

**Summary of Travel Recommendations
Report to Legislative Council
November 20, 2009**

Member's Name	Travel Authorized By:	Conference Name	Conference Date and Location
Representative Barry Hyde	Representative Eddie Hawkins, Chair House Interim Committee on Insurance and Commerce	Annual Meeting of the National Conference of Insurance Legislators (NCOIL)	November 18-22, 2009 New Orleans, Louisiana
Representative Keith Ingram	Representative Eddie Hawkins, Chair House Interim Committee on Insurance and Commerce	Annual Meeting of the National Conference of Insurance Legislators (NCOIL)	November 18-22, 2009 New Orleans, Louisiana
Representative David Rainey	Representative Eddie Hawkins, Chair House Interim Committee on Insurance and Commerce	Annual Meeting of the National Conference of Insurance Legislators (NCOIL)	November 18-22, 2009 New Orleans, Louisiana
Senator Henry "Hank" Wilkins, IV	Senator Barbara Horn, Chair Senate Interim Committee on Insurance and Commerce	Annual Meeting of the National Conference of Insurance Legislators (NCOIL)	November 18-22, 2009 New Orleans, Louisiana

**Policy on Reimbursement of Members of the General Assembly for
Attendance at National or Regional Conferences
Adopted May 16, 2008**

In accordance with the Arkansas Code Annotated Section 10-3-210, it shall be the policy of the Arkansas General Assembly acting by and through the Arkansas Legislative Council and the Bureau of Legislative Research to allow reimbursement to Members of the General Assembly for their attendance at normal meetings of the SLC, CSG, NCSL, Energy Council and ALEC and their duly formed subcommittee meetings.

If a Member of the General Assembly wishes to receive reimbursement for attendance at a regional or national meeting not listed above, then and in that event, the policy of the Arkansas General Assembly acting by and through the Arkansas Legislative Council and the Bureau of Legislative Research shall be as follows:

1. The Member must submit a written request for reimbursement prior to attendance to the Chair of a legislative committee in which the Member is also a member. Said request shall contain such information to ascertain the beneficial nature of the meeting to the people of the State of Arkansas, and shall, at a minimum, contain an agenda for the meeting.
2. Upon receipt of the above information, the Chair of the committee shall review it and make an initial determination that the required information is contained in the request. If the Chair determines that the information provided by the Member is incomplete, the Chair shall notify the Member, in writing, of the perceived deficiencies and give the Member the opportunity to cure any defects.
3. Once complete, the Chair shall forward his or her recommendation to the Legislative Council where it shall be reported at the next regularly scheduled meeting.

ARKANSAS GENERAL ASSEMBLY



Representative Eddie Hawkins
Chairman

Representative Fred Allen
Vice Chairman

HOUSE INTERIM COMMITTEE ON INSURANCE & COMMERCE

October 16, 2009

Mr. David Ferguson, Director
Bureau of Legislative Research
Room 315, State Capitol
Little Rock, Arkansas 72201

RE: Representative Barry Hyde--Reimbursement of Expenses for Attending National Conference of Insurance Legislators (NCOIL) Meeting November 18-22, 2009, in New Orleans

Dear Mr. Ferguson:

Representative Hyde plans to attend NCOIL's Annual Meeting in New Orleans, November 18-22, 2009. This letter is to authorize reimbursement of his expenses associated with this meeting.

Please let me know if you have any questions or need additional information.

Sincerely,

A handwritten signature in cursive script that reads "Eddie Hawkins".

Representative Eddie Hawkins
Chairman

C: Rep. Hyde
The Honorable Robbie Wills, Speaker of the House

ARKANSAS GENERAL ASSEMBLY



Representative Eddie Hawkins
Chairman

Representative Fred Allen
Vice Chairman

HOUSE INTERIM COMMITTEE ON INSURANCE & COMMERCE

October 16, 2009

Mr. David Ferguson, Director
Bureau of Legislative Research
Room 315, State Capitol
Little Rock, Arkansas 72201

RE: Representative Keith Ingram--Reimbursement of Expenses for Attending National Conference of Insurance Legislators (NCOIL) Meeting November 18-22, 2009, in New Orleans

Dear Mr. Ferguson:

Representative Ingram plans to attend NCOIL's Annual Meeting in New Orleans, November 18-22, 2009. This letter is to authorize reimbursement of his expenses associated with this meeting.

Please let me know if you have any questions or need additional information.

Sincerely,

A handwritten signature in cursive script that reads "Eddie Hawkins".

Representative Eddie Hawkins
Chairman

C: Rep. Ingram
The Honorable Robbie Wills, Speaker of the House

ARKANSAS GENERAL ASSEMBLY



Representative Eddie Hawkins
Chairman

Representative Fred Allen
Vice Chairman

HOUSE INTERIM COMMITTEE ON INSURANCE & COMMERCE

October 19, 2009

Mr. David Ferguson, Director
Bureau of Legislative Research
Room 315, State Capitol
Little Rock, Arkansas 72201

RE: Representative David Rainey--Reimbursement of Expenses for Attending National Conference of Insurance Legislators (NCOIL) Meeting November 18-22, 2009, in New Orleans

Dear Mr. Ferguson:

Representative Rainey plans to attend NCOIL's Annual Meeting in New Orleans, November 18-22, 2009. This letter is to authorize reimbursement of his expenses associated with this meeting.

Please let me know if you have any questions or need additional information.

Sincerely,

A handwritten signature in cursive script that reads "Eddie Hawkins".

Representative Eddie Hawkins
Chairman

C: Rep. Rainey
The Honorable Robbie Wills, Speaker of the House

OCT-21-2009 WED 10:30 AM ABLR 4TH FLOOR

FAX NO. 5016823072

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ARKANSAS GENERAL ASSEMBLY



Senator Barbara Horn
Chairman

Senator Henry "Hank" Wilkins, IV
Vice Chairman

SENATE INTERIM COMMITTEE ON INSURANCE & COMMERCE

October 20, 2009

Mr. David Ferguson, Director
Bureau of Legislative Research
Room 315, State Capitol
Little Rock, Arkansas 72201

RE: Senator Henry "Hank" Wilkins--Reimbursement of Expenses for Attending National Conference of Insurance Legislators (NCOIL) Meeting November 18-22, 2009, in New Orleans

Dear Mr. Ferguson:

Senator Wilkins plans to attend NCOIL's Annual Meeting in New Orleans, November 18-22, 2009. This letter is to authorize reimbursement of his expenses associated with this meeting.

Please let me know if you have any questions or need additional information.

Sincerely,

A handwritten signature in cursive script, appearing to read "Barbara Horn".

Senator Barbara Horn
Chairman

C: Sen Wilkins