

DHS-DIVISION OF COUNTY OPERATIONS (719) - 2009-11 BIENNIUM

I) AGENCY SUMMARY & REVENUE SOURCES

MISSION

The Division is responsible for providing services at the local level in 84 county offices. Services that are provided to citizens include eligibility for Medicaid, Temporary Assistance for Needy Families (TANF), and Food Stamps; and economic services such as Housing Assistance, Weatherization, Low Income Energy Assistance, and the Community Services Block Grant; and clerical support to the other divisions located in the county offices.

TOTAL BIENNIAL BUDGET

The total budget of the 2009-11 biennium is \$230,702,027 for the first year and \$200,631,916 the second year.

FUNDING SOURCES

The budget is funded from general revenue (26%), federal funds (66%), and other funds (8%).

II) SIGNIFICANT CHANGES

- **Revenue Stabilization Act** reallocated General Revenue of \$61,600 to other divisions due to position transfers and provided additional Operations General Revenue of \$3,329,772 above base level with DHS Grants Fund General Revenue of \$157,439 for total General Revenue of \$49,063,350 for FY2010.
- The **Medicaid Expansion Program -Administration** appropriation, funded by Federal Revenue and Tobacco Settlement Funds, provides a total appropriation of \$2,742,327 in FY10 and \$2,758,121 in FY11 with Base Level of \$3,142,327 in FY10 and \$3,158,121 in FY11 with a Change Level to reduce Professional Fees by (\$400,000) each year due to one-time information system changes completed thus appropriation no longer needed.
- The **Operations** appropriation, funded by General Revenue, Federal Revenue, and other support, provides a total appropriation of \$135,204,335 in FY10 and \$129,191,398 in FY11 with Base Level of \$116,820,110 for FY10 and \$118,411,046 for FY11 with Change Levels of \$18,384,225 for FY10 and \$10,780,352 for FY11, which includes:
 1. Regular Salaries increased by \$2,903,478 in FY10 and \$2,970,759 in FY11 for Restoration of (69) positions; Restoration of (43) positions; Transfer (1) position to the Office of Chief Counsel; and Transfer (1) position to the Division of Volunteerism.
 2. Personal Services Matching increased by \$1,126,106 in FY10 and \$1,139,101 in FY11 for matching requirements for additional positions.
 3. Overtime increased by \$20,000 each year to allow for additional monetary compensation.
 4. Operating Expenses increased by \$1,832,888 in FY10 and \$5,472,086 in FY11 for postage, telecom and network services, freight, printing, telephone system repair, vehicle maintenance, utilities, rent, mileage, meals and lodging, conferences and seminar fees, dues, janitorial services, trash pickup services,

vehicle license and title fees, tires, fuel, office supplies, data processing supplies and other commodities material and supplies.

5. Conference & Travel increased by \$24,397 in FY10 and \$54,231 in FY11 for costs associated with business conference travel.
 6. Professional Fees increased by \$748,397 in FY10 and \$516,375 in FY11 for increased costs associated with contracts for client services, the contract that supports the electronic transfer of Food Stamp, TEA and Work Pays benefits and information technology support and development.
 7. Capital Outlay increased by \$30,000 each year for replacing one (1) existing vehicles each year.
 8. Data Processing Services increased by \$4,675,300 in FY10 and \$577,800 in FY11 for the Electronic Benefits Transfer (EBT) system including start-up costs for potential conversion to a new contractor, annual maintenance costs for imaging software support and for computer replacements.
 9. American Recovery and Reinvestment Act of 2009 appropriation of \$7,023,659 in FY10 added for federal grants and stimulus funding.
- **The Commodity Distribution & Salvage Container** appropriation, funded by Cash Funds, provides a total appropriation of \$297,916 in FY10 and \$274,086 in FY11 with Base Level of \$260,156 each year with Change Levels of \$37,760 in FY10 and \$13,930 in FY11, which includes:
 1. Operating Expenses increased by \$2,270 in FY10 and \$4,440 in FY11 for a vendor that stores food and increasing vehicle maintenance and gasoline costs associated with the delivery of food to local school districts.
 2. Conference and Travel increased by \$9,490 each year to allow employees to attend training meetings requested by Federal Agencies.
 3. Capital Outlay increased by \$26,000 in FY10 only for replacing one (1) existing vehicle.
 - **The Shelter Plus Care Program** appropriation, funded by Federal Revenue, provides a total appropriation of \$1,768,466 in FY10 and \$1,819,974 in FY11 with Base Level of \$1,716,957 each year with Change Levels of \$51,509 in FY10 and \$103,017 in FY11 to allow for projected increases in federal funding.
 - **The Weatherization Program** appropriation, funded by Federal Revenue, provides a total appropriation of \$4,000,000 each year with Base Level of \$3,783,180 each year with a Change Level of \$216,820 each year for anticipated increases in federal funding.
 - **The Emergency Food Program** appropriation, funded by Federal Revenue, provides a total appropriation of \$672,377 each year with Base Level of \$656,336 each year with a Change Level of \$16,041 each year to provide additional federal funds to Community Action Agencies and food banks so they can distribute more USDA donated emergency commodities.
 - **The Low-Income Energy Assistance Program** appropriation, funded by Federal Revenue, provides a total appropriation of \$14,487,743 in FY10 and \$15,487,743 in FY11 with Base Level of \$13,487,743 each year with Change Levels of \$1,000,000 in FY10 and \$2,000,000 in FY11 for Federal increases in the Low Income Home Energy Assistance program.
 - **The Refugee Resettlement Program** appropriation, funded by

