

DHS-DIVISION OF COUNTY OPERATIONS (719) - FISCAL YEAR 2011

I) AGENCY SUMMARY & REVENUE SOURCES

MISSION

The Division is responsible for providing services at the local level in 84 county offices. Services that are provided to citizens include eligibility for Medicaid, Temporary Assistance for Needy Families (TANF), and Food Stamps; and economic services such as Housing Assistance, Weatherization, Low Income Energy Assistance, and the Community Services Block Grant; and clerical support to the other divisions located in the county offices.

TOTAL APPROPRIATION

The total appropriation for Fiscal Year 2011 is \$236,893,588, which includes \$2,758,121 in Medicaid Expansion Program appropriation.

FUNDING SOURCES

The budget is funded from general revenue (26%), federal funds (66%), and other funds (8%).

II) SIGNIFICANT CHANGES OVER FY2010

- The **Operations** appropriation, funded by General Revenue, Federal Revenue, and other support, provides a total appropriation of \$136,352,424, with change levels of:
 1. Regular Salaries increased by \$1,399,747 for restoration of positions already authorized in FY2010.
 2. Personal Services Matching increased by \$271,465 for matching requirements for positions.
 3. Operating Expenses increased by \$3,776,565 for postage, telecom and network services, freight, printing, telephone system repair, vehicle maintenance, utilities, rent, mileage, meals and lodging, conferences and seminar fees, dues, janitorial services, trash pickup services, vehicle license and title fees, tires, fuel, office supplies, data processing supplies and other commodities material and supplies.
 4. Conference & Travel increased by \$29,834 for costs associated with business conference travel.
 5. Professional Fees decreased by (\$232,022) for reduced appropriation requirements associated with contracts for client services, electronic transfer of Food Stamp contracts, TEA and Work Pays benefits and information technology support and development.
 6. Data Processing Services decreased by (\$4,097,500) for reduced appropriation requirements associated with the Electronic Benefits Transfer (EBT) system including start-up costs, annual maintenance costs for imaging software support and for computer replacements.
- The **Commodity Distribution & Salvage Container** appropriation, funded by Cash Funds, provides a total appropriation of \$274,086, with change levels of:
 1. Operating Expenses increased by \$2,170 for a vendor that stores food and increasing vehicle maintenance and gasoline costs associated with the delivery of food to local school districts.
 2. Capital Outlay decreased by (\$26,000) as appropriation is not required.
- The **Shelter Plus Care Program** appropriation, funded by

Federal Revenue, provides a total appropriation of \$1,819,974 with a change level of \$51,508 to allow for projected increases in federal funding.

- The **Low-Income Energy Assistance Program** appropriation, funded by Federal Revenue, provides a total appropriation of \$15,487,743 with a change level of \$1,000,000 for Federal increases in the Low Income Home Energy Assistance program.
- The **TANF Block Grant** appropriation, funded by Federal Revenue, provides a total appropriation of \$33,640,650 with a change level of \$4,000,000 for projected cash assistance payments and employment bonuses provided to TEA and Work Pays program recipients.

III) ADDITIONAL POSITIONS

Total Authorized Positions for FY 2011: 1,943

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Increase(Decrease): 0

IV) SPECIAL LANGUAGE

- **INTERAGENCY TRANSFER OF STATE GENERAL REVENUE:** The CFO of the State may approve transfers up to \$3,640,650 each year of General Revenue between DHS and Department of Workforce Services in support of TANF Programs.
- **DCO FEDERAL DISASTER DECLARATIONS:** In the event that a State of Federal disaster is declared, DCO is exempt from exceeding the 240 hour per quarter limit on temp help and waiving the 1,000 hour limit per state fiscal year for Extra Help.

MEDICAID EXPANSION PROGRAM

- **MEDICAID EXPANSION PROGRAM-PAYING ACCOUNTS:** Separate Paying Accounts will be established by the Department for each component of the Medicaid Expansion Program to draw federal funds.
- **ACCOUNTS:** Appropriation and Fund Accounts will be established on the books of the Treasurer and Auditor of the State.
- **POSITIONS:** General revenue funds will not be used to replace Tobacco Settlement funds when funds expire. No positions paid from the Tobacco Settlement will be construed as a commitment.
- **TRANSFER RESTRICTIONS:** No funds in the Medicaid Expansion Program Appropriation act shall be transferred, but only as provided by this act.
- **TRANSFERS OF APPROPRIATIONS:** Provides the process in which transfers can be made within appropriations. The Director can request the transfer of appropriation only in the Hospital and Medical Services and Prescription Drug line items.
- **COMPLIANCE WITH OTHER LAWS:** Disbursement of funds authorized shall be limited to the appropriation for such agency and funds made available by law and shall be strictly complied.
- **LEGISLATIVE INTENT:** Any funds disbursed in the Economic and

Medical Enrollment Program-Tobacco Program shall be in compliance with Initiated Act 1 of 2000.