

**REPORT OF THE
EXECUTIVE SUBCOMMITTEE OF THE
ARKANSAS LEGISLATIVE COUNCIL**

August 15, 2025

Senator Ben Gilmore, Co-Chair
Senator Justin Boyd, Vice Co-Chair
Senator Bart Hester
Senator Terry Rice

Representative Les D. Eaves, Co-Chair
Representative Jack Ladyman, Vice Co-Chair
Representative Jeff Wardlaw
Representative Brian S. Evans

July 25, 2025 Emergency Action

On April 3, 2025, the Executive Subcommittee of the Legislative Council authorized an amendment to the original Consulting Services Agreement between the Bureau of Legislative Research ("BLR") and Ikaso Consulting Services, LLC ("Ikaso") to extend the term of the Agreement to August 1, 2025, expressing its desire that Ikaso be available to assist the Office of State Procurement with redrafting of its procurement rules and with conducting trainings related to the new procurement rules and procedures. Although the redrafting of the rules and procedures is substantially complete, the training component has not yet been completed. As such, it is the desire of the Legislative Council Co-chairs, Senator Ben Gilmore, and Representative Les Eaves, to amend the Agreement to extend the term of the Agreement to December 31, 2025.

Expedited approval of the Amendment to the Agreement is necessary due to the upcoming termination of the current Agreement term on August 1, 2025.

This action is taken by the Co-Chairs on behalf of the Legislative Council and shall be reported to the Legislative Council at its next regularly scheduled meeting, in accordance with Rule 16. (*Attachment 1*)

August 14, 2025 Meeting

We, the Executive Subcommittee of the Arkansas Legislative Council, met Thursday, August 14, 2025, in Room B of the Big MAC Building, Little Rock, Arkansas. Co-Chair Representative Les D. Eaves called the meeting to order and saw a quorum of members present.

Co-Chair Eaves recognized Mr. Grant Wallace, Director, OPR, and Ms. Jessica Patterson, Chief General Counsel and Director of Office of State Procurement, to present an emergency rule for the Department of Shared Administrative Services (DSAS) – Office of Property Risk (OPR): Rules Governing the Submission of Claims under the State Captive Insurance Program and the Purchase of Mitigation Services for Covered Losses. **After the presentation and with no questions from members, Co-Chair Eaves stated, without objection, the proposed emergency rule is reviewed and approved and the review and approval shall be effective upon adjournment of the Legislative Council meeting, Friday, August 15, 2025.**

Co-Chair Eaves then recognized Ms. Tawnie Rowell, Chief Legal Counsel, Department of Corrections, to present an emergency rule for the Department of Corrections - Arkansas Sentencing Commission: Eligibility for Transfer to Post Release Supervision. **After the presentation and with no questions from members, Co-Chair Eaves stated, without objection, the proposed emergency rule is reviewed and approved and the review and approval shall be effective upon adjournment of the Legislative Council meeting, Friday, August 15, 2025.**

Moving on, Co-Chair Eaves recognized Ms. Jill Thayer, BLR Chief Legal Counsel, and Mr. Kevin Koon, BLR Statutory Review Chief Legal Counsel, to present the extension of the Publishing and Editing of Statutory Materials Agreement, between BLR and Matthew Bender & Co., Inc. (LexisNexis). After the presentation and with no questions from members, Co-Chair Eaves requested a motion.

Senator Ben Gilmore moved to approve the extension of the Publishing and Editing of Statutory Materials Agreement, between BLR and Matthew Bender & Co., Inc. (LexisNexis). The motion was seconded and approved by voice vote.

Co-Chair Eaves then recognized Ms. Marty Garrity, Director, Bureau of Legislative Research, who stated that in 2019, Senator Jonathan Dismang and (formerly) Representative Jim Dotson, along with the Legislature passed an Act that created the Code of Arkansas Rules, that was assigned to BLR to create a website and program where all the state agency rules will be housed in one location. After six (6) years of hard work and collaboration with other agencies, the BLR Administrative Rules team has completed the *Code of Arkansas Rules* website, available for use as of January 1, 2025. At the Administrative Codes and Registers Section of the National Association of Secretaries of State Conference, the program and website received the Robert J. Colburn, Jr. Innovation Award.

Lastly, Co-Chair Eaves recognized, via *TEAMS*, Ms. Meera Sadier and Mr. Leon Forde, of Olsberg SPI, to present the final report of the Arkansas Motion Picture Study.

