

Stricken language would be deleted from and underlined language would be added to the law as it existed
prior to this session of the General Assembly.
Act 648 of the Regular Session

1 State of Arkansas
2 87th General Assembly
3 Regular Session, 2009
4

A Bill

HOUSE BILL 2200

5 By: Representative Patterson
6
7

For An Act To Be Entitled

9 AN ACT TO AMEND THE ARKANSAS INFORMATION SYSTEMS
10 ACT OF 1997, § 25-4-101 ET SEQ.; AND FOR OTHER
11 PURPOSES.
12

Subtitle

13 TO AMEND THE ARKANSAS INFORMATION
14 SYSTEMS ACT OF 1997, § 25-4-101 ET SEQ.
15
16
17

18 BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS:
19

20 SECTION 1. Arkansas Code § 25-4-102 is amended to read as follows:
21 25-4-102. Legislative findings and declaration of intent.

22 (a) The General Assembly finds and declares information and
23 information resources to be strategic assets of the State of Arkansas and
24 that procedures must be established to ensure that:

25 (1) Information resources are used in an efficient manner;

26 (2) Departmental resources are used unless an exception is
27 authorized;

28 (3) Information is administered and shared, consistent with
29 requirements for security, privacy, and confidentiality;

30 (4) Information technology acquisitions meet state needs and are
31 consistent with coordinated efforts to maximize standardization and cost
32 effectiveness;

33 (5) State officials have timely access to information in useful
34 forms; and

35 (6) The Department of Information Systems complies with



1 applicable state and federal statutory and regulatory provisions.

2 (b) The General Assembly further declares its intent to create a state
3 agency to:

4 (1) Provide design and management services for the state's core
5 information technology infrastructures;

6 (2) Provide information technology services;

7 (3) Implement appropriate technologies to exchange and share
8 information; and

9 (4) Develop technical standards and specifications and provide
10 technical leadership and guidance to support the state's enterprise
11 architecture ~~subject to the written approval of the Chief Fiscal Officer of~~
12 ~~the State.~~

13 (c) It is also the intent of the General Assembly that the department
14 achieve certain objectives that will better support information technology
15 utilization by other state agencies. These objectives are to:

16 (1) Implement increased capabilities for communication and
17 exchange of information; and

18 (2) Develop and publish mechanisms for more timely acquisition
19 of information technology.

20 (d)(1) The General Assembly further finds and determines that:

21 (A) Information technology services are readily available
22 in the private sector;

23 (B) The public interest would be well served by
24 competition for the provision of such services to the state;

25 (C) Public-private partnerships or joint ventures for the
26 provision of such services may be appropriate in certain instances; and

27 (D) Emphasis will be given to encouraging and enabling
28 competition among:

29 (i) Suppliers of such services whenever possible in
30 the administration of this chapter; and

31 (ii) Women-owned and minority-owned suppliers of
32 such services whenever possible in the administration of this chapter.

33 (2) The department shall consider in the development of the
34 department plan and the Joint Committee on Advanced Communications and
35 Information Technology shall emphasize in its recommendations and policies
36 the availability in the private sector of information technology resources

1 upon a competitive bid basis with a view to assuring the state of the highest
2 reasonable quality of resources at the lowest reasonable cost.

3 (e)(1) In exercising its authority under § 25-4-105, the department
4 shall competitively procure information technology except as provided in this
5 subsection.

6 (2) The department is not authorized by § 25-4-105 to provide
7 information technology services, including telecommunications and broadband
8 services, to the general public, other than nongovernmental first responder
9 entities, in competition with private sector telecommunications and cable
10 communications providers.

11 (3) Customers of the department are not authorized to use
12 information technology facilities and services provided by the department to
13 provide telecommunications and broadband services to the general public in
14 competition with private sector telecommunications and cable communications
15 providers.

16

17 SECTION 2. Arkansas Code §25-4-103 is amended to read as follows:

18 25-4-103. Definitions.

