

**REPORT
OF THE
SUBCOMMITTEE ON PERFORMANCE EVALUATION AND EXPENDITURE
REVIEW (PEER)
OF THE ARKANSAS LEGISLATIVE COUNCIL**

August 17, 2018

Mr. Chairmen:

Your Subcommittee on Performance Evaluation and Expenditure Review (PEER) met on Wednesday, August 15, 2018, and after having reviewed the following items, reports that the Subcommittee's review and/or approval is complete unless otherwise noted.

A. Cash Fund Appropriation Increase Requests– FY19

1. Department of Arkansas Heritage – State Archives - \$2,500
2. Department of Arkansas Heritage – Delta Cultural Center - \$50,000
3. Department of Arkansas Heritage – Natural Heritage Commission - \$853,736
4. Arkansas Tobacco Control Board - \$135,510
5. Arkansas Public Employees Retirement System - \$50,250,000

B. Lottery Budget Adjustment Request - \$2,750,000

C. Items for Approval

1. Rainy Day Fund Release Requests – FY19
 - a. Arkansas Department of Transportation - \$21,900,000 Fund Transfer from the Rainy Day Fund to the State Highway and Transportation Department Fund for Scheduled Transportation Projects
 - b. Department of Veterans Affairs - \$1,800,000 Rainy Day Fund release for Operational Costs of the Veterans Homes
2. Appropriation and/or Fund Transfer Request – FY19
 - a. Department of Education – (See Attachment 1)

D. Appropriation and/or Fund Transfer Request – FY19

1. Department of Finance and Administration – Division of Building Authority - \$1,000,000 Appropriation and Funding for ASU Jonesboro Sustainable Building Design Revolving Loan Fund

E. Budget Classification Transfer Requests – FY19

1. Administrative Office of the Courts - \$3,021 from Operating Expenses to Conference and Travel Expense
2. State Medical Board - \$48,000 from Professional Fees to Operating Expenses in the amount of \$23,163 and to Capital Outlay in the amount of \$24,847
3. Board of Dispensing Options - \$6,000 from Professional Fees to Operating Expenses

- F. Miscellaneous Federal Grant Appropriation Request – FY19
 - 1. Crime Information Center – VINE3 - \$495,900
 - 2. Department of Higher Education - Improving Teacher Quality Grants - \$83,000
 - 3. Department of Arkansas Heritage – Historic Preservation - \$426,392
- G. Merit Adjustment Fund/Pay Plan Holding Account Transfers – FY19
 - 1. Assessment Coordination Department - \$15,000
- H. Items Approved on an Emergency Basis – FY18 (See Attachment 2)
 - 1. Pay Plan Holding Account Transfers (Attachment 2, Page 10)
 - 2. Budget Classification Transfers – FY18
 - a. Board of Dispensing Opticians - \$6,000 from Professional Fees to Operating Expenses
 - b. Board of Election Commissioners - \$500 from Professional Fees to Conference and Travel Expense

The Subcommittee was also presented the:

- Monthly Report on the Professional Fee Expenditures for the Office of the Treasurer of State for the months of June and July, 2018;
- Economic Development Incentive Quick Action Closing Fund Annual Report for FY18
- Department of Human Services Inter Agency/Inter Divisional Match Fund Transfers for Fourth Quarter FY18
- Office of Attorney General Cash Settlement Fund – April to June 2018
- Arkansas State Police Asset Forfeiture Expenditures - 6-30-2018
- Federal Grant Applications Report – Second Quarter of 2018
- Federal Grant Awards Report – Second Quarter of 2018

Respectfully submitted by Subcommittee Co-Chairs, Senator Bruce Maloch and Representative David Meeks



Arkansas Department of Education

Transforming Arkansas to lead the nation in student-focused education

July 12, 2018

Johnny Key
Commissioner

Mr. Larry W. Walther, Chief Fiscal Officer
Department of Finance and Administration
1509 West 7th Street Room 401
Little Rock, AR 72203

**State Board
of Education**

Dr. Jay Barth
Little Rock
Chair

Dear Mr. Walther:

By authority granted in Section 13 of Act 243 of 2018, I am requesting approval of the following appropriation transfers for FY19:

Charisse Dean
Little Rock
Vice Chair

APPROPRIATION TRANSFER

Susan Chambers
Bella Vista

FROM:

| | |
|----------------------------------|--------------------|
| Public School Fund (JAA) | |
| School Funding Contingency (2ZH) | (\$2,384,767) |
| Assessment (459) | <u>(2,000,000)</u> |
| | (\$4,384,767) |

