

**SECRETARY OF STATE (0063)
2009-11 BIENNIUM**

I) AGENCY SUMMARY & REVENUE SOURCES

Mission

The Secretary of State is responsible for: 1) Incorporations of any entity, foreign or domestic, that wishes to operate a business in the State of Arkansas, 2) Collection of corporate franchise tax, 3) Registration of trademarks, service marks, and trade names, 4) Registration of homebuilders if the city in which the builder is seeking to acquire a building permit has adopted an ordinance to require registration, 5) Articles of incorporation or certificates of authority under the various cooperatives or association acts, 6) Applications for and registration of all Notary Publics, 7) Maintaining records on state and district elections and implementation of the National Voter Registration Act, 8) Maintaining the State Capitol, the Capitol Hill Building, and 40 acres within the Capitol Complex, 9) Providing police patrol for the Capitol Complex, and 10) Maintaining records of Legislative acts and Gubernatorial proclamations.

Total Biennial Budget

The Secretary of State requests a total budget for the 2009-2011 biennium of \$23 million the first year and \$23.5 million the second year.

Funding Source

The Secretary of State is funded by the State Central Services Fund, Federal Funds, and Cash Funds.

II) SIGNIFICANT CHANGES

The Central Operations and Support Operation appropriations payable out of State Central Services total \$17.4 million the first year and \$17.7 million the second year.

The Central Operations Appropriation is for \$11.3 million the first year and \$11.4 million the second year.

The Support Operations Appropriation is for \$6.5 million the first year and \$6.3 million the second year.

The Federal Appropriations total \$4.9 million each year of the biennium.

The Help America Vote Act (HAVA) Title 2 Match Appropriation is federally funded for \$4.8 million each year.

The Election Assistance for the Disabled Appropriation (2EK) is appropriated at \$135,225 each year of the biennium.

Cash, Trust and Miscellaneous Appropriations:

The Capitol Grounds Monument and Memorial Preservation Appropriation is a trust fund for \$50,000 each year and was established by A.C.A. 19-5-1125.

Secretary of State Treasury Paying Cash Appropriation for \$25,000 each year is for contributions and donations for maintenance and restoration projects.

Cash Operations Appropriation for \$260,000 each year for all parking activity.

The Corporate Filing Fees and Corporate Franchise Tax Refunds

Appropriation payable out of the miscellaneous revolving fund is appropriated at \$450,000 each year, for refunds and overpayments of filing fees and franchise taxes.

The Firefighters' Memorial Monument Appropriation is for \$22,050 the first year and \$32,050 year two and is payable out of the Firefighter Memorial Fund which receives its funding from a one dollar fee collected on the issuance of specialty license plates commemorating fallen fighters.

III) ADDITIONAL POSITIONS

Total positions FY 2009-11 Biennium: 162

Total positions FY 2007-09 Biennium: 160

IV) SPECIAL LANGUAGE

Carry Forward. Provides that unexpended funds provided for in the Central Operations Appropriation Support Operations appropriation shall be carried forward and made available for the same purpose for the second year of the biennium.

Reimbursement. Provides that the Miscellaneous Revolving Fund shall be reimbursed in the manner provided by law.

State Capitol Police. Provides that if Secretary of State determines that there are sufficient revenues, then additional salary payments may be made to those employees who have attained law enforcement certification above the basic certification level, as defined by the Arkansas Commission on Law Enforcement Standards.

Transfer Provision. Allows transfer between line items in each of the Operations appropriations.