Federal Revenue, provides Base Level of \$12,000 each year with no Change Levels.

- The **Homeless Assistance Grant** appropriation, funded by Federal Revenue, provides a total appropriation of \$1,851,246 each year with Base Level of \$1,351,246 each year with a Change Level of \$500,000 each year for projected increases in federal funding.
- The **Aid to Aged, Blind and Disabled** appropriation, funded by General Revenue, provides Base Level of \$4,000 each year with no Change Levels.
- The **TANF Block Grant** appropriation, funded by Federal Revenue, provides a total appropriation of \$29,640,650 in FY10 and \$33,640,650 in FY11 with Base Level of \$22,280,000 each year with Change Levels of \$7,360,650 in FY10 and \$11,360,650 in FY11 for projected cash assistance payments and employment bonuses provided to TEA and Work Pays program recipients. The Change Level includes \$3,640,650 each year in appropriation to allow for General Revenue transfers from the Department of Workforce Services.
- The **Community Service Block Grant** appropriation, funded by General Revenue and Federal Revenue, provides Base Level of \$10,920,321 each year with no Change Levels.
- The **American Recovery and Reinvestment Act of 2009** appropriations, funded by Federal Funds, provides a total appropriation of \$28,100,646 in FY10, which includes:
 1. \$14,775,000 for Weatherization Programs.
 2. \$225,449 for Emergency Food Programs.
 3. \$4,000,000 for Homeless Assistance Grants.
 4. \$9,100,197 for Community Services Block Grants.
- The **Hunger Coalition** appropriation, funded by General Revenues, provides a total appropriation of \$1,000,000 in FY10 for Hunger Coalition Grants and Aid.

III) ADDITIONAL POSITIONS

Total Positions for FY 2009-11: 1,943

Total Base Level Positions for FY 2009: 1,833

Increase(Decrease): 110

* 69 Restorations - Funded

* 43 Restorations - Unfunded

* (1) Transferred to Office of Chief Counsel

* (1) Transferred to Division of Volunteerism

IV) SPECIAL LANGUAGE

- **INTERAGENCY TRANSFER OF STATE GENERAL REVENUE:** The CFO of the State may approve transfers up to \$3,640,650 each year of General Revenue between DHS and Department of Workforce Services in support of TANF Programs.
- **DCO FEDERAL DISASTER DECLARATIONS:** In the event that a State of Federal disaster is declared, DCO is exempt from exceeding the 240 hour per quarter limit on temp help and waiving the 1,000 hour limit per state fiscal year for Extra Help.

MEDICAID EXPANSION PROGRAM

- MEDICAID EXPANSION PROGRAM-PAYING ACCOUNTS: Separate Paying Accounts will be established by the Department for each component of the Medicaid Expansion Program to draw federal funds.
- ACCOUNTS: Appropriation and Fund Accounts will be established on the books of the Treasurer and Auditor of the State.
- POSITIONS: General revenue funds will not be used to replace Tobacco Settlement funds when funds expire. No positions paid from the Tobacco Settlement will be construed as a commitment.
- TRANSFER RESTRICTIONS: No funds in the Medicaid Expansion Program Appropriation act shall be transferred, but only as provided by this act.
- TRANSFERS OF APPROPRIATIONS: Provides the process in which transfers can be made within appropriations. The Director can request the transfer of appropriation only in the Hospital and Medical Services and Prescription Drug line items.
- COMPLIANCE WITH OTHER LAWS: Disbursement of funds authorized shall be limited to the appropriation for such agency and funds made available by law and shall be strictly complied.
- LEGISLATIVE INTENT: Any funds disbursed in the Economic and Medical Enrollment Program-Tobacco Program shall be in compliance with Initiated Act 1 of 2000.