19 As used in this chapter:

20 (1) "Application" means a separately identifiable and
21 interrelated set of information technology resources that allows information
22 processing to support specifically defined objectives;

23 (2) " Chief Technology Officer" means the Director of the
24 Department of Information Systems;

25 (3) "Core information technology infrastructure" means the state
26 data, state network and application interfaces, state security, and disaster
27 recovery;

28 (4) "Customer" means a state agency, other governmental entity,
29 or nongovernmental first responder entity that purchases or uses services
30 under this chapter;

31 ~~(5) "Department" means the Department of Finance and~~
32 ~~Administration;~~

33 ~~(6)~~(5) "Equipment" means the machines, devices, and transmission
34 facilities used in information processing, including computers, word
35 processors, terminals, telephones, cables, software, and related services;

36 ~~(7)~~(6) "Information processing" means the electronic capture,

1 collection, storage, manipulation, transmission, retrieval, and presentation
 2 of information in the form of data, text, voice, or image and includes
 3 telecommunications and office automation functions;

4 ~~(8)~~(7) "Information technology" means any component related to
 5 information processing and wired and wireless telecommunications, including
 6 data processing and telecommunications hardware, software, services,
 7 planning, personnel, facilities, and training;

8 ~~(9)~~(8) "Information technology resources" means the procedures,
 9 equipment, and software that are designed, built, operated, and maintained to
 10 collect, record, process, store, retrieve, display, and transmit information,
 11 and the associated personnel, including consultants and contractors;

12 ~~(10)~~(9) "Network infrastructure" means the shared portions of
 13 the state's telecommunications transmission facilities, including all
 14 transmission lines and all associated equipment and software components
 15 necessary for the management and control of the state network;

16 ~~(11)~~(10) "Nongovernmental first responder entity" means state
 17 and law enforcement personnel, fire department personnel, and emergency
 18 medical personnel who will be deployed to bioterrorism attacks, terrorist
 19 attacks, catastrophic or natural disasters, and other emergencies;

20 ~~(12)~~(11) "Other governmental entities" means state-elected
 21 constitutional officers and their staffs, the Supreme Court and the
 22 Administrative Office of the Courts, the General Assembly or its committees
 23 or staffs, the Arkansas State Highway and Transportation Department, the
 24 Arkansas State Game and Fish Commission, the federal government, cities,
 25 counties, municipalities, ~~and~~ public school districts, and other publicly
 26 funded governmental entities;

27 ~~(13)~~(12) "Project" means a program to apply information
 28 technology resources to functions within or among elements of a state agency
 29 that ideally is characterized by well-defined parameters, specific
 30 objectives, common benefits, planned activities, a scheduled completion date,
 31 and an established budget with a specified source of funding;

32 ~~(14)~~(13) "Project management" means principles, practices, and
 33 techniques applied to lead projects and teams and the control of project
 34 schedules, costs, and performance risks with the goal of satisfying
 35 customers' requirements;

36 ~~(15)~~(14) "Public instrumentality" means any statutorily created

1 entity charged with the responsibility of providing information or services
2 through the use of information technology;

3 ~~(16)~~(15) "State agencies" means all state departments, boards,
4 and commissions but shall not include the elected constitutional officers and
5 their staffs, the General Assembly and its committees and staffs, or the
6 Supreme Court and the Administrative Office of the Courts, and public
7 institutions of higher education with respect to academic, research,
8 healthcare, and existing information technology applications and underlying
9 support therefor;

10 ~~(17)~~(16) "State of Arkansas enterprise architecture" means ~~the~~
11 ~~structure of program or system components, a description of the elements of~~
12 business processes and supporting technologies, policies, standards,
13 procedures, solutions, and infrastructures that:

14 (A) Makes up an enterprise; and

15 (B) Documents how these the components described in this
16 subdivision relate to one another, and the principles that govern their
17 design and evolution over time;

18 ~~(18)~~(17) "Telecommunications" means all forms of communications
19 devices and transport media for the conveyance by electronic or electrical
20 means of voice, words, data, signals, or images; and

21 ~~(19)~~(18) "Working group" means a group of subject matter experts
22 convened for the purpose of collaborating and devising strategies.

