

**FINANCE AND ADMINISTRATION - DISBURSING OFFICER (620)**

**FISCAL YEAR 2016**

**As Enacted by Act 1070 of 2015**

**I) AGENCY SUMMARY & REVENUE SOURCES**

**MISSION**

The Department of Finance and Administration Disbursing Officer executes, transfers and disburses appropriations whose purpose is not clearly chargeable to any specific state agency.

**TOTAL APPROPRIATION**

The total appropriation for DFA-Disbursing Officer is \$3,188,033,831 for FY2016.

**FUNDING SOURCE**

Primary sources of funds for appropriations are through transfers for accounting purposes, Merit Adjustment Fund, State Administration of Justice, special revenue, federal revenue, Workforce 2000, trust funds, general revenue and other miscellaneous sources.

**II) CHANGE LEVEL REQUESTS**

**MISCELLANEOUS CASH TRANSFERS**

This appropriation is used to disburse funds collected on behalf of state agencies if needed. The change level request includes a reduction of \$50,000 for Arkansas Nurses Association and Arkansas Tennis Association grants which are both being handled in DFA Revenue Division.

**STATE CONTRIBUTIONS**

This appropriation provides for dues to various organizations and is funded by general revenue. The change level request provides for an increase of \$20,873 in FY2016 for increases in the yearly assessments of six organizations.

**VARIOUS GRANTS AND EXPENSES**

This appropriation is funded by general revenue which provides funding for projects, programs, and grants. The change level request provides for a reduction of \$350,000 for a \$150,000 decrease in Arkansas Sports Hall of Fame and a \$200,000 reduction in the Innovation & Product Development programs.

**III) ADDITIONAL POSITIONS (Total FY2015 Authorized Positions:0)**

Total Authorized Positions FY2016: 0

Total Base Level Positions: 0

Increase / (Decrease) Over Base Level: 0

Extra Help Positions FY2016: 0 (Total FY2015 Authorized Extra Help: 0)

**IV) SPECIAL LANGUAGE**

**1. CLASSIFICATION AND USE OF APPROPRIATIONS:** transfers from DFA Marketing & Redistribution (M&R) to various state agencies can only be used for agencies' maintenance and general operation.

**TRANSFER PROVISION:** DFA M&R shall transfer appropriation amounts to agencies equal to proceeds derived from disposal of property by DFA M&R.

**TRANSFER PROCEDURES - MATCHING:** language governs transfers from Miscellaneous Transfer Appropriation to various state agencies for Personal

Services Matching; amounts over \$1,000 require prior review of Legislative Council/Joint Budget Committee.

**TRANSFER OF APPROPRIATION - ELECTED OFFICERS:** language governs appropriation transfers for regular salaries from Miscellaneous Transfer Appropriation.

**TRANSFER PROCEDURES - REGULAR SALARIES:** language governs appropriation transfers for various state agency employees from Miscellaneous Transfer Appropriation.

**RESTRICTIONS - MISCELLANEOUS TRANSFERS:** No General Revenues are to accompany any miscellaneous appropriation transfers.

**RESTRICTIONS. TRANSFER PROVISIONS:** Language governs appropriation transfers to various state agencies for items related to overpayment of obligations.

**TRANSFER PROCEDURES - OVERTIME:** Language governs appropriation transfers to various state agencies.

**CLASSIFICATION AND USE OF APPROPRIATIONS - REFUND TO EXPENDITURES:**

Appropriation transfers from refund to expenditures to state agencies re: overpayment of obligations to be used for same purpose.

**DISBURSING PROCEDURES:** Language governs procedures for **the** Department of Workforce Services for unemployment compensation reimbursements.

**TRANSFER PROCEDURES - CASH FUNDS:** Language governs cash fund appropriation transfers to state agencies.

**MISCELLANEOUS FEDERAL PROGRAMS:** Cash funds appropriated are not to be used for new or unanticipated federal funds or programs and shall be deposited in State Treasury.

**SALARIES:** Cash fund appropriation transfers not to be used to create new positions above those in biennial operations Act.

**REPORTING:** CFO shall file with ALC or JBC cumulative report summarizing all appropriations transferred and positions authorized under Miscellaneous Federal Programs for previous 2 fiscal years prior to start of budget hearings each biennium.

**TRANSFER PROCEDURES - PERSONAL SERVICES AND REGULAR SALARIES:** Language governs appropriation transfer for regular salaries and personal services matching to various state agencies. Requires review by Performance Evaluation and Expenditure Review Subcommittee.

**FUNDING TRANSFER - MERIT ADJUSTMENT FUND:** Funding of state agencies supported by General Revenues for salary increases, personal services, cost of living adjustments and higher ed. institutions shall be provided for by a transfer from the Merit Adjustment Fund (MAJ).

**PUBLIC DEFENDER:** Appropriation shall be expended only for contracting with Public Defender of Pulaski County for defense of mentally ill.

**CREDIT TO THE INDIGENT PATIENTS FUND:** Continuation of language in Arkansas Code 23-111-505 (b) and (c) regarding handling, amount and use of funds in Indigent Patients Fund.

**JUVENILE TRANSPORTATION:** States funds shall be used to provide grants/reimbursements to counties and made in accordance with procedures of Office of Criminal Detention Facilities Review Coordinator.

**SHERIFFS ASSOCIATION:** Lump sum of 1/12th of annual appropriation shall be provided for alcohol, drug abuse and crime prevention programs.