Dr. Fitz Hill
Little Rock

Kathy McFetridge
Springdale

TO:

| | |
|-----------------------------------|----------------|
| Public School Fund (JAA) | |
| Alternative Learning (311) | \$1,800,000 |
| Computer Science (V30) | 2,000,000 |
| Gifted and Talented (457) | 464,619 |
| Teacher Retirement Matching (437) | <u>120,148</u> |
| | \$4,384,767 |

Dr. Sarah Moore
Stuttgart

Ouida Newton
Poyen

R. Brett Williamson
El Dorado

Diane Zook
Melbourne

The request to increase appropriation for the Alternative Learning Environment line item is due to an unanticipated increase in ALE students from 5,701.93 FTE initially projected to 6,106.35 actual 2017-18 FTEs.

The Computer Science program requests additional appropriation in FY19 to carry forward FY18 grants that were not fully expended by June 30, 2018. These grants include the K-8 Lead Teacher Program, Learning Blade, High School CS stipend program, state CS professional development grant, APPEL, and the CS Praxis reimbursement program.

The request to transfer appropriation to the Gifted and Talented line item to enable ADE to restructure the grant payment process for the Governor's School. Currently, a portion of the allocation for the Governor's School is paid in the fiscal year following the year of expense at the grantee level. ADE is proposing to make all payments for the Governor's School in the fiscal year in which the grantee expenditures occur. This appropriation transfer is a one-time request to allow ADE to make this change.

Four Capitol Mall
Little Rock, AR
72201-1019
(501) 682-4475
ArkansasEd.gov

*An Equal
Opportunity
Employer*

Mr. Larry W. Walther, Director
July 12, 2018
Page 2

Section 16 of Act 243 of 2018 requires the ADE to pay teacher retirement employer matching for employees of the Education Service Cooperatives, Vocational Centers, Arkansas Easter Seals, and the Department of Correction school. The request for additional appropriation is to accommodate anticipated increases in employer contributions due to salary increases and growth in the number of participants.

APPROPRIATION TRANSFER – PUBLIC SCHOOL FUND (JAA)

FROM:

| | |
|-------------------------------|-----------------|
| Education Renewal Zones (2HY) | |
| Operating (02) | (\$70,000) |
| Travel-Conference (09) | <u>(11,500)</u> |
| | \$81,500 |

TO:

| | |
|-------------------------------|----------|
| Education Renewal Zones (2HY) | |
| Grants & Aids (04) | \$81,500 |

The Education Renewal Zones program requests a reallocation from Operating and Travel-Conference line items to Grants & Aids to provide targeted professional development to academically distressed schools. State-level expenditures have been reduced in order to increase funds at the grantee level. This request will be made in the 2019-2021 biennial planning process as well.

APPROPRIATION TRANSFER – DEPARTMENT OF EDUCATION FUND (EGA)

FROM:

| | |
|---|------------------|
| Department of Education Operating Fund (EGA) | |
| Arkansas Leadership Academy | (\$900,000) |
| Advanced Placement and Incentive Program Grants | <u>(450,000)</u> |
| | (\$1,350,000) |

TO:

| | |
|---|----------------|
| Public School Fund (JAA) | |
| Leadership Academy – Master Principal (22K) | \$900,000 |
| Advanced Placement Incentive (440) | <u>450,000</u> |
| | \$1,350,000 |

Mr. Larry W. Walther, Director
July 12, 2018
Page 3

ADE is requesting to move two grant programs previously paid from the operating fund to the Public School Fund. This transfer will align these two programs with all other grant programs that benefit public school students and will enable ADE's operating fund to serve its purpose in providing support for the operating of the Arkansas Department of Education. This request will be made in the 2019-2021 biennial planning process as well.

APPROPRIATION TRANSFER – ALTERNATIVE CERTIFICATION (899)

FROM:

| | |
|---|-----------------|
| Alternative Certification – APPEL (899) | |
| Operating (02) | (\$287,925) |
| Professional Fees (10) | <u>(90,000)</u> |
| | (\$377,925) |

TO:

| | |
|---|-----------|
| Alternative Certification – APPEL (899) | |
| Grants & Aids (04) | \$377,925 |

This reallocation within the Alternative Certification cash fund is needed because the APPEL program has added three additional sites in the Delta region of Arkansas as an attempt to help increase the minority teaching pool in Arkansas. These sites are the Crowley's Ridge Education Cooperative in Harrisburg, a partnership between Marvell-Elaine School District and Great Rivers Education Cooperative in Helena-West Helena, and at the Arkansas River Education Cooperative in Pine Bluff. This request will be made in the 2019-2021 biennial planning process as well.