23
24 SECTION 3. Arkansas Code § 25-4-105 is amended to read as follows:

25 25-4-105. Department of Information Systems – General powers and
26 duties.

27 (a)(1) The Department of Information Systems shall be vested with all
28 the powers and duties necessary to administer the department and to enable it
29 to carry out fully and effectively the regulations and laws relating to the
30 department.

31 (2) ~~These~~ The department's powers and duties relate to
32 information technology and include, ~~but are not limited to~~ without
33 limitation:

34 (1) Conceptualizing, designing, developing, building, and
35 maintaining common information technology infrastructure elements used by
36 state agencies and governmental entities;

1 (2) Providing information technology services to state agencies,
 2 other governmental entities, ~~and~~ nongovernmental first responder entities,
 3 and other quasi-governmental entities;

4 (3) Entering into contracts with state agencies, other
 5 governmental entities, and nongovernmental first responder entities for the
 6 purpose of providing information technology services;

7 (4) (A) Establishing fair and reasonable schedules of rates or
 8 fees to be paid by customers that are provided service to enable the
 9 department to recover all allowable costs of providing the services as
 10 provided in this chapter.

11 (B) The same rate or fee structure will apply to all
 12 customers receiving services;

13 (5)(A) Establishing estimated billing rates to be developed for
 14 a ~~two-year~~ period to coincide with the budgeting process.

15 (B) The department shall have the authority to adjust
 16 billing as necessary to effect compliance with applicable state and federal
 17 statutory and regulatory provisions.

18 (C) Billing adjustments shall be subject to the approval
 19 of the Chief Fiscal Officer of the State and review by the Legislative
 20 Council;

21 (6) Acquiring information technology on behalf of state
 22 agencies, the cost of which shall be recovered through customer billings or
 23 through direct funding;

24 (7) Promulgating rules ~~and regulations~~ that are necessary for
 25 efficient administration and enforcement of the powers, functions, and duties
 26 of the department as provided in this chapter;

27 (8) Developing a departmental plan to support the goals and
 28 objectives set forth for it in the state information technology plans and
 29 strategies;

30 (9) Implementing systems to ensure the security of state data
 31 and state data processing assets, to provide for disaster recovery and
 32 continuity of operations to the state agencies served, and to recover its
 33 costs from the customers benefited;

34 (10) Performing any additional powers, functions, and duties
 35 that are necessary and appropriate for the proper administration of the
 36 provisions of this chapter;

1 (11) ~~Monitoring~~ Providing a State Cyber Security Office to
 2 monitor information resource security issues, coordinating all security
 3 measures that could be used to protect resources by more than one (1)
 4 governmental entity, and acting as an information technology resource to
 5 other state agencies;

6 (12) Assisting in the development of an information technology
 7 security policy for state agencies;

8 (13) Developing the information technology security policy for
 9 state agencies;

10 (14) Advising agencies in acquiring information technology
 11 service;

12 (15) Developing the information technology policies, standards,
 13 and specifications for state agencies when requested and ensuring agencies'
 14 compliance with those policies, procedures, and standards;

15 (16) Participating in the development of information technology
 16 state contracts ~~as requested by a state agency,~~ including without limitation
 17 the identification of requirements, contract negotiation, and vendor
 18 evaluation;

19 (17) With respect to their technology functions and
 20 applications, all state departments, boards, commissions, and public
 21 institutions of higher education, consulting and cooperating with the
 22 Department of Information Systems in the formation and implementation of
 23 security policies for the state core information technology infrastructure;
 24 ~~and~~

25 (18) ~~Assisting in the development of~~ Developing a state
 26 information technology plan that shall establish a state-level mission,
 27 goals, and objectives for the use of information technology;
 28

29 (19) Identifying and establishing information technology
 30 solutions that can support more than one (1) agency in providing governmental
 31 services;

32 (20) Advising agencies regarding information technology
 33 contracts and agreements;

34 (21) Developing policies to promote and facilitate electronic
 35 access to government information and interoperability of information systems;
 36 and

 (22) Reviewing and approving agencies' information technology

1 plans and requests.