**DISTRIBUTION OF ADMINISTRATION OF JUSTICE FUNDS:** Allocation restrictions. Outlines distribution method to State agencies if balance is inadequate to

fund monthly allocations; includes language regarding repayment of bond issues.

**ALLOCATION RESTRICTIONS:** Restrictions of funds appropriated for State Agencies Distribution.

**YEARLY FUND TRANSFERS:** CFO shall transfer an amount not to exceed \$1,000,000 from fund balances that exceed \$7,000,000 from the State Administration of Justice Fund to the Crime Victims Reparations Fund (CVRF) for personal services and operating expenses of Attorney General - Crime Victims Reparations Program (AG-CVRP).

**FUNDING TRANSFER - FIRE AND POLICE PENSION:** Chief Fiscal Officer (CFO) of the State allowed to transfer funds from Revenue Holding Fund Account for under-funded fire and police pension relief and pension plans.

**FUND RESTRICTIONS - FIRE AND POLICE PENSION:** Funds distributed to under-funded pension programs shall not be used to enhance benefits of its recipients.

**WORK FORCE 2000 DISTRIBUTION:** After amount available is determined, Chief Fiscal Officer shall transfer funds from Workforce 2000 Development Fund to fund account from which technical college, institute or learning center draws its general revenue support.

**JUVENILE DETENTION FACILITIES - ALLOCATION:** Allocates \$400,000 each FY to 14 juvenile detention facilities; allocations will be on a pro-rata basis.

**TRANSFER AUTHORIZED - INTENSIVE CARE NURSERY:** Arkansas Children's Hospital (ACH) - not to exceed \$233,600 each FY from Miscellaneous Agencies Fund Account from funds made available for Intensive Care Nursery to DHS Grants Fund Account. To be used to match federal funds used for supplemental Medicaid payments to Children's Hospital.

**TRANSFER AUTHORIZED - MEDICAID PAYMENTS:** Language governs that payments not to exceed \$700,000 each FY from Miscellaneous Agencies Fund Account from funds made available for Children's Hospital Payments to DHS Grants Fund Account. To be used to match federal funds used for supplemental Medicaid payments to Children's Hospital.

**TRANSFER AUTHORIZED - REPRODUCTIVE HEALTH MONITORING:** Language governs that transfers are not to exceed \$600,000 each FY from Miscellaneous Agencies Fund Account from funds made available for Reproductive Health Monitoring to DHS Grants Fund Account. To be used to match federal funds used for supplemental Medicaid payments to Children's Hospital.

**TRANSFER AUTHORIZED - INTENSIVE CARE NURSERY:** Language governs transfers not to exceed \$1M each FY from Miscellaneous Agencies Fund Account from funds made available for Intensive Care Nursery to DHS Grants Fund Account to be used to match federal Medicaid funds for costs-based reimbursement for helicopter patient transport.

**TRANSFER OF FUNDS FOR THE PROGRAM - CA/R/DV - UAMS:** Language governs transfers are not to exceed \$300,000 each FY in funding from the Department of Human Services for expansion of services by the Child/Rape/Domestic Violence Section of the University of Arkansas-Medical Sciences.

**ARKADELPHIA 2025 COMMISSION:** Language creates and describes powers and duties of Commission.

**STATE'S CONTRIBUTIONS:** Language allowing transfers between State's Contributions line items & carry-forward of unexpended balances.

**TRANSFER PROCEDURES - PER DIEM MATCHING:** Language allows DFA to transfer

from appropriation provided in personal services and personal services matching in Various State Agencies - U.S. Internal Revenue Code (IRC) and Treasury Regulations to comply with the payment of stipends under Internal Revenue Code and U.S. Treasury Regulations.

**POSITION ESTABLISHMENT:** Language allows DFA to establish positions necessary to process payroll through AASIS and administer program to comply with certain U.S. Revenue Code and Treasury Regulations.

**TRANSFER AUTHORIZED - BURN CENTER:** Language governs transfer not to exceed \$1M from Miscellaneous Agencies Fund to DHHS Grants Fund Account for Children's Hospital Burn Center.

**INNOVATION AND PROJECT DEVELOPMENT FUND TRANSFERS:** Language stating innovation and project development fund transfers are to be used for state enterprise innovation projects that would enhance the technology operations of the State that cannot be cost allocated to federal programs.

**WORK FORCE 2000 DISTRIBUTION:** Language transferred from Department of Career Education regarding distribution of Workforce 2000 funds.

**TRANSFER PROCEDURES - EXTRA HELP:** Language allows any agency without sufficient appropriation for payment of Extra Help for the period ending June 30, 2015, to request a transfer from a new Extra Help line item within the Miscellaneous Transfers appropriation. Transfers require approval of CFO and prior review by Legislative Council / Joint Budget Committee.

**\*NEW LANGUAGE\* INTRASTATE METRO PLANNING GRANTS:** Language requires the West Central Arkansas Economic Development District to be included in the Intrastate Metro Planning Grants distribution and to evenly distributed authorized funding among the planning and development districts.

**\*NEW LANGUAGE\* FUNDING TRANSFER:** Language allows \$2,600,000 to be transferred from the Unclaimed Property Proceeds Trust Fund to the Rainy Day set-aside portion of the 89th Session Projects Account of the General Improvement Fund.

**\*NEW LANGUAGE\* FUND USAGE AUTHORIZED:** Language allows AR Children's Hospital to request funds from DHS - Division of Medical Services in an amount not to exceed \$1,000,000 to be used to match federal funds used for supplemental Medicaid payments to AR Children's Hospital.

April 2015