

**ARKANSAS LEGISLATIVE TASK FORCE ON AUTISM
AS ESTABLISHED BY ACT 1272 OF 2009**

PROPOSED MEETING RULES

1. A majority of the twenty-two members of the task force shall constitute a quorum for transacting any business of the task force. A quorum is twelve task force members.
2. Task force officers have the right to vote.
3. Minutes of each meeting will be produced and adopted at the next meeting.
4. Citizens wishing to speak on an issue before the task force will be given an opportunity to speak.
5. A motion to adopt a recommendation of the task force must be seconded prior to a vote.
6. Votes will be voice unless a roll call is requested by two members of the task force. Roll call votes will be recorded in the meeting minutes.
7. Only task force members may make recommendations/motions and vote on pending motions.
8. Votes cannot be taken via email, as all meetings are public.
9. Proxies are allowed for non-legislative members .
10. Chairs may appoint "ex-officio" members.