

**AUTHORIZATION OF SPECIAL EXPENSES**

Under an Arkansas Legislative Council (ALC) Rule (see below), all committee expenses, other than per diem and mileage, must be approved by the committee and reported to the ALC Policy Making Subcommittee.

The committee is asked to consider adoption of a motion authorizing the chairman to approve the expenditure of committee funds for special expenses. All such expenditures and the reason for each shall be reported to the ALC Policy Making Subcommittee. A majority vote is required to pass the motion.

**Suggested Motion:** I move that the \_\_\_\_\_ (committee) \_\_\_\_\_ grant the authority for approval of special expenses to the Chairman of the \_\_\_\_\_ (committee) \_\_\_\_\_.

**LEGISLATIVE COUNCIL RULE 23:****23. Expenditure of Legislative Council Funds.**

- (a)(1) **Special Expenses.** Any expenditure of Legislative Council funds for special expenses by a committee or task force of the General Assembly shall require an affirmative vote of a majority of the committee or task force wishing to expend the funds prior to expenditure of the funds.
- (2)(A) For purposes of this rule, "special expenses" means any expenses incurred other than payment of mileage and per diem to members of the General Assembly for attendance at the meeting of the committee or task force, and includes without limitation witness fees, interpreter fees, and court reporter expenses.
- (B) "Special expenses" does not include expenditure of funds in relation to the hiring of a consultant.
- (3) Any committee or task force voting to incur special expenses shall provide monthly reports to the Policy Making Subcommittee of the Legislative Council regarding authorization and payment of the special expenses.