

**REPORT OF THE
UNIFORM PERSONNEL CLASSIFICATION AND
COMPENSATION PLAN SUBCOMMITTEE**

of the

ARKANSAS LEGISLATIVE COUNCIL

October 20, 2023

Co-Chairs:

The Uniform Personnel Classification and Compensation Plan Subcommittee met on Wednesday, October 18, 2023 at 1:30 p.m. in Room A of the MAC Building. The Subcommittee reviewed and/or approved the following requests and reports:

1. Request from Department of Agriculture to establish one (1) growth pool position established by Arkansas Code Annotated § 21-5-225(b)(1), along with one (1) new title.

CLASS CODE	TITLE	GRADE	SALARY RANGE
NEW	Agri General Counsel	GS15	\$96,960-\$140,592

2. Request from Department of Commerce, Arkansas Insurance Department to establish one (1) pool position from the OPM Surrender pool established by Arkansas Code Annotated § 21-5-225(a).

CLASSIFICATION REQUESTED			
CLASS CODE	TITLE	GRADE	SALARY RANGE
G010C	ACOM Division Manager	GS12	\$69,776-\$101,175
POSITIONS SURRENDERED			
CLASS CODE	TITLE	GRADE	SALARY RANGE
A042C	Insurance Senior Examiner	GS09	\$50,222-\$72,822

3. Request from Department of Commerce, Securities Department to establish one (1) position from the OPM Surrender pool established by Arkansas Code Annotated § 21-5-225(a).

CLASSIFICATION REQUESTED			
CLASS CODE	TITLE	GRADE	SALARY RANGE
X015C	ACOM Securities Examiner Supervisor	GS11	\$62,531-\$90,670
POSITIONS SURRENDERED			
CLASS CODE	TITLE	GRADE	SALARY RANGE
A098C	Fiscal Support Specialist	GS04	\$29,046-\$42,117
C046C	Legal Support Specialist	GS04	\$29,046-\$42,117

4. Request from the Department of Finance and Administration, Division of Revenue to establish two (2) positions from the OPM Surrender pool established by Arkansas Code Annotated § 21-5-225(a)(1).

CLASSIFICATIONS REQUESTED			
CLASS CODE	TITLE	GRADE	SALARY RANGE
G310C	Tax Appeals Staff Attorney	GS13	\$77,862-\$112,899

G179C	Legal Service Specialist	GS06	\$36,155-\$52,424
POSITIONS SURRENDERED			
CLASS CODE	TITLE	GRADE	SALARY RANGE
A091C	Fiscal Support Analyst	GS05	\$32,405-\$46,987
C046C	Legal Support Specialist (2)	GS04	\$29,046-\$42,116

5. Request from the Department of Health to establish ten (10) positions from the OPM Surrender pool established by Arkansas Code Annotated § 21-5-225(a)(1) along with the establishment of two (2) new classifications.

CLASSIFICATIONS REQUESTED			
CLASS CODE	TITLE	GRADE	SALARY RANGE
NEW	ADH Suicide Prevention Supervisor (2)	GS09	\$50,222-\$72,821
NEW	ADH Suicide Prevention Call Center Specialist (8)	GS08	\$45,010-\$65,264
POSITIONS SURRENDERED			
CLASS CODE	TITLE	GRADE	SALARY RANGE
L048C	Health Program Specialist II (2)	GS07	\$40,340-\$58,493
L043C	Health Program Specialist III	GS08	\$45,010-\$65,264
L069C	Licensed Practical Nurse (5)	GS06	\$36,155-\$52,424
L053C	Health Program Specialist I (2)	GS06	\$36,155-\$52,424

6. Request from the Department of Health to establish three (3) positions from the OPM Surrender pool established by Arkansas Code Annotated § 21-5-225(a)(1).

CLASSIFICATIONS REQUESTED			
CLASS CODE	TITLE	GRADE	SALARY RANGE
L013C	ADH Branch Manager (3)	GS11	\$62,531-\$90,669
POSITIONS SURRENDERED			
CLASS CODE	TITLE	GRADE	SALARY RANGE
X013C	Environmental Health Manager	GS10	\$56,039-\$81,256
L025C	ADH Public Health Section Chief III	GS10	\$56,039-\$81,256
L016C	ADH Public Health Administrator	GS10	\$56,039-\$81,256

7. Request from Arkansas Fair Housing Commission to establish one (1) new position from the OPM Surrender pool established by Arkansas Code Annotated § 21-5-225(a)(1).

CLASSIFICATIONS REQUESTED			
CLASS CODE	TITLE	GRADE	SALARY RANGE
G076C	Administrative Services Manager	GS10	\$56,039-\$81,256
POSITIONS SURRENDERED			
CLASS CODE	TITLE	GRADE	SALARY RANGE
A074C	Fiscal Support	GS06	\$36,155-\$52,424

	Supervisor		
P027C	Public Information Specialist	GS06	\$36,155-\$52,424

8. Request from Department of Corrections to establish seven (7) new classifications from OPM Growth pool established by Arkansas Code Annotated § 21-5-225(a)(1) along with six (6) new positions.

