

1 State of Arkansas
2 88th General Assembly
3 Fiscal Session, 2012
4

A Bill

HOUSE BILL 1154

5 By: House Management Committee
6

For An Act To Be Entitled

8 AN ACT TO MAKE AN APPROPRIATION FOR PERSONAL SERVICES
9 AND OPERATING EXPENSES FOR THE ARKANSAS HOUSE OF
10 REPRESENTATIVES - STAFF FOR THE FISCAL YEAR ENDING
11 JUNE 30, 2013; AND FOR OTHER PURPOSES.
12
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Subtitle

14 AN ACT FOR THE ARKANSAS HOUSE OF
15 REPRESENTATIVES - STAFF APPROPRIATION FOR
16 THE 2012-2013 FISCAL YEAR.
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20 BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS:
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22 SECTION 1. REGULAR SALARIES - HOUSE STAFF. There is hereby established
23 for the Arkansas House of Representatives for the 2012-2013 fiscal year, the
24 following maximum number of regular employees.
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26			Maximum Annual
27			Salary Rate
28	Item		Fiscal Year
29	No.	Title	2012-2013
30	(1)	PARLIAMENTARIAN/AD ASST/ASST TO SPEAKER	1 \$146,416
31	(2)	CHIEF OF STAFF	1 \$138,734
32	(3)	COORD HSE LEG SVC/ASST PARLIAMENTARIAN	1 \$133,650
33	(4)	ADMINISTRATIVE ASSISTANT	2 GRADE N908
34	(5)	ASST CHIEF OF STAFF/SPC ASST TO SPEAKER	1 GRADE N908
35	(6)	CHIEF CLERK/FISCAL OFFICER	1 GRADE N906
36	(7)	ASST.EX.SEC/SESSION EMPLOYEE	1 GRADE C124



1	(8)	ASST.CHIEF CLERK/ASST. FISCAL OFFICER	1	GRADE C124
2	(9)	HOUSE PROPERTIES & FACILITIES MGR	1	GRADE C124
3	(10)	ASSISTANT EXECUTIVE SECRETARY	1	GRADE C124
4	(11)	ASST.EXEC.SEC./RECEPTIONIST	2	GRADE C118
5	(12)	ASST.HOUSE PROPERTIES & FAC. MGR	<u>1</u>	GRADE C118
6		MAX. NO. OF EMPLOYEES	14	

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8 SECTION 2. EXTRA HELP. There is hereby authorized, for the Arkansas
 9 House of Representatives for the 2012-2013 fiscal year, the following maximum
 10 number of part-time or temporary employees, to be known as "Extra Help",
 11 payable from funds appropriated herein for such purposes: seven (7)
 12 temporary or part-time employees, when needed, at rates of pay not to exceed
 13 those provided in the Uniform Classification and Compensation Act, or its
 14 successor, or this act for the appropriate classification.

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16 SECTION 3. APPROPRIATION - STAFF. There is hereby appropriated, to the
 17 Arkansas House of Representatives, to be payable from the State Central
 18 Services Fund, for personal services and operating expenses of the Arkansas
 19 House of Representatives and the staff of the Arkansas House of
 20 Representatives for the fiscal year ending June 30, 2013, the following:

22	ITEM	FISCAL YEAR
23	<u>NO.</u>	<u>2012-2013</u>
24	(01) REGULAR SALARIES	\$1,353,386
25	(02) EXTRA HELP	100,000
26	(03) PERSONAL SERV MATCHING	378,948
27	(04) MAINTENANCE & GENERAL OPERATIONS	700,000
28	(05) MAINT. & GEN. OPERATION	
29	(A) OPER. EXPENSE	0
30	(B) CONF. & TRAVEL	0
31	(C) PROF. FEES	75,000
32	(D) CAP. OUTLAY	0
33	(E) DATA PROC.	<u>0</u>
34	TOTAL AMOUNT APPROPRIATED	<u>\$2,607,334</u>

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36 SECTION 4. APPROPRIATION - INSTITUTE. There is hereby appropriated, to

1 the Arkansas House of Representatives, to be payable from the Constitutional
 2 Officers Fund, for payment of per diem and mileage of members and newly
 3 elected members who attend the Institute of Legislative Procedure, House
 4 Legislative Orientation, and any other briefing meetings held prior to the
 5 convening of a Legislative Session of the General Assembly, the sum of
 6\$200,000.

8 SECTION 5. APPROPRIATION - COMPUTERIZATION. There is hereby
 9 appropriated, to the Arkansas House of Representatives, to be payable from
 10 the State Central Services Fund, for expenses required in continuing the
 11 automation of the legislative process of the Arkansas House of
 12 Representatives for the fiscal year ending June 30, 2013, the sum of
 13\$500,000.

15 SECTION 6. REGULAR SALARIES - MEMBER SERVICES. There is hereby
 16 established for the Arkansas House of Representatives - Member Services for
 17 the 2012-2013 fiscal year, the following maximum number of regular employees.

