

**REPORT OF THE  
UNIFORM PERSONNEL CLASSIFICATION AND COMPENSATION PLAN  
SUBCOMMITTEE  
of the  
ARKANSAS LEGISLATIVE COUNCIL**

**November 19, 2021**

Co-Chairs:

The Uniform Personnel Classification and Compensation Plan Subcommittee met on Wednesday, November 17, 2021 at 1:30 p.m. in Room A of the MAC Building. The Subcommittee reviewed and approved the following requests and reports:

1. Request from Arkansas State University- Beebe to establish one (1) classified position from the Higher Education Central Pool authorized by Act 763 of 2019, ACA §21-5-1415.

<b>Requested</b>	<b>Recommendation</b>
<b>Title:</b> Special Events Coordinator	<b>Title:</b> Special Events Coordinator
<b>Grade-FY22:</b> C112	<b>Grade-FY22:</b> C112
<b>Salary-FY22:</b> \$25,773-\$50,625	<b>Salary-FY22:</b> \$25,773-\$50,625
<b>Institution Match Rate %-FY22:</b> 69%	<b>Institution Match Rate %-FY22:</b> 69%
<b>Institution Match \$-FY22:</b> \$17,783-\$34,931	<b>Institution Match \$-FY22:</b> \$17,783-\$34,931
<b>Total Compensation FY22:</b> \$43,556-\$85,556	<b>Total Compensation FY22:</b> \$43,556-\$85,556
<b>Number of Positions:</b> 1	<b>Number of Positions:</b> 1

2. Request from Arkansas State University- Jonesboro- Arkansas Biosciences Institute to establish five (5) non-classified positions from the Higher Education Central Pool authorized by Act 763 of 2019, ACA §21-5-1415.

<b>Requested</b>	<b>Recommendation</b>
<b>Title:</b> Research Graduate Assistant	<b>Title:</b> Research Graduate Assistant
<b>LIM-FY22:</b> \$47,658	<b>LIM-FY22:</b> \$47,658
<b>Salary-FY22:</b> \$20,273	<b>Salary-FY22:</b> \$20,273
<b>Institution Match Rate %-FY22:</b> 3%	<b>Institution Match Rate %-FY22:</b> 3%
<b>Institution Match \$-FY22:</b> \$608	<b>Institution Match \$-FY22:</b> \$608
<b>Total Compensation FY22:</b> \$20,881	<b>Total Compensation FY22:</b> \$20,881
<b>Number of Positions:</b> 5	<b>Number of Positions:</b> 5

3. Request from National Park College to establish one (1) classified position from the Higher Education Central Pool authorized by Act 763 of 2019, ACA §21-5-1415.

<b>Requested</b>	<b>Recommendation</b>
<b>Title:</b> Accountant II	<b>Title:</b> Accountant II
<b>Grade-FY22:</b> C117	<b>Grade-FY22:</b> C117
<b>Salary-FY22:</b> \$32,894	<b>Salary-FY22:</b> \$32,894-\$61,593
<b>Institution Match Rate %-FY22:</b> 32%	<b>Institution Match Rate %-FY22:</b> 32%
<b>Institution Match \$-FY22:</b> \$10,526	<b>Institution Match \$-FY22:</b> \$10,526-\$19,710
<b>Total Compensation FY22:</b> \$43,420	<b>Total Compensation FY22:</b> \$43,420-\$81,303
<b>Number of Positions:</b> 1	<b>Number of Positions:</b> 1

4. Request from Department of Health for the establishment of two (2) Miscellaneous Federal Grant (MFG) positions in the Centers for Disease Control. In response to the COVID-19 outbreak, Congress appropriated emergency supplemental funds to participate in optional surveillance data collection on COVID-19 during pregnancy through the Surveillance for Emerging Threats to Mothers and Babies Network (SET-NET).

Position Title	Class Code	Grade	Salary Range
Epidemiology Supervisor	L099C	GS10	\$56,039-\$81,256
Epidemiologist	L028C	GS09	\$50,222-\$72,821

5. Request from the Department of Agriculture to establish one (1) position from the OPM surrender pool established by Ark. Code Ann. §21-5-225(a)(1).