2 (b) ~~Nothing in this~~ This chapter shall not be construed to deprive,
3 transfer, limit, or in any way alter or change any of the powers vested in
4 the board of trustees of any institution of higher education under existing
5 constitutional and statutory provisions.

6

7 SECTION 4. Amend Arkansas Code § 25-4-106 to read as follows:
8 25-4-106. Reporting requirements.

9 (a)(1) The Director of the Department of Information Systems will
10 report periodically to the Joint Committee on Advanced Communications and
11 Information Technology regarding the status of the Department of Information
12 Systems' information technology responsibilities in state government.

13 ~~(2) The director will forward to the Joint Committee on Advanced~~
14 ~~Communications and Information Technology any statutory changes that the~~
15 ~~department may recommend sufficiently in advance of the convening of the~~
16 ~~regular session of the General Assembly.~~

17 ~~(3)~~(2) The director may report any factors that are outside the
18 scope of the department but are deemed to inhibit or to promote the
19 department's responsibilities.

20 (b)(1) By October 31, January 31, April 30, and July 31 of each fiscal
21 year, the director shall compile and submit a report to the:

22 (A) Legislative Council, if submitted between regular
23 sessions of the General Assembly;

24 (B) Joint Budget Committee, if submitted during a session
25 of the General Assembly; and

26 (C) Joint Committee on Advanced Communications and
27 Information Technology.

28 (2) The report shall:

29 (A) Detail all requests from state agencies, boards, and
30 commissions for advice regarding information technology planning,
31 implementation, installation, rates or fees, utilization of products,
32 services, and integrations or upgrades to be added to all existing technology
33 plans; and

34 (B) Provide a full report of all corresponding
35 recommendations made by the department to the requesting state agencies,
36 boards, and commissions.

- 1 (3) The report shall include:
- 2 (A) The name of the state agency, board, or commission
- 3 requesting the advice;
- 4 (B) The name and scope of the project for which advice is
- 5 being sought;
- 6 (C) The type of advice sought, for example, technical,
- 7 product or service utilization, planning, implementation, installation,
- 8 integration, or upgrades;
- 9 (D) A detailed explanation of all recommendations provided
- 10 by the department;
- 11 (E) How the recommendation fits into the information
- 12 technology plan of the agency, board, or commission;
- 13 (F) How the recommendation fits into the state's
- 14 information technology plan and ~~shared technical~~ state enterprise
- 15 architecture; and
- 16 (G) Other information as may be useful for policy making
- 17 decisions by the Legislative Council or the Joint Committee on Advanced
- 18 Communications and Information Technology.

19

20 SECTION 5. Arkansas Code § 25-4-107 is repealed.

21 ~~25-4-107. Department of Finance and Administration—General powers and~~

22 ~~duties.~~

23 ~~The Department of Finance and Administration shall:~~

- 24 ~~(1) Assist the Department of Information Systems in performing~~
- 25 ~~its duties;~~
- 26 ~~(2) Review and approve agencies' information technology plans~~
- 27 ~~and requests;~~
- 28 ~~(3) Advise agencies in acquiring information technology service;~~
- 29 ~~(4) Advise agencies regarding information technology contracts~~
- 30 ~~and agreements;~~
- 31 ~~(5) Develop and publish policies, procedures, and standards~~
- 32 ~~relating to information technology with advice and review from the Department~~
- 33 ~~of Information Systems and ensure agencies' compliance with those policies,~~
- 34 ~~procedures, and standards;~~
- 35 ~~(6) Develop policies to promote and facilitate electronic access~~
- 36 ~~to government information and interoperability of information systems;~~