		Maximum	Maximum Annual
		No. of	Salary Rate
Item		Employees	Fiscal Year
No.	Title		2012-2013
(1)	LEGISLATIVE ANALYST/SESSION EMPLOYEE	6	GRADE C124
(2)	LEGISLATIVE ANALYST/COMMUNICATIONS OFC	1	GRADE C124
(3)	LEGISLATIVE ANALYST/SESSION EMPLOYEE	6	GRADE C120
(4)	LEGISLATIVE COMMITTEE SECRETARY	<u>2</u>	GRADE C118
MAX. NO. OF EMPLOYEES		15	

29 SECTION 7. APPROPRIATION - MEMBER SERVICES. There is hereby
 30 appropriated, to the Arkansas House of Representatives, to be payable from
 31 the State Central Services Fund, for personal services and operating expenses
 32 of the Arkansas House of Representatives - Member Services for the fiscal
 33 year ending June 30, 2013, the following:

ITEM	FISCAL YEAR
NO.	2012-2013

1	(01) REGULAR SALARIES	\$1,127,210
2	(02) EXTRA HELP	50,000
3	(03) PERSONAL SERV MATCHING	315,619
4	(04) MAINT. & GEN. OPERATION	
5	(A) OPER. EXPENSE	45,000
6	(B) CONF. & TRAVEL	30,000
7	(C) PROF. FEES	0
8	(D) CAP. OUTLAY	40,000
9	(E) DATA PROC.	<u>35,000</u>
10	TOTAL AMOUNT APPROPRIATED	<u><u>\$1,642,829</u></u>

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12 SECTION 8. REGULAR SALARIES - SUPPLEMENTAL STAFFING. There is hereby
 13 established for the Arkansas House of Representatives - Supplemental Staffing
 14 for the 2012-2013 fiscal year, the following maximum number of regular
 15 employees.

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17		Maximum Annual
18		Salary Rate
19	Item	Fiscal Year
20	<u>No. Title</u>	<u>2012-2013</u>
21	(1) LEGISLATIVE ANALYST	12 GRADE C122
22	(2) MANAGEMENT PROJECT ANALYST	1 GRADE C119
23	(3) LEGISLATIVE COMMITTEE SECRETARY	<u>6</u> GRADE C118
24	MAX. NO. OF EMPLOYEES	19

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26 SECTION 9. APPROPRIATION - SUPPLEMENTAL STAFFING. There is hereby
 27 appropriated, to the Arkansas House of Representatives, to be payable from
 28 the State Central Services Fund, for personal services and operating expenses
 29 of the Arkansas House of Representatives - Supplemental Staffing for the
 30 fiscal year ending June 30, 2013, the following:

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32	ITEM	FISCAL YEAR
33	<u>NO.</u>	<u>2012-2013</u>
34	(01) REGULAR SALARIES	\$1,371,974
35	(02) PERSONAL SERV MATCHING	384,153
36	(03) MAINT. & GEN. OPERATION	

1	(A) OPER. EXPENSE	155,000
2	(B) CONF. & TRAVEL	33,825
3	(C) PROF. FEES	5,000
4	(D) CAP. OUTLAY	61,424
5	(E) DATA PROC.	<u>10,000</u>
6	TOTAL AMOUNT APPROPRIATED	<u><u>\$2,021,376</u></u>

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8 SECTION 10. APPROPRIATION - HOUSE SELECT COMMITTEE EXPENSES. There is

9 hereby appropriated, to the Arkansas House of Representatives, to be payable

10 from the State Central Services Fund, for paying per diem, expenses and

11 mileage to members of the House of Representatives attending regular and

12 special meetings and other committee related activities of the House Select

13 Committees for the fiscal year ending June 30, 2013, the following:

14		
15	ITEM	FISCAL YEAR
16	<u>NO.</u>	<u>2012-2013</u>
17	(01) PER DIEM, EXPENSES AND MILEAGE FOR	
18	MEMBERS OF HOUSE SELECT COMMITTEES	\$ <u>100,000</u>

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20 SECTION 11. APPROPRIATION - REAPPROPRIATION - CONSTITUTIONAL OFFICERS

21 FUND. There is hereby appropriated, to the Arkansas House of Representatives,

22 to be payable from the Constitutional Officers Fund, for the balance

23 remaining on June 30, 2012 in the appropriations enacted to defray the

24 necessary expenses of the House of Representatives of the Eighty-Eighth

25 General Assembly, Section 2 of Act 3 of 2011, Sections 4 and 11 of Act 716 of

26 2011, there to be used for the same purposes for the Arkansas House of

27 Representatives of the Eighty-Eighth General Assembly, in a sum in the

28 aggregate not to exceed.....\$3,294,723.

