

DHS-DIRECTOR'S OFFICE (716)
COMBINED ADMINISTRATIVE FUNCTIONS
FISCAL YEAR 2018
As Enacted by Acts 903 and 913 of 2017

I) AGENCY SUMMARY & REVENUE SOURCES

MISSION

The Department is requesting the creation of a new structure for the administrative components of the agency consisting of the following eight sections: Director's Office, Office of Finance, Office of Procurement, Office of Systems and Technology, Office of Human Resources, Office of Chief Counsel, Office of Legislative & Intergovernmental Affairs and Office of Communications and Community Engagement. This reorganization aims to consolidated various required administrative functions into a centralized location to better coordinate efforts across the agency.

TOTAL APPROPRIATION

The total appropriations recommended are \$77,954,545 with increases of \$19,091,658.

FUNDING SOURCES

The budget is funded by federal funds, general revenue, various program support, reimbursements and cash.

II) CHANGE LEVEL REQUESTS

Operations **CHANGES Combines all the previously separated Administrative Paying appropriations into a single section)**

The recommendation for this appropriation, funded from General Revenue, Federal Funds and other sources, is for \$62,137,940 with increases of \$17,588,510 including the following changes to support the agency's administrative reorganization:

Regular Salaries increases of \$10,904,358 and **Personal Services Matching** increases of \$3,835,249.

Extra Help increases of \$155,860.

Operating Expenses increases of \$1,888,613.

Conference and Travel increases of \$137,930.

Professional Fees increases of \$500,000.

Capital Outlay increases of \$165,000.

Data Processing Services increase of \$1,500.

Various Building Construction

The recommendation for this appropriation, funded from Federal reimbursement, general revenues transferred from other Divisions and other funds, is for \$12,232,687 with an increase of

\$1,503,148 to provide for ongoing maintenance/construction.

III) ADDITIONAL POSITIONS - **CHANGES Combines all the previously separated regular salaries sections into a single section (Total FY2017 Authorized Positions: 530)**

Total Positions for FY2018: 678

Total Base Level Positions: 466

Increase(Decrease): 212 - Elimination of (12) positions and the restoration/transfer of 224 positions to support the agency's administrative reorganization.

Extra Help Positions FY2018: 30 (Base Level Extra Help: 30)

IV) SPECIAL LANGUAGE

- **PURCHASE OF EVIDENCE:** The Chief Counsel can transfer up to \$12,000 to a bank account to be used to purchase evidence in the course of fraud investigations within the Food Stamp program.
- **HUMAN SERVICES RENOVATION FUND:** Department may use for constructing, acquiring, and renovating facilities, limits the amount of general revenue that may be transferred to the fund to \$5 million per year and for unanticipated projects only, requires that transfers to the fund must receive prior approval by the Chief Fiscal Officer, the Governor, and the Legislative Council/Joint Budget Committee. Non-severability language is added to this section so that if a court rules the approval requirement is unconstitutional, the entire section is void.
- ****REVISED LANGUAGE** TRANSFER AUTHORITY:** Establishes guidelines for transfers of appropriation, funds, and positions within the Department. ~~Deletes the language in subsection (c) regarding transfers made for the Division of Youth Services - Housing and Separation Provisions and adds similar language into the Department of Human Services - Division of Youth Services bill (Act 837).~~ It places a limitation of ~~two~~ four transfer requests per fiscal year and a maximum transfer limit of 5% of appropriation, funding, and positions. It also enumerates 7 purposes for which transfers may be made. No single Division can request reallocation for more than one purpose.
- **NURSING/DIRECT CARE EDUCATION STIPEND PROGRAM:** Provides for a Nursing /Direct Care Education Stipend Program for DHS to be paid with State and Federal funds. The stipend is for Registered or Licensed Practical Nurses, Certified Nursing Assistants, Residential Care Assistants/ Technicians/

Supervisors, and Behavioral Health Aide students and is \$5,000 per person per year. Each division will determine the number of student stipends available.

- **NURSING/DIRECT CARE RECRUITMENT/RETENTION BONUSES:** Allows for recruitment and retention bonuses for DHS employees to be paid with State and Federal funds from each respective division. Bonuses cannot exceed \$4,000 for Registered Nurses; \$2,000 for Licenses Practical Nurses; and \$1,000 for Certified Nursing Assistants, Residential Care Assistants/Technicians/Supervisors, and Behavioral Health Aides.
- **** LANGUAGE TO BE DELETED** FUND TRANSFER PROVISION - HEALTH CARE INDEPENDENCE PROGRAM TRUST FUND:** The entire amount received and retained in the Medicaid Trust Fund from the Pulaski Co. Circuit Court Case CV2007-15345 shall be transferred from the Medicaid Trust Fund to the Health Care Independence Program Trust Fund. **Does not appear in bill.**