

ARKANSAS LEGISLATIVE TASK FORCE ON INTERMODAL TRANSPORTATION AND COMMERCE

RULES OF PROCEDURES

PURPOSE: The purpose of these rules is to establish rules and procedures for conducting the business of the **Arkansas Legislative Task Force on Intermodal Transportation and Commerce** and to inform the members of the Arkansas General Assembly and the public of the procedures and rules of the task force.

DUTIES:

1. The task force is re-established by Act 166 of 2015 to:
 - a. Explore the creation of a new Arkansas Department of Transportation which will have combined responsibility for highways, waterways and ports, rail, and aeronautics; and
 - b. Explore specific recommendations relating to intermodal transportation and commerce for review, consideration, and implementation by the General Assembly.
2. On or before December 1, 2016, the task force shall report its findings and recommendations to the House Committee on Public Transportation and the Senate Committee on Transportation, Technology, and Legislative Affairs.
3. The task force expires the day after reporting its findings and recommendations.

PARLIAMENTARY PROCEDURE: Except as otherwise specified by these rules, the rules of the Arkansas House of Representatives and the Arkansas Senate shall be observed by the task force, insofar as they are applicable. If an applicable rule does not exist or the House and Senate rules are incompatible, the chairs shall decide the issue.

1. **Quorum.** The task force is made up of eighteen (18) members. A majority of the voting members of the task force shall constitute a quorum for transacting business of the task force.
2. **Action.** An affirmative vote of a majority of a quorum present shall be required for the passage of a motion or other task force action.
3. **Roll Call.** The task force shall vote by voice vote unless a roll call vote is requested by two (2) or more task force members. Roll call votes shall be recorded in the meeting minutes.
4. **Motions.** A motion shall receive a second to be considered for action by the task force.
5. **Public Comment.** The chair may provide the public an opportunity to speak during a task force meeting to allow for public comment on issues before the task force.
6. **Minutes.** Staff shall produce minutes of each task force meeting to be adopted by the task force at the subsequent scheduled meeting.