1 ~~(7) Assist in developing a state information technology plan~~
 2 ~~that shall establish a state level mission, goals, and objectives for the use~~
 3 ~~of information technology; and~~

4 ~~(8) Foster interagency use of information technologies that is~~
 5 ~~consistent with the established strategic direction of information technology~~
 6 ~~and avoids unnecessary duplication.~~

7
 8 SECTION 6. Amend Arkansas Code §25-4-110 as follows:

9 25-4-110. Information technology – Planning.

10 ~~(a)(1) The Department of Finance and Administration shall assist in~~
 11 ~~developing the state information technology plan.~~

12 ~~(2)~~ The Department of Information Systems shall submit ~~monthly~~
 13 status reports annually or when requested to the Joint Committee on Advanced
 14 Communications and Information Technology.

15 ~~(b) The Department of Finance and Administration with advice and~~
 16 ~~review of the Department of Information Systems shall develop and maintain~~
 17 ~~information technology policies.~~

18 ~~(e)(1)~~ Each state agency shall develop a biennial information
 19 technology plan that establishes state agency goals, objectives, and policies
 20 regarding the development and use of information technology.

21 (2)(A) Each state agency shall specifically include a policy
 22 regarding the use of the Internet.

23 (B) A statement of the agency’s policy regarding the use
 24 of the Internet shall include:

25 (i) The penalties for violations of the agency’s
 26 Internet policy;

27 (ii) The number of employees and computers that have
 28 access to the Internet and the percentage of those employees and computers to
 29 the total number of employees and computers;

30 (iii) The needs of the agency and how those needs
 31 relate to the use of the Internet; and

32 (iv) The responsibilities of the agency’s employees
 33 as those responsibilities relate to the efficient and responsible use of the
 34 Internet.

35 (3) Plans may be updated by agencies in a timely manner to
 36 remain current and must accommodate changes in the evolving state information

1 technology plan and standards.

2 ~~(d)~~(c) The Department of ~~Finance and Administration~~ Information
 3 Systems shall distribute criteria, elements, form, and format for agency
 4 plans. Plans may include, but not be limited to, the following:

5 (1) A statement of the agency’s mission, goals, and objectives
 6 for information technology;

7 (2) Goals and objectives for achieving electronic access to
 8 agency records, information, and services;

9 (3) Consideration of a variety of information technologies,
 10 including those that help transcend geographic locations, standard business
 11 hours, economic conditions of users, and disabilities;

12 (4) Compliance with the Freedom of Information Act of 1967, §
 13 25-19-101 et seq.;

14 (5) An explanation of how the state agency’s mission, goals, and
 15 objectives for information technology support and conform to the state
 16 information technology plan developed by the office;

17 (6) An implementation strategy to include:

18 (A) Annual implementation objectives of the plan;

19 (B) Methods to educate both state employees and the public
 20 in the effective use of access technologies; and

21 (C) Agency activities to increase electronic access to
 22 public records and information to be implemented within available resources
 23 and existing state agency planning processes;

24 (7) Projects and resources required to meet the objectives of
 25 the plan;

26 (8) Estimated schedules and funding required to implement
 27 identified projects;

28 (9) An evaluation of the agency’s performance relating to
 29 information technology;

30 (10) An assessment of progress made toward implementing the
 31 agency information technology plan;

32 (11) A discussion of progress toward electronic access to public
 33 information and enabling citizens to have two-way interaction for obtaining
 34 information and services from state agencies; and

35 (12) An inventory of state agency information technology.

36 ~~(e)~~(d)(1) Plans developed or updated shall be submitted to the

1 Department of ~~Finance and Administration~~ Information Systems.

2 (2) The ~~Department of Finance and Administration~~ department may
3 reject, require modification to, or approve plans as deemed appropriate.