With no further business, the meeting was adjourned.

Respectfully submitted,

Senator Ben Gilmore, Co-Chair and Representative Les D. Eaves, Co-Chair

**Arkansas Legislative Council Report
For Emergency Approval of
the Ikaso Consulting Services LLC Agreement**

July 25, 2025

On April 3, 2025, the Executive Subcommittee of the Legislative Council authorized an amendment to the original Consulting Services Agreement between the Bureau of Legislative Research ("BLR") and Ikaso Consulting Services, LLC ("Ikaso") to extend the term of the Agreement to August 1, 2025, expressing its desire that Ikaso be available to assist the Office of State Procurement with redrafting of its procurement rules and with conducting trainings related to the new procurement rules and procedures. Although the redrafting of the rules and procedures is substantially complete, the training component has not yet been completed. As such, it is the desire of the Legislative Council Co-chairs, Senator Ben Gilmore, and Representative Les Eaves, to amend the Agreement to extend the term of the Agreement to December 31, 2025.

Expedited approval of the Amendment to the Agreement is necessary due to the upcoming termination of the current Agreement term on August 1, 2025.

Under Rule 16 of the Rules of the Arkansas Legislative Council, Senator Ben Gilmore and Representative Les Eaves, Co-Chairs of the Legislative Council, have determined that emergency approval of the Amendment to Consultant Services Agreement, as attached, is necessary in order to allow Ikaso to complete its work under the Agreement, in accordance with the previously stated intent of the Executive Subcommittee of the Legislative Council.

This action is taken by the Co-Chairs on behalf of the Legislative Council and shall be reported to the Legislative Council at its next regularly scheduled meeting, in accordance with Rule 16.

Respectfully Submitted,



Senator Ben Gilmore, Co-Chair
Arkansas Legislative Council



Representative Les Eaves, Co-Chair
Arkansas Legislative Council

AMENDMENT TO CONSULTANT SERVICES AGREEMENT

This Amendment to Consultant Services Agreement (the "Amendment") is between Ikaso Consulting, LLC ("Ikaso"), located at 533 Airport Blvd., Ste. 400, Burlingame, California, 94010, and the Bureau of Legislative Research ("BLR"), located in the State Capitol Building, Room 315, 500 Woodlane Street, Little Rock, Arkansas, 72201, and is an amendment to the Consultant Services Agreement for State of Arkansas RFP Evaluation Process Study entered by and between Ikaso and the BLR on October 15, 2024, as amended on April 3, 2025 (the "Agreement").

WHEREAS, as it is currently written, the Agreement, as amended, states that the Agreement will terminate on August 1, 2025; and

WHEREAS, Ikaso will not have completed its work by August 1, 2025, related to items "8: Provide Ongoing Support to the Arkansas Legislative Council and Bureau of Legislative Research" and "9: Develop and Deliver Study-related Training" as set forth in the Scope of Work, Attachment A to the Agreement; and

WHEREAS, the Co-chairs of the Legislative Council, desire to have Ikaso complete its work in assisting the Department of Transformation and Shared Services, Office of State Procurement staff ("OSP") in developing revisions to OSP rules in accordance with the recommendations adopted by the Subcommittee and in developing OSP training related to the updated rules and procedures in accordance with the recommendations; and

WHEREAS, it is the desire of the Co-chairs of the Legislative Council to amend the Agreement to extend the termination date of the Agreement an additional five (5) months to expire on December 31, 2025, to allow for completion of Ikaso's work; and

WHEREAS, paragraph 12 of the Agreement provides that the Agreement may be amended upon agreement of both parties to the Agreement and that any amendment must be in writing and signed by both parties,

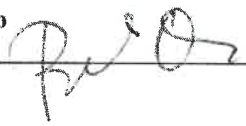
NOW THEREFORE, the parties hereby agree to amend the Agreement as follows:

1. The termination date of the Agreement is extended to December 31, 2025.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

IN WITNESS WHEREOF, Ikaso AND BLR have executed this Amendment this 25th day of July, 2025.

Ikaso



Consulting,

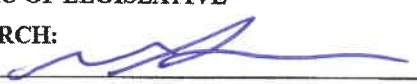
LLC:

Reiko Osaki, President & CEO

07/29/2025

Date

BUREAU OF LEGISLATIVE
RESEARCH:



Marty Garrity, Director

7/30/25

Date