

**Report to the Legislative Council of Approved Travel Recommendations  
As Required by Legislative Council Policy and Arkansas Code Annotated Section 10-3-210  
As of November 19, 2020**

<u>Member's Name</u>	<u>Travel Authorized By:</u>	<u>Conference Name</u>	<u>Conference Date and Location</u>
Representative Deborah Ferguson	Representative Mark Lowery, Chair, House Insurance and Commerce Committee, with concurrence by Representative Matthew Shepherd, Speaker of the House	National Council of Insurance Legislators (NCOIL)	Tampa, Florida December 9-12, 2020

**Policy on Reimbursement of Members of the General Assembly  
For Attendance at National or Regional Conferences**

**As Amended and Adopted by the Legislative Council, May 28, 2013**

In accordance with Arkansas Code Annotated § 10-2-224 (as amended by Acts 2011, Nos. 48 and 71) and § 10-3-210, it shall be the policy of the Arkansas Legislative Council and the Bureau of Legislative Research to allow reimbursement of Members of the General Assembly for their attendance at normal meetings of the SLC, CSG, NCSL, Energy Council and ALEC and their duly formed subcommittee meetings.

If a Member of the General Assembly wishes to receive reimbursement for attendance at a regional or national conference not listed above, then and in that event, the policy of the Arkansas General Assembly acting by and through the Arkansas Legislative Council and the Bureau of Legislative Research shall be as follows:

1. The Member must submit a written request for reimbursement prior to attendance to the Chair of a legislative committee in which the Member is also a member. The request shall contain sufficient information to ascertain the beneficial nature of the meeting to the people of the State of Arkansas.
2. Upon receipt of the above information, the Chair of the committee shall review it and make an initial determination that the required information is contained in the request. If the Chair determines that the information provided by the Member is incomplete, the Chair shall notify the Member, in writing, of the perceived deficiencies and give the Member the opportunity to cure any defects.
3. Once the reimbursement is authorized by the Chair of the committee, the authorization shall also be subject to approval of the Speaker of the House of Representatives or the President Pro Tempore of the Senate.
4. Once review of the reimbursement request has been completed by the Chair of the committee and the Speaker of the House of Representatives or the President Pro Tempore of the Senate, the Chair of the committee shall forward the recommendation to the Legislative Council where it shall be reported at the next regularly scheduled meeting.



STATE OF ARKANSAS

## *House of Representatives*

### REPRESENTATIVE

Deborah Ferguson

200 South Rhodes Street, Suite B  
West Memphis, Arkansas 72301-4213

870-735-7098 Legislative Office  
deborah.ferguson@arkansashouse.org

### DISTRICT 51

#### Counties:

Part Crittenden

### COMMITTEES:

Vice Chairperson,

Public Health, Welfare and Labor

Chairperson,

Health Services Subcommittee

Insurance and Commerce

Insurance Subcommittee

Rules

Arkansas Legislative Council

October 20, 2020

Representative Mark Lowery, Chairman  
Insurance & Commerce Committee  
c/o Emily Morozov  
Big Mac Building, Room R-517  
#1 State Capitol Mall  
Little Rock, AR 72201

Dear Representative Lowery:

As a member of the Insurance and Commerce Committee, I am writing to respectfully request approval to attend the National Council of Insurance Legislators (NCOIL) meeting to be held in Tampa, Florida, December 9-12, 2020, and to receive reimbursement for eligible expenses incurred.

Thank you in advance for your consideration of this matter. I hope to hear from you soon on the approval of my request.

Respectfully submitted,

Deborah Ferguson  
State Representative  
District 51

DF/prs

cc: Representative Matthew J. Shepherd, Speaker of the House  
Representative Mark Lowery, Chairman, Electronically  
Marty Garrity, Director, Bureau of Legislative Research  
Roy Ragland, Chief of Staff, House of Representatives  
Martha Jarrow, Director, House Member Services

# ARKANSAS GENERAL ASSEMBLY



Representative Mark Lowery  
Chairman

Representative Robin Lundstrum  
Vice Chairman

## HOUSE COMMITTEE ON INSURANCE & COMMERCE

October 29, 2020

The Honorable Matthew Shepherd  
Speaker of the House  
Arkansas House of Representatives  
Room 350, State Capitol Building  
Little Rock, AR 72201

**via electronic mail**

Dear Speaker Shepherd:

As the Chairman of the Insurance and Commerce Committee, I would like to approve Representative Ferguson to attend the National Council of Insurance Legislators (NCOIL) meeting to be held in Tampa, Florida, December 9-12, 2020, and to receive reimbursement for the eligible expenses incurred. I am, hereby, requesting your concurrence in this authorization.

Sincerely,

*Mark Lowery/em*

Representative Mark Lowery, Co-Chair  
Insurance and Commerce Committee

CC: Marty Garrity, Director, Bureau of Legislative Research  
Andrea Barksdale, Chief Fiscal Officer, Bureau of Legislative Research



STATE OF ARKANSAS  
*House of Representatives*

NINETY-SECOND GENERAL ASSEMBLY  
STATE CAPITOL  
500 WOODLANE STREET, SUITE 350  
LITTLE ROCK, ARKANSAS 72201-1089  
(501) 682-7771

MATTHEW J. SHEPHERD, SPEAKER

October 31, 2020

Representative Mark Lowery, Chairperson  
House Insurance and Commerce Committee  
c/o Ms. Emily Morozov  
Legislative Analyst II, Committee Staff Services  
Bureau of Legislative Research  
One Capitol Mall, Fifth Floor  
Little Rock, AR 72201

Dear Representative Lowery:

I have received your letter approving Representative Deborah Ferguson to attend the National Conference of Insurance Legislators (NCOIL) Meeting to be held in Tampa, Florida, December 9-12, 2020, from the House Committee on Insurance and Commerce.

I am, by this letter, concurring in your approval of Representative Ferguson to attend this meeting and to receive reimbursement from the House Committee on Insurance and Commerce, pursuant to Act 71, 2011, Accountable Reimbursement Plan and in compliance with IRS regulations.

Sincerely,

A handwritten signature in black ink, appearing to read "MJS", written over a horizontal line.

Matthew J. Shepherd  
Speaker of the House

cc: *via email only*  
Representative Mark Lowery, Home  
Marty Garrity, Director, Bureau of Legislative Research  
Andrea Barksdale, Chief Fiscal Officer, Bureau of Legislative Research

# ARKANSAS GENERAL ASSEMBLY

Representative Mark Lowery  
Chair

Representative Robin Lundstrum  
Vice-Chair



## House Committee on Insurance and Commerce

November 2, 2020

Representative Deborah Ferguson  
200 South Rhodes Street, Suite B  
West Memphis, Arkansas 72301- 4213

**via electronic mail**

Dear Representative Ferguson:

As Chair of the Insurance and Commerce Committee, both Speaker Shepherd and I approve your request to attend the December 9-12, 2020, the National Council of Insurance Legislators (NCOIL) meeting in Tampa, Florida, and to receive reimbursement for eligible expenses incurred, payable from funds allocated in the Insurance and Commerce Committee.

Sincerely,

*Mark Lowery/em*

Representative Mark Lowery  
House Chair

ML: em

Cc: Marty Garrity, Director, Bureau of Legislative Research  
Andrea Barksdale, Chief Fiscal Officer, Bureau of Legislative Research