I appreciate your consideration and approval of this request. If you have any questions, please call Greg Rogers at 682-4256.

Sincerely,



Johnny Key
Commissioner

JK: as

cc: Duncan Baird, Administrator
DFA – Office of Budget

ALC Report
For Emergency Review of
Budget Classification Transfers, Miscellaneous Federal Grants and Cash Appropriation
Requests

Attachment 2

June 15, 2018

On June 15, 2018, Senator Bill Sample and Representative Jim Dotson, Co-Chairs of the Legislative Council and Senator Bruce Maloch and Representative David Meeks, Co-Chairs of the PEER Subcommittee received written notification from Larry Walther, the Chief Fiscal Officer of the State requesting Emergency Review of Budget Classification Transfers, Miscellaneous Federal Grants and Cash Appropriation Requests.

Under Rule 16 of the Rules of the Arkansas Legislative Council, on June 15, 2018, the Co-Chairs of the Legislative Council and PEER Subcommittee unanimously determined that emergency review of the Budget Classification Transfers, Miscellaneous Federal Grants and Cash Appropriation Requests were necessary to enable the agencies to perform essential services and these transfers are being authorized to cover any fiscal year end shortfalls that may occur.

Below is a summary of the Budget Classification Transfers, Miscellaneous Federal Grants and Cash Appropriation Requests that were given emergency review.

Budget Classification Transfers

Transfer of appropriation between the Maintenance & General Operations commitment items and is limited to the amount of existing appropriation available in these commitment items.

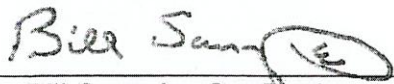
Miscellaneous Federal Grants

In an amount not to exceed \$1,000,000

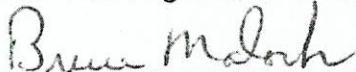
Cash Fund Appropriation Increases

In an amount not to exceed \$1,000,000

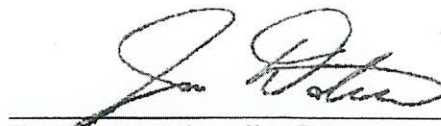
Respectfully Submitted,



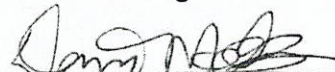
Senator Bill Sample, Co-Chair
Arkansas Legislative Council



Senator Bruce Maloch, Co-Chair
ALC PEER Subcommittee



Representative Jim Dotson, Co-Chair
Arkansas Legislative Council



Representative David Meeks, Co-Chair
ALC PEER Subcommittee



STATE OF ARKANSAS
**Department of Finance
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Little Rock, Arkansas 72203-3278
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Fax: (501) 682-1086
<http://www.dfa.arkansas.gov>

June 7, 2018

Senator Bruce Maloch, Co-Chair
Representative David Meeks, Co-Chair
Performance Evaluation & Expenditure Review Committee
Arkansas Legislative Council
State Capitol Building
Little Rock, AR 72201

RE: Prior Approval of Year-End Adjustments

Dear Co-Chairs:

I am requesting prior approval of year-end adjustments that may be required in order to close out Fiscal Year 2018. This will ensure that unanticipated items can be addressed by the Department of Finance and Administration at year-end without delay. Any item processed with this prior approval will be reported to the next regularly scheduled PEER meeting.

Without prior approval, unanticipated issues could potentially cause vendor payments to not be processed, the loading of Fiscal Year 2019 into the statewide accounting system (AASIS) to be interrupted, and state agency operations to be negatively impacted.

Prior review is requested for the following items:

- Budget Classification Transfers – Prior approval is requested to transfer appropriation between the General Maintenance and Operating commitment items in an agency appropriation, limited to the amount of existing appropriation available in these commitment items. This would allow a transfer to be made should unanticipated expenses arise at the end of the year. These requests do not increase the amount of appropriation available for an agency, but simply allow an agency to move amounts from one commitment item to another.
- Miscellaneous Federal Grants – Prior approval is requested for up to \$1 million in total transfers. This will allow agencies the ability to utilize federal funding if unanticipated issues arise.