POSITIONS SURRENDERED				
BUSINESS AREA	TITLE	CLASS CODE	GRADE	PAY RANGE
0400	Administrative Specialist II	C037C	GS03	\$26,034-\$37,749
0400	Laboratory Technician	B111C	GS04	\$29,046-\$42,116
CLASSIFICATION REQUESTED				
TITLE	CLASS CODE	GRADE	SALARY RANGE	
Chemist	B018C	GS07	\$40,340-\$58,493	

6. Request from Department of Commerce, Insurance Department to establish a special rate of pay for an exceptionally well qualified applicant established by Ark. Code Ann. §21-5-214(d)(2).

CLASSIFICATION REQUESTED				
TITLE	CLASS CODE	GRADE	REQUESTED SALARY	RECOMMENDED SALARY
ACOM Insurance Chief Financial & Market Conduct Examiner	N073N	GS13	\$112,900.00	\$112,900.00

7. Request from Department of Commerce, Securities Department to establish one (1) position from the OPM surrender pool established by Ark. Code Ann. §21-5-225.

POSITIONS SURRENDERED				
BUSINESS AREA	TITLE	CLASS CODE	GRADE	PAY RANGE
0410	Administrative Specialist II	C056C	GS04	\$29,046-\$42,117
CLASSIFICATION REQUESTED				
TITLE	CLASS CODE	GRADE	SALARY RANGE	
Fiscal Division Manager	A014C	GS12	\$69,776-\$101,175	

8. Request from Department of Public Safety- Division of Arkansas State Crime Lab for approval of a special entry pay request in accordance with Act 995 of 2021, Section 46.

9. Request from Department of Public Safety to establish twelve (12) positions from the OPM surrender pool established by Ark. Code Ann. §21-5-225(a)(1) and two (2) positions from OPM growth pool.

**AR STATE POLICE (REGULATORY DIVISION)**

<b>POSITIONS SURRENDERED</b>				
<b>BUSINESS AREA</b>	<b>TITLE</b>	<b>CLASS CODE</b>	<b>GRADE</b>	<b>PAY RANGE</b>
0960	Records Management Analyst (6)	C043C	GS04	\$29,046-\$42,117
0960	Administrative Specialist I (2)	C087C	GS02	\$23,335-\$33,835
0960	Fingerprint Technician (2)	X178C	GS02	\$23,335-\$33,835
<b>CLASSIFICATION REQUESTED</b>				
<b>TITLE</b>	<b>CLASS CODE</b>	<b>GRADE</b>	<b>SALARY RANGE</b>	
Administrative Analyst (7)	C037C	GS06	\$36,155-\$52,424	
Program Eligibility Coordinator II	M018C	GS08	\$45,010-\$65,264	

**AR EMERGENCY MANAGEMENT**

<b>POSITIONS SURRENDERED</b>				
<b>BUSINESS AREA</b>	<b>TITLE</b>	<b>CLASS CODE</b>	<b>GRADE</b>	<b>PAY RANGE</b>
0995	ADEM Division Director (2)	C108C	GS09	\$50,222-\$72,821
0995	ADEM Program Mgr	G140C	GS08	\$45,010-\$65,264
0995	Public Information Coord	P013C	GS07	\$40,340-\$58,493
0995	Human Resources Specialist	R036C	GS04	\$29,046-\$42,116
<b>CLASSIFICATION REQUESTED</b>				
<b>TITLE</b>	<b>CLASS CODE</b>	<b>GRADE</b>	<b>SALARY RANGE</b>	
Agency Fiscal Division Mgr	A014C	GS12	\$69,776-\$101,175	
Administrative Services Mgr	G076C	GS10	\$56,039-\$81,256	
ADEM Deputy Director	G055C	GS12	\$69,776-\$101,175	
Public Information Mgr	P004C	GS09	\$50,222-\$72,821	

**AR DEPARTMENT OF PUBLIC SAFETY- AR STATE POLICE- GROWTH POOL REQUEST**

<b>CLASSIFICATION REQUESTED</b>			
<b>TITLE</b>	<b>CLASS CODE</b>	<b>GRADE</b>	<b>SALARY RANGE</b>
ASP Driver's License Examiner	X182C	GS04	\$29,046-\$42,116
Telecommunications Specialist	D081C	GS05	\$32,405-\$46,987

10. Request from Department of Corrections, Division of Community Correction to establish one (1) position from the OPM surrender pool established by Ark. Code Ann. §21-5-225(a)(1).

