

Capitol Zoning District Commission

Monthly Activity Report – December 2011

Staff issued the following permits in December:

1.)	1701	S.	Louisiana	repair shutters
2.)	1707	S.	Louisiana	repair shutters
3.)	1700	S.	Louisiana	repair soffits & trim
4.)	604	W.	Daisy Bates	install backyard privacy fence
5.)	321	S.	Victory	demolish existing structure *
6.)	108	S.	Pulaski	use as a quiet office (attorney)
7.)	2006	S.	Scott	use as a home occupation (market garden)
8.)	1921	S.	Scott	repair foundation
9.)	1423	S.	Main	replace sign & door

* approved by Commission at December meeting

Staff received five new reports of potential violations. Staff has investigated each of these reports, and confirmed four potential violations. Staff contacted each of these four property owners, and two indicated a willingness to correct the potential violation or to apply for a permit. One other indicated they were unwilling to comply with the ordinance, and the final property owner has not replied. Staff has continued to work with four other owners on whose properties potential violations were identified previously. Staff has sent letters to two additional property owners. One owner has not responded. The other responded, but did not indicate a willingness to comply with the ordinance. Staff recommends the Commission consider enforcement action at these properties (**bolded** below).

1.)	1404	S.	Scott	replacement siding & window glazing installed	letter sent / referred to City	
2.)	1905	S.	Gaines	new roof installed	letter sent	
3.)	200	W.	Roosevelt	use as a boarding house / trash on premises	letter sent / will correct	
4.)	620	W.	Daisy Bates	new roof installed	will apply	
5.)	1619	S.	Broadway	demo-by-neglect	no violation	
6.)	2304	S.	Arch	hours of operation	investigating	(from Oct)
7.)	2300	S.	Arch	use as event facility	investigating	(from Oct)
8.)	2415	S.	Broadway	excessive signage	investigating	(from Oct)
9.)	516	W.	16 th	demo-by-neglect	will apply	(from Oct)
10.)	704	W.	19 th	front & backyard fence	will apply	(from Sep)
11.)	2308	S.	Arch	boarded windows	3rd letter sent	(from Jun)
12.)	2414	S.	Arch	parking in yard	3rd letter sent	(from Jun)
13.)	2414	S.	Arch	satellite dish	3rd letter sent	(from Jun)
14.)	2200	S.	Spring	tree removal	will apply	(from Jun)
15.)	1201	W.	Capitol	excessive signage	will correct	(from May)

The Mansion Area Advisory Committee, Capitol Area Advisory Committee and Capitol Zoning District Commission all met in December. Commissioners and committee members contributed approximately **46 hours of volunteer service** to the agency.