- Cash Fund Holding Account Transfers – Prior approval is requested for up to \$1 million in total transfers. This will ensure appropriation is available for Cash Funded agencies if unforeseen issues arise.

Appropriation will only be provided in the amounts needed by a state agency. All items processed on an emergency basis with this prior approval will be reported to the next regularly scheduled ALC-PEER meeting.

Sincerely,

A handwritten signature in cursive script, appearing to read "Larry W. Walther".

Larry W. Walther
Director

LWW:db



STATE OF ARKANSAS
**Department of Finance
and Administration**

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August 3, 2018

Senator Bruce Maloch, Co-Chair
Representative David Meeks, Co-Chair
Performance Evaluation & Expenditure Review Committee
Arkansas Legislative Council
State Capitol Building
Little Rock, AR 72201

RE: FY18 Merit Adjustment Fund/Pay Plan Holding Account Transfer
Request(s)

Dear Co-Chairs:

I am forwarding for appropriate action as required by law, the attached
Merit Adjustment Fund/Pay Plan Holding Account Transfer Request(s)
that have received my approval as Chief Fiscal Officer of the State.

Sincerely,

A handwritten signature in cursive script that reads "Larry W. Walther".

Larry W. Walther
Director

LWW:kb

Attachment(s)

MERIT ADJUSTMENT FUND/PAY PLAN HOLDING ACCOUNT TRANSFERS
FOR FY18 - June PEER

| <u>BUSINESS AREA</u> | <u>AGENCY</u> | <u>FISCAL YEAR</u> | <u>MERIT ADJUSTMENT FUND</u> | <u>PAY PLAN HOLDING ACCOUNT</u> | <u>DATE OF TRANSFER</u> | <u>AMOUNT OF APPROPRIATION TRANSFER</u> | <u>EMERGENCY APPROVED BY CFO</u> | <u>PENDING ALC REVIEW</u> | <u>REASON FOR TRANSFER</u> |
|--------------------------|---|------------------------|--------------------------------------|---|-----------------------------|---|--|-----------------------------------|--|
| 0582 | Riverside Vo-Tech School | 18 | | X | | \$ 270.00 | X | | Additional Regular Salaries is requested due to the impact of Pay Plan Implementation, Act 365 of 2017. |
| 0610 | DFA - Administrative Services | 18 | | X | | \$ 2,000.00 | X | | Additional Personal Services Matching is requested due to the impact of Pay Plan Implementation, Act 365 of 2017. |
| 0305 | Arkansas Manufactured Home Commission | 18 | | X | | \$ 1,300.00 | X | | Additional Regular Salaries and Personal Services Matching is requested due to the impact of Pay Plan Implementation, Act 365 of 2017. |
| 0289 | Psychology Board | 18 | | X | | \$ 200.00 | X | | Additional Personal Services Matching is requested due to the impact of Pay Plan Implementation, Act 365 of 2017. |
| 0203 | State Board Of Accountancy | 18 | | X | | \$ 300.00 | X | | Additional Personal Services Matching is requested due to the impact of Pay Plan Implementation, Act 365 of 2017. |
| 0865 | Department of Arkansas Heritage | 18 | | X | | \$ 5,000.00 | X | | Additional Extra Help is requested due to the impact of Pay Plan Implementation, Act 365 of 2017. |
| 0023 | Administrative Office of the Courts | 18 | | X | | \$ 3,100.00 | X | | Additional Regular Salaries and Personal Services Matching is requested due to the impact of Pay Plan Implementation, Act 365 of 2017. |
| 0280 | Optometry Board | 18 | | X | | \$ 576.00 | X | | Additional Regular Salaries and Personal Services Matching is requested due to the impact of Pay Plan Implementation, Act 365 of 2017. |
| 0238 | Ethics Commission | 18 | X | | | \$ 19,500.00 | X | | Merit Funding required due to the impact of Pay Plan Implementation, Act 365 of 2017. |
| 0318 | Martin Luther King, Jr. Commission | 18 | X | | | \$ 10,000.00 | X | | Merit Funding required due to the impact of Pay Plan Implementation, Act 365 of 2017. |
| 0400 | Agriculture Department | 18 | X | | | \$ 100,000.00 | X | | Merit Funding required due to the impact of Pay Plan Implementation, Act 365 of 2017. |
| 0472 | Office of Geographic Information Systems | 18 | X | | | \$ 42,403.00 | X | | Merit Funding required due to the impact of Pay Plan Implementation, Act 365 of 2017. |
| 0631 | DFA - Racing Commission | 18 | X | | | \$ 26,273.00 | X | | Merit Funding required due to the impact of Pay Plan Implementation, Act 365 of 2017. |
| 0710 | DHS - Director's Office | 18 | X | | | \$ 435,000.00 | X | | Merit Funding required due to the impact of Pay Plan Implementation, Act 365 of 2017. |
| 0710 | DHS - Behavioral Health | 18 | X | | | \$ 850,000.00 | X | | Merit Funding required due to the impact of Pay Plan Implementation, Act 365 of 2017. |
| 0710 | DHS - Children and Family Services | 18 | X | | | \$ 1,000,000.00 | X | | Merit Funding required due to the impact of Pay Plan Implementation, Act 365 of 2017. |
| 0710 | DHS -County Operations | 18 | X | | | \$ 440,000.00 | X | | Merit Funding required due to the impact of Pay Plan Implementation, Act 365 of 2017. |
| 0710 | DHS -Developmental Disabilities Services | 18 | X | | | \$ 1,400,000.00 | X | | Merit Funding required due to the impact of Pay Plan Implementation, Act 365 of 2017. |
| 0710 | DHS - Youth Services | 18 | X | | | \$ 75,000.00 | X | | Merit Funding required due to the impact of Pay Plan Implementation, Act 365 of 2017. |
| 0900 | Parks and Tourism | 18 | X | | | \$ 200,000.00 | X | | Merit Funding required due to the impact of Pay Plan Implementation, Act 365 of 2017. |
| 0950 | Law Enforcement Standards and Training Commission | 18 | X | | | \$ 210,009.00 | X | | Merit Funding required due to the impact of Pay Plan Implementation, Act 365 of 2017. |
| | | | | | | <u>\$ 4,820,931.00</u> | | | |