<b>POSITIONS SURRENDERED</b>				
<b>BUSINESS AREA</b>	<b>TITLE</b>	<b>CLASS CODE</b>	<b>GRADE</b>	<b>PAY RANGE</b>
0485	Administrative Specialist II	C073C	GS03	\$26,034-\$37,749
0485	DOC Deputy Warden	T015C	GS10	\$56,039-\$81,256
<b>CLASSIFICATION REQUESTED</b>				
<b>TITLE</b>	<b>CLASS CODE</b>	<b>GRADE</b>	<b>SALARY RANGE</b>	
DCC Program Adm Parole & Probation Services	T015C	GS11	\$62,531-\$90,669	

11. Request from Department of Finance and Administration-Division of Revenue to establish one (1) position from the OPM surrender pool established by Ark. Code Ann. §21-5-225(a)(1).

<b>POSITIONS SURRENDERED</b>				
<b>BUSINESS AREA</b>	<b>TITLE</b>	<b>CLASS CODE</b>	<b>GRADE</b>	<b>PAY RANGE</b>
0630	DFA Technician	C076C	GS02	\$23,335-\$33,835
0630	Attorney Specialist	G047C	GS11	\$62,531-\$90,669
<b>CLASSIFICATION REQUESTED</b>				
<b>TITLE</b>	<b>CLASS CODE</b>	<b>GRADE</b>	<b>SALARY RANGE</b>	
Managing Attorney	G004C	GS13	\$77,862-\$112,899	

12. Request from Department of Finance and Administration-Division of Budget and Management Services to establish three (3) positions from the OPM surrender pool established by Ark. Code Ann. §21-5-225(b)(1).

<b>POSITIONS SURRENDERED</b>				
<b>BUSINESS AREA</b>	<b>TITLE</b>	<b>CLASS CODE</b>	<b>GRADE</b>	<b>PAY RANGE</b>
0610	DFA SEFA/CAFR Specialist	A109C	GS07	\$40,340-\$58,493
0610	Asset Coordinator	D033C	GS05	\$32,405-\$46,987
0610	DFA ERP Analyst	A088C	IT06	\$57,755-\$83,745
<b>CLASSIFICATION REQUESTED</b>				
<b>TITLE</b>	<b>CLASS CODE</b>	<b>GRADE</b>	<b>SALARY RANGE</b>	
DFA IT Technical Specialist	D005N	IT11	\$99,920-\$144,884	
DFA Statewide Program Coordinator	R041C	GS11	\$62,531-\$90,669	
Accounting Coordinator	A052C	GS09	\$50,222-\$72,821	

13. Request from Department of Parks, Heritage, and Tourism to establish one (1) position from the OPM growth pool established by Ark. Code Ann. §21-5-225(b)(1).

CLASSIFICATION REQUESTED			
TITLE	CLASS CODE	GRADE	SALARY RANGE
ADPHT Administration Manager	G275C	GS13	\$77,862-\$122,899

14. Request from Arkansas Public Service Commission to establish two (2) positions from the OPM growth pool established by Ark. Code Ann. §21-5-225(a)(1).

CLASSIFICATION REQUESTED			
TITLE	CLASS CODE	GRADE	SALARY RANGE
PSC Director of Pipeline Safety	NEW	GS14	\$86,887-\$125,986
PSC Director of Telecommunications and Consumer Services	NEW	GS14	\$86,887-\$125,986

15. November 2021 Personnel Actions Report Department of Education, Division of Higher Education.

16. November New Provisional Report for (47) new positions are approved for (4) Four-Year Institutions of Higher Education. (18) new positions for (6) Two-Year Institutions of Higher Education.

17. Report from Arkansas Community Corrections of the Third Quarter FY21 Vacancy and Caseload Report for Parole Probation Officers pursuant to Section 24 of Act 772 of 2017.

18. 2021 Equal Employment Opportunity (EEO) Report.

19. **Discussion Item Only: Salary Grid for Grades GS01-GS05 reviewed in June of 2021.**

-The chair opened the discussion up to the public for comment.

Respectfully submitted by Subcommittee Co-Chairs Senator David Wallace and Representative David Hillman.