4 (3) Plans shall be modified by the state agency as necessary.

5 ~~(f)~~(e)(1) Plans developed or updated by public instrumentalities shall
6 be submitted for review to the Joint Committee on Advanced Communications and
7 Information Technology.

8 (2) The committee may seek the assistance of the Department of
9 ~~Finance and Administration~~ Information Systems in conducting this review.

10 (3) Plans shall be modified by the public instrumentality as
11 necessary.

12
13 SECTION 7. Arkansas Code § 25-4-111 is amended to read as follows:

14 25-4-111. Information technology – Prerequisites.

15 (a) Unless the agency first receives approval for a plan or an updated
16 plan as provided for under § 25-4-110, ~~no~~ a state agency shall not:

17 (1) Acquire by purchase or lease any new or additional
18 information technology; or

19 (2) Enter into any contract for information technology.

20 (b) If an agency desires to acquire information technology not part of
21 an information technology plan approved under § 25-4-110, the requesting
22 agency shall submit a waiver request to the Director of the Department of
23 ~~Finance and Administration~~ Information Systems that includes:

24 (1) Identification of necessary additional services or
25 improvements in information technology;

26 (2) Relationship of the information technology improvements or
27 additions to the overall goals of the agency;

28 (3) Resources needed to provide the additional services or
29 improvements; and

30 (4) Measurement and evaluation criteria.

31 (c)(1) Upon evaluation of the waiver request, the Director of the
32 Department of ~~Finance and Administration~~ Information Systems shall notify the
33 agency in writing of his or her approval or rejection of the request and his
34 or her reasons ~~therefor~~.

35 (2) The Director of the Department of ~~Finance and Administration~~
36 Information Systems shall make his or her evaluation in a timely manner. If

1 the Director of the Department of ~~Finance and Administration~~ Information
 2 Systems requires more than thirty (30) days to complete the evaluation, he or
 3 she shall report in writing to the Governor his or her reasons for the delay
 4 in completion.

5 (3) If the Director of the Department of ~~Finance and~~
 6 ~~Administration~~ Information Systems rejects a request for a waiver, ~~no~~ a state
 7 agency shall not make any expenditure of public funds for the acquisition or
 8 expansion of information technology equipment or services.

9 (4) If the Director of the Department of ~~Finance and~~
 10 ~~Administration~~ Information Systems determines that the agency needs
 11 additional information technology resources, he or she may:

12 (A) Authorize the agency to acquire the requested
 13 information technology in accordance with the state enterprise architecture;

14 (B) Authorize acquisition of a modified information
 15 technology configuration;

16 (C) Notify the agency of the availability of department
 17 facilities to provide the requested information technology; or

18 (D) Recommend that the information technology be provided
 19 through the facilities of some other designated state agency.

20 (d) All state agencies shall comply with the provisions of the
 21 Arkansas Procurement Law, § 19-11-201 et seq., and applicable provisions of
 22 the General Accounting and Budgetary Procedures Law, § 19-4-101 et seq., in
 23 the acquisition, purchase, contracting for the purchase of, and leasing of
 24 information technology.

25
 26 SECTION 8. Arkansas Code § 25-4-114 is amended to read as follows:

27 25-4-114. Contracts and agreements for information technology.

28 (a) ~~In the event a state agency and the Department of Information~~
 29 ~~Systems are unable to resolve a dispute, the matter shall jointly be referred~~
 30 ~~to the Director of the Department of Finance and Administration for~~
 31 ~~resolution.~~ Contracts and agreements for state agencies for information
 32 technology shall adhere to the state enterprise architecture.

33 (b) A state agency shall submit to the Director of the Department of
 34 Information Systems for review and approval a request for the state agency to
 35 enter into a technology contract or agreement that is not in compliance with
 36 the state enterprise architecture.