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August 3, 2018

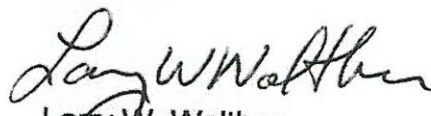
Senator Bruce Maloch, Co-Chair
Representative David Meeks, Co-Chair
Performance Evaluation & Expenditure Review Committee
Arkansas Legislative Council
State Capitol Building
Little Rock, AR 72201

RE: Items Approved on an Emergency Basis

Dear Co-Chairs:

I am forwarding for appropriate action as required by law, the attached items that have received my approval as Chief Fiscal Officer of the State.

Sincerely,


Larry W. Walther
Director

LWW:kb

Attachment(s)

August 17, 2018



STATE OF ARKANSAS
**Department of Finance
and Administration**

OFFICE OF THE DIRECTOR

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Little Rock, Arkansas 72203-3278

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<http://www.dfa.arkansas.gov>

June 28, 2018

Ms. Jerry Himes, Secretary/Treasurer
Board of Dispensing Opticians
P.O. Box 627
Helena, AR 72342

Dear Ms. Himes,

This is to inform you that I have approved on an emergency basis a Budget Classification Transfer request in the amount of \$6,000. This item will be presented at the next scheduled meeting of the Performance Evaluation and Expenditure Review Committee for appropriate action as required by law.

The transfer document has been submitted to the Office of Accounting for processing and you will be notified when the transfer is completed.

Sincerely,

A handwritten signature in cursive script that reads "Larry W. Walther".

Larry W. Walther
Director

by C.H.

LWW:ey

FY18 MAINTENANCE & OPERATION
BUDGET CLASSIFICATION TRANSFERS

| Agency | Classification | FY18 Agency Request | FY18 Executive Recommendation | FY18 Original Appropriation | FY17 Actual Expenditures | FY18 Authorized | Adjustment Requested | FY18 Revised Authorization | DFA-Chief Fiscal Officer Approve | Disapprove | DFA IGS State Technology Planning Agency Request in compliance with IT Plan Certification (if applicable) |
|--|---------------------|---------------------------|-------------------------------------|-----------------------------------|--------------------------------|--------------------|-------------------------|----------------------------------|--|------------|---|
| 1. Arkansas State Board of Dispensing Opticians | Operating Expenses | \$ 17,900 | \$ 17,900 | \$ 17,900 | \$ 2,419 | \$ 17,900 | \$ 6,000 | \$ 23,900 | X | | X |
| | Conf. & Travel Exp. | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | | | |
| | Professional Fees | \$ 6,000 | \$ 6,000 | \$ 6,000 | \$ - | \$ 6,000 | \$ (6,000) | \$ - | | | |
| | Capital Outlay | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | | | |
| | Data Processing | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | | | |
| | Total | \$23,900 | \$23,900 | \$23,900 | \$2,419 | \$23,900 | \$0 | \$23,900 | | | |