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30 SECTION 12. APPROPRIATION - REAPPROPRIATION - STATE CENTRAL SERVICES

31 FUND. There is hereby appropriated, to the Arkansas House of Representatives,

32 to be payable from the State Central Services Fund, for the balance remaining

33 on June 30, 2012 in the appropriations enacted to defray the necessary

34 expenses of the House of Representatives of the Eighty-Eighth General

35 Assembly, Sections 3, 5, 7, 9, 10, and 12 of Act 716 of 2011, there to be

36 used for the same purposes for the Arkansas House of Representatives of the

1 Eighty-Eighth General Assembly, in a sum in the aggregate not to
2 exceed.....\$3,000,000.
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4 SECTION 13. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS
5 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. USES OF
6 FUNDS. The funds appropriated in this Act shall be used to defray the
7 necessary expenses of the operation of the Office of the Speaker of the House
8 of Representatives, the Office of the Chief of Staff, the Office of the
9 Coordinator of House Legislative Services, the Office of Parliamentarian, the
10 Chief Clerk’s Office, House Member Services Office and other reasonable and
11 necessary expenses of the House of Representatives of the General Assembly
12 incurred during the fiscal year ending June 30, ~~2012~~ 2013. Any balance
13 remaining on June 30, ~~2011~~ 2012 in the funds provided by this Act shall be
14 made available for the fiscal year ending June 30, ~~2012~~ 2013 and for the same
15 purposes.
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17 SECTION 14. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS
18 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. TRANSFER
19 AUTHORITY. If the Speaker of the House and the Chief of Staff or his
20 designee determine that any item or portion thereof appropriated herein for a
21 specific purpose is not needed for such purpose, they may certify such fact
22 to the State Auditor and the State Auditor shall cause a transfer to be made
23 from one item to another.
24

25 SECTION 15. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS
26 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. SALARIES.
27 In order that exceptionally well-qualified personnel may be recruited and
28 retained, the House of Representatives may exceed the maximum salary levels
29 by no more than twenty percent (20%) for no more than one-third (1/3) of the
30 positions authorized in their operation appropriation act, may exceed the
31 maximum salary levels for the purpose of merit adjustments for all positions,
32 and may promote a maximum of two grades for no more than one-third (1/3) of
33 the classified positions authorized in its operation appropriation act.
34

35 SECTION 16. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS
36 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW.

1 AUDIO/VISUAL POLICY. The appropriations provided herein to produce audio or
2 video materials by or under the direction of the House of Representatives
3 shall not be used for the following:

4 (a) A person may not use audio or video materials produced by or under
5 the direction of the House of Representatives in political or
6 campaign advertising.

7 (b) A person may not use audio or video materials produced by or under
8 the direction of the House of Representatives for a commercial
9 purpose.

10 (1) In this section, "commercial purpose" means a purpose that
11 is intended to result in a profit or other tangible
12 benefit.

13 (c) The House Management Committee may give permission to an entity
14 to use the audio or video materials for public education
15 governmental broadcast which shall not conflict with subsection
16 (b).
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18 SECTION 17. COMPLIANCE WITH OTHER LAWS. Disbursement of funds
19 authorized by this act shall be limited to the appropriation for such agency
20 and funds made available by law for the support of such appropriations; and
21 the restrictions of the State Procurement Law, the General Accounting and
22 Budgetary Procedures Law, the Revenue Stabilization Law, the Regular Salary
23 Procedures and Restrictions Act, or their successors, and other fiscal
24 control laws of this State, where applicable, and regulations promulgated by
25 the Department of Finance and Administration, as authorized by law, shall be
26 strictly complied with in disbursement of said funds.
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28 SECTION 18. LEGISLATIVE INTENT. It is the intent of the General
29 Assembly that any funds disbursed under the authority of the appropriations
30 contained in this act shall be in compliance with the stated reasons for
31 which this act was adopted, as evidenced by the Agency Requests, Executive
32 Recommendations and Legislative Recommendations contained in the budget
33 manuals prepared by the Department of Finance and Administration, letters, or
34 summarized oral testimony in the official minutes of the Arkansas Legislative
35 Council or Joint Budget Committee which relate to its passage and adoption.
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1 SECTION 19. EMERGENCY CLAUSE. It is found and determined by the
2 General Assembly, that the Constitution of the State of Arkansas prohibits
3 the appropriation of funds for more than a one (1) year period; that the
4 effectiveness of this Act on July 1, 2012 is essential to the operation of
5 the agency for which the appropriations in this Act are provided, and that in
6 the event of an extension of the legislative session, the delay in the
7 effective date of this Act beyond July 1, 2012 could work irreparable harm
8 upon the proper administration and provision of essential governmental
9 programs. Therefore, an emergency is hereby declared to exist and this Act
10 being necessary for the immediate preservation of the public peace, health
11 and safety shall be in full force and effect from and after July 1, 2012.

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14 **APPROVED: 02/24/2012**
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