

**SECRETARY OF STATE (0063)
2007-09 BIENNIUM**

I) AGENCY SUMMARY & REVENUE SOURCES

Mission

The Secretary of State is responsible for: 1) Incorporations of any entity, foreign or domestic, that wishes to operate a business in the State of Arkansas, 2) Collection of corporate franchise tax, 3) Registration of trademarks, service marks, and trade names, 4) Registration of homebuilders if the city in which the builder is seeking to acquire a building permit has adopted an ordinance to require registration, 5) Articles of incorporation or certificates of authority under the various cooperatives or association acts, 6) Applications for and registration of all Notary Publics, 7) Maintaining records on state and district elections and implementation of the National Voter Registration Act, 8) Maintaining the State Capitol, the Capitol Hill Building, and 40 acres within the Capitol Complex, 9) Providing police patrol for the Capitol Complex, and 10) Maintaining records of Legislative acts and Gubernatorial proclamations.

Total Biennial Budget

The Secretary of State's total budget for the 2007-2009 biennium is \$26.3 million the first year and \$22.9 million the second year.

Funding Source

The Secretary of State is funded by the State Central Services Fund, Federal Funds, and Cash Funds.

II) SIGNIFICANT CHANGES

The Central Operations and Support Operation appropriations payable out of State Central Services total \$17.9 million the first year and \$14.5 million the second year.

The Central Operations Appropriation is for \$11.8 million the first year and \$8.7 million the second year including transfer of 4 positions from discontinued HAVA federal appropriation.

The Support Operations Appropriation is for \$6 million the first year and \$5.7 million the second year.

The Federal Appropriations total \$7,635,225 each year of the biennium.

The Help America Vote Act (HAVA) Title 2 Match Appropriation is federally funded for \$7.5 million each year. This appropriation was established with a separate appropriation, Section 1(B) of Act 1466 of 2003.

The federally funded grant award for the Election Assistance for the Disabled Appropriation (2EK) is appropriated at \$135,225 each year of the biennium.

Cash, Trust and Miscellaneous Appropriations:

The Capitol Grounds Monument and Memorial Preservation Appropriation is a trust fund for \$50,000 each year and was established by A.C.A. 19-5-1125.

Secretary of State Treasury Paying Cash Appropriation for \$25,000 each year is for contributions and donations for maintenance and restoration projects. This appropriation was

established in a separate appropriation, Section 76 of Act 50 of 2003 of the first extraordinary session.

Cash Operations Appropriation for \$260,000 each year for all parking activity.

The Corporate Filing Fees and Corporate Franchise Tax Refunds Appropriation payable out of the miscellaneous revolving fund is budgeted at \$450,000 each year, for refunds and overpayments of filing fees and franchise taxes.

The new Firefighters' Memorial Monument Appropriation is for \$15,000 each year and is payable out of the Firefighter Memorial Fund, established by Act 28 of 2005. The fund receives its funding from a one dollar fee collected on the issuance of specialty license plates commemorating fallen fighters.

III) ADDITIONAL POSITIONS

Total positions FY 2007-09 Biennium: 160

Total positions FY 2005-07 Biennium: 160

Transfer of 4 positions from discontinued appropriation to Central Operations.

IV) SPECIAL LANGUAGE

Carry Forward. Provides that unexpended appropriation and funds provided for Professional Fees and Services, Capital Outlay, Mandatory Publications, Publishing Legal Notices, Petition Verification, Records Management, and Voter Registration System in the Central Operations Appropriation and the Professional Fees & Services, Capital Outlay, and Capitol Grounds Improvement and Special Maintenance appropriations for the Support Operations appropriation shall be carried forward and made available for the same purpose for the second year of the biennium.

Reimbursement. Provides that the Miscellaneous Revolving Fund shall be reimbursed in the manner provided by law.

State Capitol Police. Provides that if Secretary of State determines that there are sufficient revenues, then additional salary payments may be made to those employees who have attained law enforcement certification above the basic certification level, as defined by the Arkansas Commission on Law Enforcement Standards.