This transfer is needed to pay for Testing Fees. This expense has previously been paid out of Professional Fees and Services but should now be paid out of Operating Expenses.

**ARKANSAS ADMINISTRATION STATEWIDE INFORMATION SYSTEM
REQUEST FOR BUDGET CLASSIFICATION TRANSFERS (BCT)
FY2018**

ALC/PEER Subcommittee Report
August 17, 2018

Fax Server P 1/1

Business Area: 0279 Business Area Title: Arkansas State Board of Dispensing Opticians
Funds Center: 2KN Funds Center Title: Dispensing Opticians
Fund: SDB0100 Fund Title: Dispensing Opticians Board Functional Area: _____

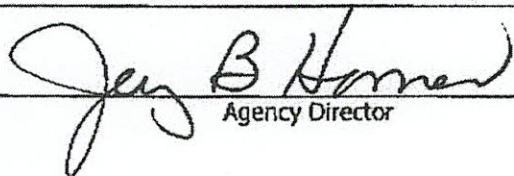
4794649706 >>

| Line-Item Classifications | Authorized Appropriation | Actual Expenditures ** FY2017 | Transfer From | | | Transfer To | | |
|--|-----------------------------|----------------------------------|---------------|---------|---------|-------------|---------|---------|
| | | | CI | Fund | Amount | CI | Fund | Amount |
| 502:00:02 Operating Expenses | \$17,900 | \$2,419 | | | | 502:00:02 | SDB0100 | \$5,000 |
| 505:00:09 Conference & Travel Expenses | \$0 | \$0 | | | | | | |
| 506:00:10 Professional Fees | \$6,000 | \$0 | 506:00:10 | SDB0100 | \$6,000 | | | |
| 512:00:11 Capital Outlay * | \$0 | \$0 | | | | | | |
| 509:00:12 Data Processing * | \$0 | \$0 | | | | | | |

Reason for Transfer:

This transfer is needed to pay for Testing Fees. This expense has previously been paid out of Professional Fees and Services but should now be paid out of operating Expenses.

McDonald Eye Assoc


Agency Director


Budget Approval

DFA IGS State Technology Planning
(approval only needed if applicable ***)

- * Transfers may not be made from the capital outlay (512:00:11) sub classification unless specific authority for such transfers is provided by law. (ACA 19-4-522(C)(1))
** For transfers requested during the month of July 2017 use the agency's fiscal year 2017 expenditures as of April 30, 2017 for each of the Maintenance & Operations commitment items. For transfers requested during the months August 2017 - May 2018, use the agency's fiscal year 2017 expenditures. For transfers requested during the month of June 2018 use the agency's fiscal year 2018 as of April 30, 2018.
*** Transfers requested for the purchase of information technology related items must be in compliance with the agency's Information Technology Plan submitted to the DFA Technology Planning Unit.

2018-06-28 10:50 41C - FR69

Revised 04/13/2016

August 17, 2018



STATE OF ARKANSAS
**Department of Finance
and Administration**

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Fax: (501) 682-1029
<http://www.dfa.arkansas.gov>

June 28, 2018

Ms. Heather McKim, Director
State Board of Election Commissioners
501 Woodlane Drive
Suite 401 North
Little Rock, AR 72201

Dear Ms. McKim,

This is to inform you that I have approved on an emergency basis a Budget Classification Transfer request in the amount of \$500.00. This item will be presented at the next scheduled meeting of the Performance Evaluation and Expenditure Review Committee for appropriate action as required by law.

The transfer document has been submitted to the Office of Accounting for processing and you will be notified when the transfer is completed.

Sincerely,

A handwritten signature in cursive script that reads "Larry W. Walther".

Larry W. Walther
Director

Handwritten initials, possibly "LW" or "CW", in cursive script.