CLASSIFICATIONS REQUESTED			
CLASS CODE	TITLE	GRADE	SALARY RANGE
NEW	DOC Assistant Director of Correctional Programs & Re-entry	GS14	\$86,887-\$125,986
NEW	DOC Mental Health Administrator	GS14	\$86,887-\$125,986
NEW	DOC Continuous Improvement Administrator	GS13	\$77,862-\$112,899
NEW	DOC Chief Procurement Officer	GS13	\$77,862-\$112,899
NEW	DOC Policy Administrator	GS12	\$69,776-\$101,175
NEW	DOC Chief Training Officer	GS12	\$69,776-\$101,175
NEW	DOC Chief of Inspections and Investigations	GS12	\$69,776-\$101,175

9. Request for **approval** from the Department of Commerce to offer an annual salary greater than maximum level of a pay grade, as established by Arkansas Code Annotated § 21-5-209(g)(2). This is for position authorized as U049U, ACOM State Bank Commissioner, SE04.

10. Request from Cossatot Community College of the University of Arkansas to establish one (1) position from the Higher Education Central Pool authorized by Act 778 of 2023, ACA §6-63-319.

Requested	Recommendation
Title: Food Preparation Specialist	Title: Food Preparation Specialist
LIM-FY24: \$39,580	LIM-FY24: \$39,580
Salary-FY24: \$24,413	Salary-FY24: \$24,413
Institution Match Rate %-FY24: 44%	Institution Match Rate %-FY24: 44%
Institution Match \$-FY24: \$10,741	Institution Match \$-FY24: \$10,741
Total Compensation-FY24: \$35,154	Total Compensation-FY24: \$35,154
Number of Positions: 1	Number of Positions: 1

11. Request from Department of Public Safety to establish two (2) new titles and four (4) surrender positions and one (1) Growth pool position. Arkansas State Police is also requesting two (2) positions from the OPM Surrender pool along with a new title, Auto Body Repair Technician, at a GS07 through the Growth pool process.

CLASSIFICATIONS REQUESTED			
CLASS CODE	TITLE	GRADE	SALARY RANGE
NEW	CLEST Deputy Director (2)	GS13	\$77,862-\$112,900
S004C	Maintenance Manager	GS08	\$45,010-\$65,265
G086C	DPS Program Coordinator	GS08	\$45,010-\$65,265
POSITIONS SURRENDERED			
CLASS CODE	TITLE	GRADE	SALARY RANGE

B028C	CLEST Deputy Director of Standards	GS11	\$62,531-\$90,670
T016C	CLEST Deputy Director Academy Operations	GS11	\$62,531-\$90,670
S086C	Cook	GS01	\$62,531-\$90,670
S036C	Auto/Diesel Mechanic Supervisor	GS05	\$32,405-\$46,987
X146C	Fingerprint Technician	GS02	\$23,335-\$33,836
C037C	Administrative Analyst	GS06	\$36,155-\$52,425

CLASSIFICATIONS REQUESTED			
CLASS CODE	TITLE	GRADE	SALARY RANGE
NEW	Auto Body Repair Technician	GS07	\$40,340-\$58,493

12. Request from the Department of Public Safety, Division of Arkansas State Police for the implementation of certification differential up to 10% as established by Ark. Code Ann. § 21-5-221 for a Commercial Driver's License for the classification of Auto/Diesel Mechanic, S053C, at a GS04.
13. Request for **approval** from the Department of Public Safety, Division of Arkansas State Crime Lab to offer an annual salary greater than maximum level of a pay for the Chief Medical Examiner who will also function as the Director of the State Crime Lab. The increase is 3% of above his current salary.
14. Request from Department of Education to establish a certification differential of up to 10% as established by Arkansas Code Annotated § 21-5-221(g).
15. Request from Department of Military to re-submit a list of positions that have been vacant for two (2) years or more in accordance with ACT 796 of 2021. Department of Military is requesting to retain five (5) positions and hold eight (8) positions that were missed by the Department of Military due to an oversight on the final ACT 796 listing that was sent to each agency for review in August.

Reports:

16. August 2023 Personnel Actions Report Office of Personnel Management-Department of Transformation and Shared Services.
17. October New Provisional Report for (44) new positions are approved for (5) Four-Year Institutions of Higher Education and (5) new positions for (2) Two-Year Institutions of Higher Education.
18. Quarterly Employment Report- Fourth Quarter FY2023
 - A. State Agencies
 - B. Institutions of Higher Education
19. Law Enforcement Officer Stipends Monthly Report (October 4, 2023) for Act 561 of 2023- Includes all of Group 1
20. Final Report of Act 224 of 2022 for the original Law Enforcement Stipends Grants
21. Department of Corrections, Division of Community Correction's Quarterly Vacancy/Caseload Report
22. 2023 Equal Employment Opportunity Report

Respectfully submitted by Subcommittee Co-Chairs Senator Breanne Davis and Representative Mark H. Berry.

