**Department of Finance  
 and Administration**

**EXHIBIT G.1**  
 OFFICE OF PERSONNEL MANAGEMENT  
**Administrator's Office**  
 1509 West Seventh Street, Suite 201  
 Post Office Box 3278  
 Little Rock, Arkansas 72203-3278  
 Phone: (501) 682-1823  
 www.dfa.arkansas.gov

October 19, 2016

Senator Uvalde Lindsey, Co-Chairperson  
 Representative Lanny Fite, Co-Chairperson  
 Uniform Personnel Classification and  
 Compensation Plan Subcommittee  
 Arkansas Legislative Council  
 State Capitol Building, Room 315  
 Little Rock, Arkansas 72201

RECEIVED  
 2016 OCT -3 AM 10:53  
 OPA DIRECTORS OFFICE

Dear Co-Chairs:

The Office of Personnel Management (OPM) submits a request from the Arkansas Auctioneers Licensing Board for your review.

The Auctioneers Licensing Board is requesting the establishment of a labor market rate of \$57,037.09, above midpoint of grade C118, for the classification of Auctioneer Board Secretary, X089C and movement of the following employee to this requested rate:

| <u>POSITION NUMBER</u> | <u>EMPLOYEE</u> | <u>CURRENT SALARY</u> | <u>REQUESTED SALARY</u> | <u>PERCENTAGE</u> |
|------------------------|-----------------|-----------------------|-------------------------|-------------------|
| 22095729               | Kristy Arnold   | \$51,851.90           | \$57,037.09             | 10%               |

**JUSTIFICATION**

Ms. Kristy Arnold has been employed with the board since September, 2004, and is the only employee. Her duties consist of conducting onsite investigations as needed on complaints; investigating auctioneers to determine licensure; administering examinations for auctioneers; updating the board's database; determining the budget; attending hearings as expert witness; and, performing all administrative duties for the office. Salary data from the board suggests that an average salary for similar positions in other states is \$69,674.

The Office of Personnel Management has reviewed this request and **recommends** the approval of the requested labor market rate of \$57,037.09, above midpoint of grade C118, for position 22095729 only. Your approval of this request is greatly appreciated.

Sincerely,  
  
 Kay Barnhill  
 State Personnel Administrator

OCT 03 2016



Chief Fiscal Officer of the State

Date

KB/cs:1



# Arkansas Auctioneers Licensing Board

101 E. Capitol, Suite 112B • Little Rock, Arkansas 72201  
501/682-1156 • FAX: 501/682-1158 • E-mail [kristy.arnold@arkansas.gov](mailto:kristy.arnold@arkansas.gov)

September 26, 2016

Dwayne Craig  
Chairman  
Gravette

Carol Hopkins  
Evening Shade

James R. Bailey  
Vice Chairman  
Harrison

Billy D. Olson  
McNeil

Lisa Miller  
Bryant

Johnny Mitchum  
Maumelle

Nick Flower  
Glenwood

*Kristy Arnold*  
Secretary/Treasurer

Kay Barnhill, State Personnel Administrator  
Office of Personnel Management  
1509 West 7<sup>th</sup> Street, 2<sup>nd</sup> Floor  
Little Rock, AR 72201



Dear Ms. Barnhill:

I'm currently serving on the Auctioneer Licensing Board. The board met on September 14, 2016, and voted unanimously to proceed with acquiring a raise in pay for Ms. Kristy Arnold. Upon said vote, the other board members tasked me with the responsibility of taking the proper steps to insure that we, as a board, follow through with said decision. Ms. Arnold is the only employee with the board. As you can see below, she has been with the state since 1986. At this time, we would like to suggest a possible 10% increase to her salary, pay scale and budget permitting. I believe the state is in the process of reevaluating said pay scales so I feel like this is a vital time to evaluate options. The Auctioneer Licensing Board is a special revenue agency therefore any increase given will not affect general revenue.

According to the transparency website, her information is as follows:

**Kristy C. Arnold**  
Auctioneer Licensing Board  
Auctioneer Board Secretary  
Salary: \$51,851.90  
Classified

Start date: 09-29-1986  
Position No: 22095729  
Pay Grade: C118  
Class Code: X089C

I did a little research before suggesting said percentage increase. According to transparency websites available in reciprocal auctioneer licensing states, I am also adding the salaries of employees and their salaried amounts below.

Kentucky- Kenneth Hill - \$73,584  
Mississippi- Kam Ramsen - \$63,680.80  
Ohio- Donna Potter - \$71,760

**Hopefully all of this helps! Please let me know if I can provide anything additional.**

**Thank you for your assistance!**

**Sincerely,**

**Lisa Miller**