LWW:ald

FY18 MAINTENANCE & OPERATION
 BUDGET CLASSIFICATION TRANSFERS

| Agency | Classification | DFA IGS | | State Technology Planning | | DFA-Chief | | Agency Request in | | compliance with IT Plan | | Certification (if applicable) |
|---|---------------------|---------------------------|-------------------------------------|-----------------------------------|--------------------------------|--------------------|-------------------------|----------------------------------|---------|-------------------------|-------------------|-------------------------------|
| | | FY18 Agency Request | FY18 Executive Recommendation | FY18 Original Appropriation | FY17 Actual Expenditures | FY18 Authorized | Adjustment Requested | FY18 Revised Authorization | Approve | Disapprove | Agency Request in | |
| 2. State Board of Election Commissioners | Operating Expenses | \$ 109,810 | \$ 109,810 | \$ 109,810 | \$ 99,198 | \$ 109,810 | \$ - | \$ 109,810 | X | | | X |
| | Conf. & Travel Exp. | \$ 3,000 | \$ 3,000 | \$ 3,000 | \$ 2,527 | \$ 3,000 | \$ 500 | \$ 3,500 | | | | |
| | Professional Fees | \$ 5,000 | \$ 5,000 | \$ 5,000 | \$ - | \$ 5,000 | \$ (500) | \$ 4,500 | | | | |
| | Capital Outlay | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | | | | |
| | Data Processing | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | | | | |
| | Total | \$117,810 | \$117,810 | \$117,810 | \$101,725 | \$117,810 | \$0 | \$117,810 | | | | |

This transfer is requested due to attendance at an election training conference scheduled for July 13-16, 2018 and state policy for advanced travel notice. Due to State T-Card billing policy regarding timing of expenditure the invoice must be paid from FY18 funds and appropriation.

**ARKANSAS ADMINISTRATION STATEWIDE INFORMATION SYSTEM
REQUEST FOR BUDGET CLASSIFICATION TRANSFERS (BCT)
FY2018**

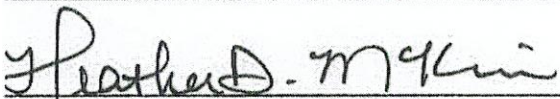
ALC/PEER Subcommittee Report
August 17, 2018

Business Area: 0232 Business Area Title: State Board of Election Commissioners
Funds Center: 580 Funds Center Title: Operations
Fund: HUA0900 Fund Title: Miscellaneous Agencies Fund Functional Area: PROG

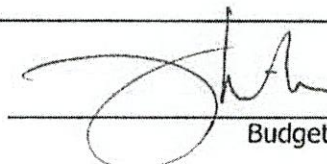
| Line-Item Classifications | Authorized Appropriation | Actual Expenditures ** FY2017 | Transfer From | | | Transfer To | | |
|---------------------------------------|-----------------------------|----------------------------------|---------------|---------|--------|-------------|---------|--------|
| | | | CI | Fund | Amount | CI | Fund | Amount |
| 02:00:02 Operating Expenses | \$109,810 | \$99,198 | | | | | | |
| 05:00:09 Conference & Travel Expenses | \$3,000 | \$2,527 | | | | 505:00:09 | HUA0900 | \$500 |
| 06:00:10 Professional Fees | \$5,000 | \$0 | 506:00:10 | HUA0900 | \$500 | | | |
| 12:00:11 Capital Outlay * | | | | | | | | |
| 09:00:12 Data Processing * | | | | | | | | |

Reason for Transfer:

Transfer is requested due to attendance at an election training conference scheduled for July 13-16, 2018 and state policy for advanced travel notice. Due to State T-Card billing policy regarding timing of expenditures, Director learned on June 27, 2018, the invoice must be paid from FY18 funds and appropriation.



Agency Director



Budget Approval

DFA IGS State Technology Planning
(approval only needed if applicable ***)

Transfers may not be made from the capital outlay (512:00:11) sub classification unless specific authority for such transfers is provided by law. (ACA 19-4-522(C)(1))
For transfers requested during the month of July 2017 use the agency's fiscal year 2017 expenditures as of April 30, 2017 for each of the Maintenance & Operations commitment items. For transfers requested during the months August 2017 - May 2018, use the agency's fiscal year 2017 expenditures. For transfers requested during the month of June 2018 use the agency's fiscal year 2018 as of April 30, 2018.

* Transfers requested for the purchase of information technology related items must be in compliance with the agency's Information Technology Plan submitted to the DFA-Technology Planning Unit.